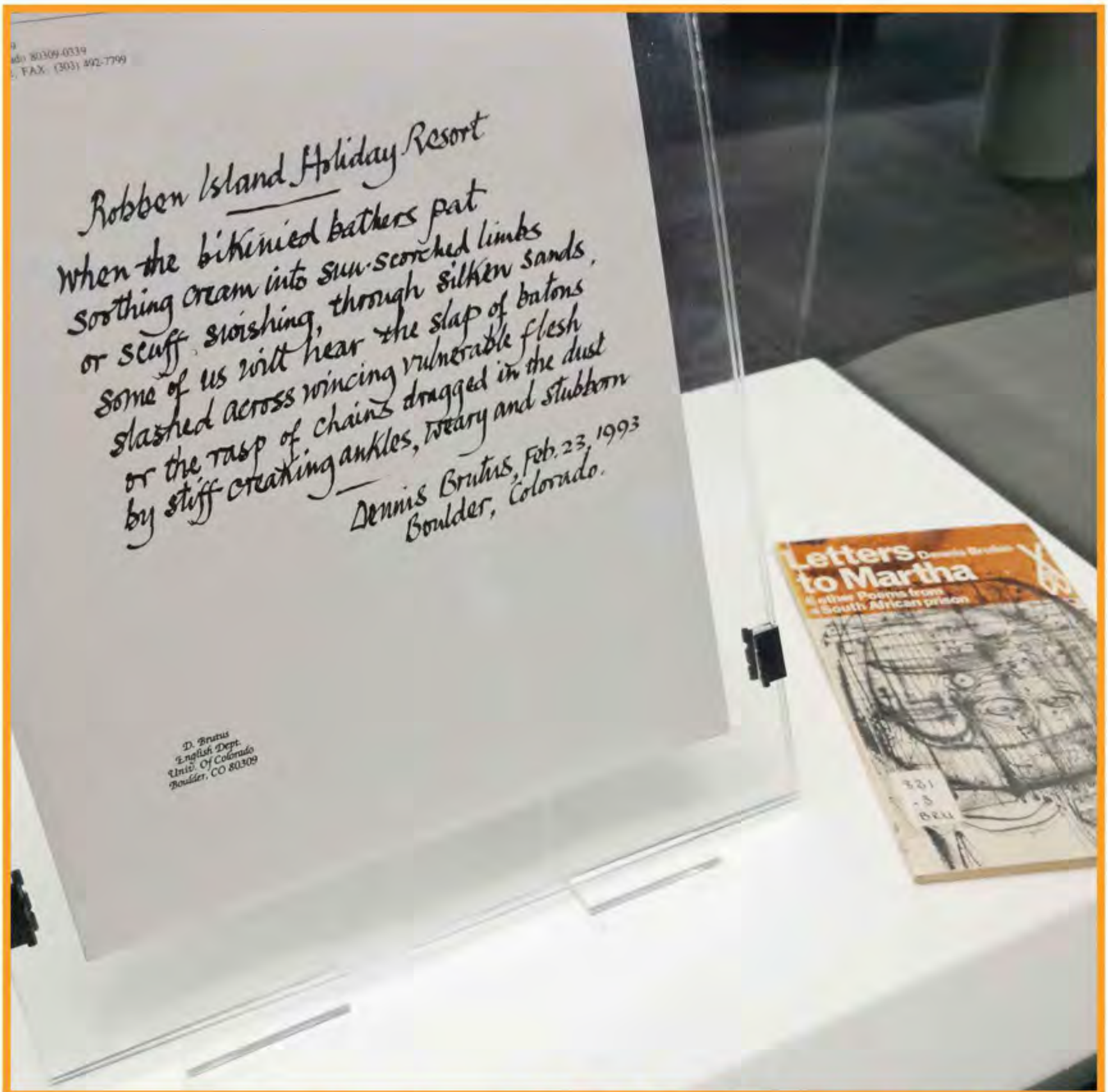
AMAZWI
SOUTH AFRICAN
MUSEUM OF LITERATURE

an agency of the
Department of Sport, Arts and Culture

ANNUAL REPORT 2024/25



Robben Island Holiday Resort, a poem by Dennis Brutus, part of the Dennis Brutus I 100 Exhibition, honouring Brutus' memory with a selection of significant and interesting items from the Museum's collection of his work, Amazwi South African Museum of Literature.

In the poem 'Robben Island Holiday Resort' Dennis Brutus contrasts the happiness of tourists enjoying Cape Town's beaches with the misery of life on Robben Island, which is visible from the shore. Brutus was imprisoned on Robben Island for eighteen months in 1963 and occupied a cell adjacent to that of Nelson Mandela.

COVER IMAGE:
A museum guest enjoys a book in the Voices of the Land I Amazwi Elizwe I Landskrif Exhibition at Amazwi Museums in Makhanda

BACK PAGE IMAGE:
Page from the manuscript of Olive Schreiner's novel Undine which was published in 1929 after her death. Undine is a semi-autobiographical novel and an early example of South African anti-colonial feminist writing.

Contents

PART A

GENERAL INFORMATION

General Information

Registered Name
Amazwi South African Museum of Literature (Amazwi Museums)

Registered Address
25A Worcester Street, Makhanda 6139

Satellite Museums
Eastern Star Gallery, Anglo-African Street, Makhanda
Schreiner House, 9 Cross Street, Cradock

Postal Address
Private Bag 1019, Makhanda (Grahamstown), 6140

Telephone Number
046 622 7042

Email Address
info@amazwi.museum

Web
http://www.amazwi.museum/

Facebook
https://www.facebook.com/AmazwiMuseum/

Twitter
@amazwi_museum

External Auditor
Auditor-General of South Africa
(Eastern Cape Business Unit), 14 St Helena Rd, Beacon Bay North, East london 5201
PO Box 13252, East London 5217, Telephone 043 709 7200

Bankers
Standard Bank of South Africa, Church Square, Makhanda 6139

Company Secretary
Zwelibanzi Ngququ Incorporated, 4 Captain Procter Street,
Westdene, Bloemfontein, 9301

FOREWORD
BY THE CHAIRPERSON

Dr Alude Mahali
Chairperson of the Council
Amazwi South African Museum of Literature

On behalf of the Council of Amazwi South African Museum of Literature, newly appointed in December 2024, I present the 2024-2025 Annual Report together with the museum's audited Annual Financial Statements. The appointment of the new Council coincided with the finalisation and implementation of the 2025-2030 Strategic Plan and the 2025-2026 Annual Performance Plan.

The Council is charged with strategic direction, governance and oversight of Amazwi. Amazwi comprises three sites, the headquarters at 25a Worcester Street, Makhanda, the Eastern Star Printing and Press Museum, 4 Anglo African Street, in Makhanda, and the Olive Schreiner House Museum in Nxuba (Cradock), and thus will henceforth be referred to as Amazwi South African Museums of Literature, or simply as the Amazwi Museums.

The strategic outcomes for the period 2020-2025 encompass the fulfilment of the following aspirations:

- A museum committed to sound corporate governance.
- A museum with a global reach.
- Worldwide recognition of Amazwi as a research centre of excellence.
- A world class collection of South African literary materials and related artefacts.
- Worldwide appreciation of the quality and diversity of South African literature.
- South African literary and cultural heritage made accessible to a popular audience.
- South African literature foremost in the nation's education system.
- South African literary and cultural heritage fostering social cohesion and advocacy.

This annual report elucidates the 2024-2025 Annual Performance Plan and concludes the 2020-2025 Strategic Plan of the Amazwi Museums. In 2024-2025 this institution set 16 targets and 15 were achieved, which translates to a 94% achievement of its performance goals.

Key milestones

The Amazwi Museums have leveraged their key strategic partnerships to profile these museums and what they have to offer. Some of Amazwi's key partners have been the National Arts Council, the Eastern Cape Department of Sport, Recreation, Arts and Culture, Rhodes University, and the African Academy of Languages (ACALAN).

An important milestone has been the launch of new exhibitions on Sindiwe Magona and the late Dennis Brutus. These exhibitions pay tribute to two significant and prolific authors. Both experienced the pain of exile from South Africa during the repression of the apartheid regime. Brutus continued to write poetry and fiction under these difficult circumstances, and Magona worked in New York on the United Nations' anti-apartheid programmes, coming into her writer-activist roles in 1990 with her first, remarkable autobiography, *To My Children's Children*. During the programme of activities held around the launch of her exhibition, Magona gave generously of her time and partnered with Amazwi in an engagement with young children, learners and students. At this special celebration, hosted by Amazwi in partnership with Iziko Museums of South Africa and the University of Western Cape, Magona drew on her passion for literacy and intergenerational writing to inspire the young people present to read and write. The museum celebrated the centenary of the birth of the late poet, educator and political and sporting activist Dennis Brutus by creating an exhibition about his life and literary activism. These exhibitions aimed to promote an interest in literature as both a creative leisure activity and a potent agent for the advancement of diversity, freedom and equality.

During this fiscal year the museum hosted Professor Margaret Kelleher from the Museum of Literature Ireland (MoLi) in Dublin, Ireland. This interaction has resulted in a cross-institutional dialogue regarding literature and the potential to work together to enrich and improve visitors' experiences across continents. Stan Galloway, a visiting author from the United States, accessed the Don MacLennan papers and participated in a public reading at Amazwi.

In the period under review the museum co-ordinated the southern African chapter of the African Union's African Languages week, held from 21 to 28 February 2025. The webinar that was the culmination of extensive planning hosted 13 papers, 62 attendees registered and attended the virtual event, and 1106 persons watched the webinar live on Facebook.

The research papers that have been published and presented by Amazwi's Curators and Librarians constitute a significant contribution of new knowledge to the body of scholarship on South African literature and museology. Amazwi staff members' research outputs appear in peer-reviewed publications and book chapters as well as in popular outlets and the press, across the South African and international arenas. Amazwi is a relatively small museum that punches well above its weight in its creation of new knowledge on South African literature and museology.

Challenges at the Amazwi Museums

Upon the exit of the former Director, Ms Beverley Thomas, Mr Musawakhe Mazibuko, Amazwi's Chief Financial Officer, was asked to play a dual management role, taking on the responsibilities of Acting Director until a new incumbent could be found to fill the Director post. It is with great gratitude that the Council recognises Mr Mazibuko's outstanding contribution to the stability of the museum during a very difficult time when a leadership hiatus coincided with the planned amalgamation of Amazwi with three sister entities. Fortunately, Amazwi's management and staff took the changes and challenges in their stride and remained focussed and productive.

The annual subsidy of the Amazwi South African Museums of Literature has not been reviewed since the institution moved into its new 5005 square hectare property in 2017. The lack of funding has had an impact on the museum's operations and on the successful achievement of desired outcomes, though even in these difficult circumstances the museum's staff have achieved all goals. Plans are in development through which Amazwi may generate revenue, and source funding and sponsorship to bolster its reduced government funding.

The budget cuts have had an impact on outreach programmes as the museum's only vehicle is dilapidated, reducing the potential for meaningful community engagement. Budget cuts have also affected the museum's infrastructure and the maintenance of the three museum buildings managed by Amazwi. South Africa's literary heritage, which is of international significance, is stored and preserved in these structures, and it is therefore imperative that these buildings remain in pristine condition and that they are safe for staff and for visitors to the museums.

Most importantly, the mandate of the museum expanded in 2019 to make Amazwi responsible for the collection, preservation and promotion of the literature of all the official languages of South Africa. This turning point was welcomed by the Council and the staff, but the fulfilment of the expanded mandate remains deeply challenging because a review of the Amazwi Museums' subsidy to enable the new work to be undertaken has not taken place.

The Future of the Amazwi Museums

The museum's Council and I are optimistic that Amazwi Museums will continue to be engaging and to provide rewarding experiences for visitors of all ages and backgrounds. The refurbishment of the Olive Schreiner House Museum is a most welcome and exciting development. This project will enable the museum to continue its impactful work at this historic site in Nxuba (Cradock).

The dedicated staff at Amazwi Museums will ensure that the museums continue to offer the public access and valuable insights into the treasures Amazwi preserves for the nation. Amazwi's staff are resourceful in building the museum's collections, and in the development of engaging activities that make literature accessible and fun, and that promote reading and writing.

On behalf of the Amazwi Museums' Council, I wish to thank the Department of Sport, Arts and Culture for their support of the museum, as well as the previous Council, my fellow Council members, Rhodes University, and other partners that support the museum. To the team at the Amazwi Museums, we admire you for your ongoing perseverance and your inspiring work at these museums.

Dr Alude Mahali
Chairperson of the Council of Amazwi South African Museum of Literature

DIRECTOR'S OVERVIEW

Ms Rooksana Omar
Director of
Amazwi South African Museum of Literature

South Africa's literary corpus constitutes an invaluable national treasure, encompassing a rich cultural legacy that spans centuries and boasts a diverse array of voices and literary forms. Beyond preservation and conservation, Amazwi Museums is dedicated to interpreting and promoting this remarkable collection through a range of engaging initiatives, including exhibitions, educational programs, outreach activities, and public events. These endeavours cultivate a vibrant culture of literature, creative expression, and storytelling, catering to diverse audiences and purposes – from educational enrichment to entertainment, public discourse, and scholarly inquiry. It is Amazwi Museums esteemed privilege to serve as the guardian and champion of this precious cultural heritage.

It is a privilege to serve as the Director of the Amazwi South African Museums of Literature, encompassing the Schreiner House and the Eastern Star Museum. These institutions are dedicated to celebrating the rich literary heritage of South Africa, providing a platform for writers, poets, playwrights, storytellers, researchers, publishers, booksellers, printers, readers, and book lovers to converge and share their passion for literature.

The world of literature is thriving, with vibrant and creative storytellers writing across various genres and subgenres. Amazwi Museums has been instrumental in providing a space for authors and creatives to showcase their work, contributing to the growth of the South African literary space. A notable highlight of the year was the temporary restoration of the old Wharfedale printing press at the Eastern Star Museum, which enabled Rhodes University Journalism students to create a film about 19th-century printing.

This annual report marks the culmination of our five-year strategic plan, during which we made significant strides in governance, compliance, education, outreach programs, research, digitization, and website upgrades. A major achievement was the commencement of phase one of the building and maintenance upgrade of the Schreiner House in Nxuba, which will enhance public engagement and research programs. We appreciate the financial support from the Department of Sport, Arts and Culture and the Infrastructure section, which has enabled this critical upgrade.

Notably, despite the financial challenges experienced due to budgetary constraints, Amazwi Museums remained committed to working towards its mandate, expanding its reach, and adhering to good governance practices. The positive impact of these efforts is reflected in the Clean Audit Outcome achieved for 2024/25, underscoring effective governance, performance, and legislative compliance.

During the period under review, the Museum completed the migration of our collections data to the new Vernon Collection Management System, making our collections more accessible, organized, and retrievable. Although the transition has been complex and challenging, it will create a platform for future digitization of our collections.

In the 2024/25 fiscal year, we recorded 17,066 visitors to Amazwi Museums. We also presented 101 educational programs, supporting the study and teaching of South African literature at schools and at university level. These initiatives align with Priority 2 of the National Development Plan Chapter 9 and the African Union's Goal 2, promoting a well-educated citizenry and skills revolution underpinned by science, technology, and innovation.

There were mutually beneficial relationships with educators and education officials and enhanced collaboration with other museums, educational institutions, and non-governmental organisations. These initiatives all contributed to Amazwi's nation-building, social cohesion, and social justice initiatives by using the Museum's education and outreach programmes, collections and exhibitions.

Our media outreach efforts have been successful in promoting the museum's activities and enhancing our reach. According to our media value reports, our coverage reached a potential unique viewership of 5 million and generated a media value of R6.9 million during the period under review. This demonstrates the effectiveness of our communication strategies in raising awareness about the museum and its programs despite limited marketing and communication capabilities.

Our staff contributed to knowledge-making on literature by writing 13 research and conference papers. Furthermore, Amazwi continued to host its flagship conferences, being the Children's Literature Conference and the Literature Heritage and Ecology Conference held on 5-6 June 2024 and 18-19 March 2025, respectively. These conferences provide a platform for thought leadership and contribute significantly to increasing the body of knowledge in the sector, as well as innovation in responding to contemporary challenges, including low literacy rates amongst children and the social-ecological crisis. The activities of Amazwi Museums are vital in promoting a reading and writing culture in South Africa and promoting responsible citizenry.

Part F of this report presents our Financial Information, which reveals that Amazwi incurred a deficit of R643 255 at the close of the financial year. Additionally, our net assets experienced a modest increase of 1.3% over the period, totalling R69 970 million, compared to R69 083 million in the preceding year. Notably, the heritage assets component continues to represent the most substantial portion of our total assets, with a value of R59 870 million, marking a 3.4% increase from R57 903 million in 2023/24. The positive growth is attributable to the Scheiner House Museum Project which saw the commencement of construction works during the second half of the financial year.

Amazwi Museums' total revenue for the year amounted to R24 634 million, representing a 13.8% increase from R21 640 million in the previous year. This increase can be attributed to two primary factors. Firstly, the utilization of conditional grants, and though the Schreiner House Project experienced delays during the first half of the year there was steady progress towards the close of the year. The second factor is the service-in-kind revenue in respect of the benefit received because of the Department of Public Works and Infrastructure's payment of municipal property rates to Makana Municipality, thus reducing the total amount due by Amazwi Museums. The total expenditure for the year increased by 2.8% to R25 277 million, up from R24 581 million in 2023/24.

In the forthcoming year, Amazwi will continue its efforts to enhance operational efficiency and ensure compliance within a challenging fiscal context. Key priorities include the implementation of the revenue enhancement strategy to augment internally generated revenue streams, accelerating the completion of the Schreiner House Museum Project and the expansion of the isiXhosa Collection.

I would like to express my gratitude to our stakeholders, partners, and team members for their dedication and support in achieving our goals. As we move forward, we remain committed to our mission of promoting literature, education, and social cohesion, and we look forward to continuing to serve our communities and contributing to the country's cultural and literary landscape.

I would like to thank the officials of the Department of Sport, Arts and Culture, the Council and Committees of Council and the Audit and Risk Committee for their leadership, guidance, and support during the year.

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Ms Rooksana Omar
Director of Amazwi South African Museum of Literature

3. Statement of Responsibility and Confirmation of Accuracy for the Annual Report

To the best of my knowledge and belief, I confirm the following:

- all information and amounts disclosed in this Annual Report are consistent with the Annual Financial Statements audited by the Auditor-General of South Africa;
- the Annual Report is complete, accurate and free from any omissions;
- the Annual Report has been prepared in accordance with the *Annual Report Guide for Schedule 3A and 3C Public Entities*, November 2022, issued by National Treasury;
- the Annual Financial Statements (Part F) have been prepared in accordance with the Standards of Generally Recognised Accounting Practices (GRAP) applicable to Amazwi Museums;
- the Council of Amazwi Museums is responsible for the preparation of the Annual Financial Statements and for the judgements made in this information;
- the Council of Amazwi Museums is responsible for establishing and implementing a system of internal control designed to provide reasonable assurance as to the integrity and reliability of the performance information, the human resources information and the Annual Financial Statements;
- the external auditors are engaged to express an independent opinion on the Annual Financial Statements; and
- in our opinion, this Annual Report fairly reflects the operations, the performance information, the human resources information and the financial affairs of the public entity for the financial year ended 31 March 2025.

Yours faithfully

Ms Rooksana Omar
Director of Amazwi South African Museum of Literature

Dr Alude Mahali
Chairperson of the Council of Amazwi South African Museum of Literature

4. Strategic Overview

4.1 Vision

To be recognised as a dynamic museum acquiring, preserving and making accessible a literary collection of distinction that represents all the linguistic communities of South Africa.

4.2 Mission

To collect and research all South African literature; engage with our varied communities in promoting the richness and diversity of literature and literary heritage through permanent, mobile and virtual exhibitions, multilingual programmes, publications, educational activities and special events; promote enjoyment and awareness in future generations of museum goers by serving as a hub of social activity; and stimulate the interest of regional, national and international audiences.

4.3 Values

Values

Our values serve to direct our behavioural principles and responsibilities and reflect our publics' perception of our institution.

Cultural diversity

Commitment to equality at all levels of the institution – valuing different ideas, strengths, interests and cultural backgrounds and encouraging healthy debate and differences of opinion.

Inclusivity

Promoting a culture of belonging and tolerance, where everyone is valued.

Transparency

Building open and honest relationships through communication.

Service excellence

Promoting customer-centric values and a good knowledge of our diverse communities.

Professionalism

Holding ourselves accountable and fostering a supportive and transparent culture to help people achieve their very best.

Innovation

Embracing change and encouraging forward-thinking and empowerment.

Accessibility

Creating an environment conducive to approachability and accessibility.

Sustainability

Building upon our 'green' culture by integrating sustainability principles in all that we do.

4.4 Legislative and other mandates

Amazwi is governed by the Cultural Institutions Act, Act No. 119 of 1998, as amended, and operates under the jurisdiction of a Council appointed by the Minister of Arts and Culture. Amazwi is listed as a schedule 3A national public entity in terms of the Public Finance Management Act, Act No. 1 of 1999, as amended.

The operations of Amazwi are further governed by the following:

- National Heritage Resources Act, Act No. 25 of 1999;
- Public Audit Act, Act No. 25 of 2004;
- Government Immovable Asset Management Act, Act No 19 of 2007;
- Broad-based Black Economic Empowerment Act, Act No 53 of 2003; and
- White Paper on Arts, Culture and Heritage, 1996.

5. Organisational Structure

EXECUTIVE AUTHORITY
Minister of Sport, Arts and Culture

COUNCIL

Director

Personal Assistant to the Director

CHIEF FINANCIAL OFFICER

- Human Resources Officer
- Accounts Clerk
- Supply Chain Officer
- Technical Assistant
- Groundsman
- Cleaner

MANAGER
CURATORIAL DIVISION

- Principal Curator
- Curators (4)
- Librarians (2)
- Assistant Curator/Archivist

MANAGER
EDUCATION AND PUBLIC PROGRAMMES

- Curator Schreiner House
- Exhibitions Officer
- Education Officer
- Visitor Services Officer
- Gallery Attendants (2)

Council 2024-2027

Back row from Left to Right: Mr M. Mazibuko (Chief Financial Officer), Mr R. Berold, Adv. S. Magaqa, Ms F.B. Ngandi, Ms B.N. Ngcongolo and Prof D.I.D. Attwell (Deputy Chairperson)
Front row seated from Left to Right: Prof M.A. Brown, Ms R. Omar (Director), Dr A. Mahali (Chairperson), Dr N.Z.G. Yokwana and Dr. X. Tshongolo

STAFF

Back row from Left to Right: Ms R. Omar (Director), Mr S. Xhegwana, Ms C. Mata, Mr J. Du Preez, Mrs P. Peterson, Ms A. Lupuwana and Mr Z.Matshoba
Middle row from Left to Right: Ms L. Grant, Ms S. Magade, Mr A. Simangweni, Mrs L. Majavu, Ms M. Beyers, Ms C. Potgieter and Mr M. Mazibuko
Front row from Left to Right: Mr E. Geelbooi, Mrs R. Waldick, Mrs N. Madinda, Dr T. Jeffery, Ms C. Warren, Mr M. Sukula and Mr A. Martin
Not in photo: Mr L. van Wyk and Mr K. Zuzile

Dr. S. Masuku (right), outgoing Chairperson, presented the Council's Handover Report to Dr. A. Mahali (left), incoming Chairperson, during the new Council's Induction Programme on 29 January 2025.

PART B

PERFORMANCE INFORMATION

1. Auditor-General's Report: Predetermined Objectives

The Auditor-General of South Africa currently performs the necessary audit procedures on the performance information to provide reasonable assurance in the form of an audit conclusion. The audit conclusion on the performance against predetermined objectives is included in the report to management, with material findings, if any, being reported under the 'predetermined objectives' heading in the report on other legal and regulatory requirements section of the Auditor's Report.

Refer to the Auditor's Report on pages 53-117, published as Part F: Financial Information.

2. Overview of performance

Amazwi is situated in Makhanda, a small university city in the Eastern Cape with a population of about 100 000 people. As a national museum Amazwi aims to deliver services all over the country.

Amazwi works in collaboration and cooperation with the Department of Sport, Arts and Culture, its entities, and other government departments, including the Eastern Cape Department of Sport, Recreation, Arts and Culture, municipalities in Makhanda and Nxuba, and academic institutions and other entities in the heritage sector nationally and internationally.

2.1 Service delivery environment

Museums play a vital role in addressing the educational and social needs of communities, while contributing to economic development, particularly in small towns where they often serve as a primary tourist attraction. Amazwi's satellite museum, Schreiner House in Nxuba, was largely closed for most of the year due to ongoing restoration and upgrade works. Despite this, as a national museum, Amazwi maintained a strong national and international presence through online activities, event participation, and program delivery in various cities and provinces.

This year, we collaborated with Iziko Museums of South Africa and the KwaZulu-Natal Museum on education outreach and travelling exhibitions, respectively. Moving forward, we will further develop our online and digital content to reach a broader audience and reinforce our role as a champion of sustainability in the museum sector.

2.2 Organisational environment

As of the beginning of the year, Amazwi's staff complement consisted of 23 full-time employees. During the period under review, the Director position was successfully filled, effective July 1, 2024. However, the museum experienced two staff departures due to retirement and termination, resulting in a reduction in the workforce. Recruitment processes for the vacant positions commenced in the fourth quarter, with anticipated appointments to be made in the first quarter of the 2025/26 financial year. As a result, the museum concluded the year with a staff complement of 22 full-time employees.

2.3 Key policy developments and legislative changes

Following the approval of the Revised White Paper on Arts, Culture and Heritage, the Department of Sport, Arts and Culture is exploring ways to implement the consolidation of the cultural institutions. This could lead to greater efficiency and co-operation between similar entities; however, the uncertainty around the process has been a challenge in planning for the future.

2.4 Progress towards achievement of institutional impacts and outcomes

As an agency of the Department of Sports, Arts and Culture, Amazwi aligns its programmes with the strategic plans of the South African government as expressed in the National Development Plan, the President's Seven Priorities, as well as international commitments such as the United Nations Sustainable Development Goals, African Union Agenda 2063, and the resolutions of the International Council of Museums (ICOM).

Social cohesion is an area where arts and culture can make a valuable contribution. Government priorities 2 and 3 speak of social cohesion and safe communities while NDP 15 refers to nation building and social cohesion. Amazwi contributes through its dynamic collections of historic and contemporary literary manuscripts as well as programmes and activities which enhance knowledge and appreciation of the quality and diversity of South African literature. Literature is a vehicle for capacity building and critical thinking, and can raise awareness of social issues and enhance empathy.

Improving education, training and innovation is the focus of government priority 2, NDP chapter 9 and African Union goal 2, which speaks of well-educated citizens and a skills revolution underpinned by science, technology and innovation. The Museum has fostered mutually beneficial relationships with other stakeholders to broaden our reach and to promote and enhance appreciation of South Africa's rich heritage. Research undertaken at Amazwi adds to the body of knowledge while exhibitions, talks, articles and programmes make South African literary and cultural heritage accessible to a popular audience. The work of the museum advances the worldwide appreciation of the quality and diversity of South African literature as well as recognition of Amazwi as a research centre of excellence. Amazwi has embraced the technological innovation to develop a digitised, cutting-edge organisation and work is at an advanced stage to ensure that the catalogue of collections is accessible and available online.

Government priority 3 focuses on a better Africa and world, while NDP 7 looks at South Africa in the region and the world. During the period under review, Amazwi collaborated with the African Academy of Languages (ACALAN) to celebrate the African Languages Week. This programme was crucial in highlighting the importance of African languages and fits well with Amazwi's expanded mandate to represent all eleven (11) official languages in its collections.

In line with the government emphasis on building a capable, ethical and developmental state as well as fighting corruption and gender-based violence, Amazwi remains committed to sound corporate governance and financial compliance as well as increased collaboration with government departments and government structures at national, provincial and local levels.

As the first green museum in South Africa Amazwi is committed to environmental sustainability, a priority of the National Development Plan, United Nations Sustainable Development goals, African Union goals and International Council of Museums resolutions.

Anela Lupuwana at SAMA Conference

3. Programme Performance Information

3.1 Programme: Administration

As an agency of the Department of Sport, Arts, and Culture, Amazwi aligns its programmes with the strategic plans of the South African government as expressed in the National Development Plan (NDP), the President's Seven Priorities, as well as international commitments such as the United Nations Sustainable Development Goals and the African Union Agenda 2063.

In line with Priority 6 on building a capable, ethical and developmental state and fighting corruption, Amazwi is committed to sound corporate governance and financial compliance as well as increased collaboration with government departments and government structures at national, provincial and local levels. Amazwi has achieved an unqualified audit outcome (clean audit outcome) and plans to maintain this position. One aspect of this is ensuring that staff are well trained and capacitated to do their jobs.

3.1.1 Sub-programme: Compliance

Outcomes, outputs, output indicators, targets and actual achievements

Purpose	To ensure compliance with laws and regulations and provide administrative support services		
Sub-programme impact statement	Effective governance and financial sustainability to support the core mandate of the museum		
Outcome	**Outputs**	**Output indicators**	**Description of indicators**
Effective governance	Council and Committee meetings	Number of Council and Committee meetings	Effective engagement between governance structures and management and compliance with the reporting timetable
	Unqualified audit outcome	Unqualified audit outcome	Outcome of the annual audit undertaken by the Auditor-General

Nº	Indicators	Actual/audited			2024/25			
		2021/22	2022/23	2023/24	Planned target	Actual achievement	Deviation from planned target	Comments on deviation
1.	**Number of Council and Committee meetings**	30 (new indicator)	38	37	24	27	+3	The variance is attributable to extraordinary meetings by Council and relevant committees during the period under review to attend to the recruitment process for the appointment

Nº	Indicators	Actual/audited			2024/25			
		2021/22	2022/23	2023/24	Planned target	Actual achievement	Deviation from planned target	Comments on deviation
								of the Director. In addition, the meetings included the induction programme for the new Council.
2.	**Unqualified audit report**	Unqualified audit outcome	Unqualified audit outcome	Unqualified audit outcome with findings	Unqualified audit outcome	Unqualified audit outcome with no findings	-	-

3.1.2 Sub-programme: Human resources development

Outcomes, outputs, output indicators, targets and actual achievements

Purpose	To manage and develop Amazwi's human capital		
Sub-programme impact statement	A results-orientated organisational culture		
Outcome	**Outputs**	**Output indicators**	**Description of indicators**
Expert and capacitated workforce	Training and development opportunities	Number of training opportunities	Occupation specific training and professional development and enrichment programmes for staff, offered by external service providers, in-house mentoring or self-directed learning

Nº	Indicators	Actual/audited			2024/25			
		2021/22	2022/23	2023/24	Planned target	Actual achievement	Deviation from planned target	Comments on deviation
3.	**Number of training opportunities**	57	39	29	16	35	+19	The variance is attributable to additional training opportunities available and utilised by staff members

3.1.3 Sub-programme: Marketing and communication

Outcomes, outputs, output indicators, targets and actual achievements

Purpose	To promote the museum to visitors and potential visitors		
Programme impact statement	A national museum with a visible profile		
Outcome	**Outputs**	**Output indicators**	**Description of indicators**
Increased visibility of Amazwi	Online content and website functionality	Number of new posts	New website postings
		Monthly reports on usage	Reports on website and social media hits
	Media value produced (yielded)	Number of media value reports	Monitoring of media presence and calculation of value produced
	Festivals and expos	Number of festivals and expos attended	Literary or cultural festivals, tourism expos etc. attended by Amazwi
	Visitors to, and users of, the museum	Number of museum visitors and museum users	Ordinary visitors, educational visitors and visitors associated with functions and events

Nº	Indicators	Actual/audited			2024/25			
		2021/22	2022/23	2023/24	Planned target	Actual achievement	Deviation from planned target	Comments on deviation
4.	**Number of new website posts**	Dynamic, interactive features implemented	10 YouTube videos, 1 e-book, 5 digital exhibitions	12 new content elements posted	12 new content elements posted	12 new content elements posted	-	-
5.	**Monthly reports on usage**	No baseline (new indicator)	No baseline (new indicator)	12 monthly reports	12 monthly reports	12 monthly reports	-	-
6.	**Number of media value reports**	No baseline (new indicator)	No baseline (new indicator)	4 monthly reports	12 monthly reports	12 monthly reports	-	-
7.	**Number of festivals and expos attended**	3	5	8	5	5	-	-
8.	**Number of museum visitors and museum users**	No baseline (new indicator)	No baseline (new indicator)	22 649	12 000	17 066	+5 066	The positive variance is attributable to the increased attendance of museum's education and outreach programmes, both online and in person.

See Annexure A: programme 1: Administration, page 118

3.2 Programme: Business Development

Education, skills and health are the focus of government Priority 2, NDP Chapter 9 and the African Union Goal 2, which speaks of well-educated citizens and a skills revolution underpinned by science, technology and innovation.

Research undertaken at Amazwi adds to the body of knowledge while providing content to the Education and Public Programmes Division. The work of the museum will advance the recognition of Amazwi as a research centre of excellence. The museum provides information services to academics, educators and the public. Technological innovation will be embraced to develop into a digitised, cutting-edge organisation and ensure that the catalogue of collections is accessible and available online.

Amazwi is embarking on an exciting new chapter, driven by its expanded mandate to incorporate indigenous languages into its programs. Building on this broader scope, we have taken the first step by integrating isiXhosa literature, laying the groundwork for further expansion to other indigenous languages.

Outcomes, outputs, output indicators, targets and actual achievements

Purpose	To collect, conserve, research and curate South African literary artefacts and related materials		
Programme impact statement	A developing collection of South African literary artefacts and related materials that is curated and made accessible		
Outcome	**Outputs**	**Output Indicators**	**Description of Indicators**
A body of knowledge on South African literary heritage	Research on the collections	Number of research articles and conference papers	Research articles submitted for publication and conference papers presented
	Meetings of experts held	Number of meetings of experts	Meetings of experts hosted by Amazwi
Conserved collections	Maintenance and monitoring of environmental conditions	Number of condition monitoring reports	Collections' environment maintained and monitored at optimal conditions
Dynamic collections of historical and contemporary literary artefacts	Records of artefacts catalogued	Number of artefacts catalogued	The acquisition and documentation of historic and contemporary literary manuscripts, letters and diaries, photographs, theatre and publishing archives, etc., ultimately representing all literary languages of South Africa
Catalogue of collections accessible online	Catalogue of collections in web-enabled format	Catalogue linked to website	Museum collections catalogued, migrated to new collections management system in web-enabled format and linked to website

Nº	Indicators	Actual/audited			2024/25			
		2021/22	2022/23	2023/24	Planned target	Actual achievement	Deviation from planned target	Comments on deviation
9.	**Number of research articles and conference papers**	10	16	12	10	13	+3	The positive variance is attributed to additional conference opportunities that enabled staff to present their research papers, exceeding the target. In addition, Amazwi received a special invitation to present at an international conference which provided an additional opportunity for showcasing our research.
10.	**Number of meetings of experts**	2	2	3	3	3	-	-
11.	**Number of condition monitoring reports**	12 monthly condition monitoring reports	12 monthly condition monitoring reports	12 monthly condition monitoring reports	12 monthly condition monitoring reports	12 monthly condition monitoring reports	-	-
12.	**Number of artefacts catalogued**	2 138, of which 947 from backlog	74 artefacts catalogued, of which minimum 14 from backlog	-	1 000, of which minimum 250 from backlog	1411, of which 1166 from backlog.	411, of which 916 from backlog	Positive variance due to improved proficiency in the use of the new collection management system.
13.	**Catalogue linked to website**	New collections management system procured	New collections management system 100% operational	Sample verification of catalogue data done	Catalogue of collections and reference resources accessible online	Not achieved	The catalogue is not yet linked to the website.	Progress has been made to develop a new website with capability to host the collection catalogue sub-website including its content selection. However, implementation is pending due to delays from the Collection Management System service provider in completing the catalogue website development, which has postponed the linking of the catalogue to the main Amazwi website.

See Annexure B: Programme 2: Business Development, page 127

Strategy to overcome areas of under performance

Amazwi achieved four out of five performance indicators in the Curatorial Division. To fast-tract the development of the collection catalogue website, Amazwi has appointed a Heritage Graduate on a three-month contract to oversee the day-to-day development and coordination between Amazwi and service provider. It is envisaged that the catalogue link to the website will be operational by the close of the first quarter of 2025/26.

3.3 Programme: Education and Public Programmes Division

In alignment with key national and international development goals such as the NDP Chapter 9 and the African Union Goal 2, Amazwi South African Museum of Literature plays a vital role in promoting education, skills development, and social cohesion. Our contributions include supporting the study and teaching of South African literature, fostering partnerships with educators and institutions, and making literary and cultural heritage accessible to diverse audiences.

Through exhibitions, talks, and education and outreach programmes, we celebrate national days and contribute to a culture of reading, positioning the museum as a vibrant social and cultural hub. As we strive to build a more inclusive and equitable society, we remain mindful of our geographical reach, ensuring that our programs cater to rural areas and small towns. Through our activities, we aim to promote national pride, social cohesion, and well-being, while also addressing inequalities and promoting gender equality, youth empowerment, and ensuring that Amazwi Museum as a national resource is accessible to all.

Outcomes, outputs, output indicators, targets and actual achievements

Purpose	To produce exhibitions and present educational programmes and events		
Programme impact statement	Access to South African literary heritage and appreciation of its quality and diversity		
Outcome	**Outputs**	**Output indicators**	**Description of indicators**
Access through the medium of exhibitions	Exhibitions produced	Number of new exhibitions produced	On-site exhibitions, external exhibitions, periodic/ thematic exhibitions and e-exhibitions
Access through educational and public programmes	Educational programmes presented	Number of educational programmes presented	On-site educational tours and workshops and outreach programmes to schools, institutions of higher learning and community groups
	Events hosted	Number of events hosted	Heritage events, public performances and book launches presented by Amazwi
Mutually beneficial partnerships	Collaborative events and programmes	Number of collaborative events and programmes	Collaborations with other museums, educational institutions, governmental and non-governmental organisations

4. Revenue collection

Source of revenue	2025			2024		
	Final approved budget	Actual	Variance	Final approved budget	Actual	Variance
	R	R	R	R	R	R
Receipts						
Sale of goods and services	311 133	235 628	(75 505)	267 750	208 654	(59 096)
Sale of redundant assets	2 000	-	(2 000)	2 000	-	(2 000)
Interest	-	-	-	77 953	4 446	(73 507)
Grants from national government	**15 476 000**	**15 476 000**	**-**	**16 164 000**	**16 164 000**	**-**
DSAC subsidy	14 420 000	14 420 000	-	15 362 000	15 362 000	-
DSAC subsidy: heritage intern	160 000	160 000	-	136 000	136 000	-
DSAC municipal charges allocation	896 000	896 000	-	666 000	666 000	-
Grants from local government	**272 019**	**273 019**	**1 000**	**242 712**	**242 712**	**-**
Inxuba Yethemba Municipality	272 019	273 019	1 000	242 712	242 712	-
Sundry income	50 240	11 900	(38 340)	50 000	491	(49 509)
Donations	56 830	55 471	(1 360)	62 000	57 158	(4 842)
Retained surplus	-	-	-	-	-	-
Conditional grants utilised	4 108 465	2 340 098	(1 768 367)	1 786 880	240 559	(1 546 321)
Services-in-kind: rental	5 471 000	5 151 300	(319 700)	5 223 000	4 721 850	(501 150)
Services-in-kind: municipal services	-	1 090 184	1 090 184	-	-	
Revenue from non-exchange transactions	-	-	-	1 041 000	-	(1 041 000)
	25 747 688	**24 633 600**	**(1 114 087)**	**24 917 295**	**21 639 871**	**(3 277 424)**

*** See Part F: Financial Information, Notes to the Annual Financial Statements, Note 25 (25.1-25.6b) for explanations between final budget and actual amounts***

5. **Capital investment**

	2025			2024		
	Final approved budget	Actual	Variance	Final approved budget	Actual	Variance
	R	R	R	R	R	R
Schreiner House: Restoration and Refurbishment Project	4 108 465	1 966 860	(2 141 605)	1 786 880	167 838	(1 619 042)
	4 108 465	**1 966 860**	**(2 141 605)**	**1 786 880**	**167 838**	**(1 619 042)**

** See Part F: Financial Information, Notes to the Annual Financial Statements, Note 25 (25.5) for explanations between final budget and actual amounts*

Nº	Indicators	Actual/audited			2024/25			
		2021/22	2022/23	2023/24	Planned target	Actual achievement	Deviation from planned target	Comments on deviation
14.	**Number of new exhibitions produced**	2	5	6	6	6	-	-
15.	**Number of educational programmes presented**	No baseline (new indicator)	No baseline (new indicator)	102	80	101	+21	The variance is attributable to a notable increase in the demand for education and outreach programmes
16.	**Number of events hosted**	36	32	38	28	32	+4	The deviation is attributable to the improved demand in events hosted at Amazwi
17.	**Number of collaborative events and programmes**	4	5	8	6	7	+1	The variance is attributable to additional collaborative opportunity with ACALAN for the African Languages Week programme

See Annexure C: Programme 3: Public Engagement, page 131

PART C

GOVERNANCE

1. Introduction

Corporate governance embodies processes and systems by which public entities are directed, controlled and held to account. In addition to legislative requirements based on a public entity's enabling legislation, the corporate governance of public entities is applied through the precepts of the Public Finance Management Act and the principles contained in the King IV Report on Corporate Governance.

Parliament, the Executive Authority (the Minister of Sport, Arts and Culture) and the Accounting Authority (the Council of Amazwi) are responsible for corporate governance.

2. Portfolio Committee

Amazwi Museums hosted the Portfolio Committee on Sport, Arts and Culture during its Oversight Visit on 9 October 2024.

3. Executive Authority

The Cultural Institutions Act places museums under the control of a Council appointed by the Minister of Sport, Arts and Culture.

The Annual Performance Plan for 2024/25 was submitted to the Department of Sport, Arts and Culture and tabled in Parliament by the Minister on 5 April 2024.

The Council of Amazwi submitted quarterly reports to the Minister of Sport, Arts and Culture and to National Treasury in the months following the end of each quarter.

4. The Accounting Authority

The Council of Amazwi is the Accounting Authority. The functions of a Council, as described in the Cultural Institutions Act, are:

- to formulate policy;
- to hold, preserve and safeguard all movable and immovable property of whatever kind placed in the care of or loaned or belonging to the declared institution concerned;
- to receive, hold, preserve and safeguard all specimens, collections or other movable property placed under its care and management under section 10(1);
- to raise funds for the institution;
- to manage and control the moneys received by the declared institution and to utilise those moneys for defraying expenses in connection with the performance of its functions;
- to keep a proper record of the property of the declared institution, to submit to the Director-General any returns required by him or her in regard thereto and to cause proper books of account to be kept;
- to determine, subject to this Act and with the approval of the Minister, the objects of the declared institution; and
- to generally carry out the objects of the declared institution.

The Council fosters a culture and set of values and operates within a Charter that determine the manner in which it governs the museum, i.e., the systems and structures that it uses to define policy, to provide leadership, to manage, coordinate and monitor procedures and resources, and to develop long-term strategy and direction for the organisation.

4.1 Composition of the Council

The tables below disclose relevant information on the members of Council.

Designation	Name	Date of appointment	Expiration of term of office	Meetings scheduled	Meetings attended
Members from 9 December 2024					
Chairperson	Dr A. Mahali	9 Dec 2024	8 Dec 2027	3	3
Deputy Chairperson	Prof D.I.D. Attwell	9 Dec 2024	8 Dec 2027	3	3
Member	Dr X. Tshongolo	9 Dec 2024	8 Dec 2027	3	3
Member	Prof M.A. Brown	9 Dec 2024	8 Dec 2027	3	3
Member	Dr N.Z.G. Yokwana	9 Dec 2024	8 Dec 2027	3	3
Member	Adv S. Magaqa	9 Dec 2024	8 Dec 2027	3	3
Member	Ms B.N. Ngcongolo	9 Dec 2024	8 Dec 2027	3	3
Member	Ms F.B. Ngandi	9 Dec 2024	8 Dec 2027	3	3
Member	Mr R. Berold	9 Dec 2024	8 Dec 2027	3	3
Members until 8 December 2024					
Chairperson	Dr L.S. Masuku	1 Dec 2020	8 Dec 2024	7	7
Deputy Chairperson	Mr A.K. Gontse	15 Jun 2021	8 Dec 2024	7	7
Member	Ms H. Erdmann	1 Dec 2020	8 Dec 2024	7	7
Member	Ms N.A. Jansen	15 Jun 2021	8 Dec 2024	7	7
Member	Ms L. Mvanana	1 Dec 2020	8 Dec 2024	7	4
Member	Dr N.H. Rasana	1 Dec 2020	19 May 2024 (deceased)	1	1
Member	Adv. S. Magaqa	9 Dec 2023	8 Dec 2024	7	6
Member	Mr O. Motaung	9 Dec 2023	8 Dec 2024	7	6
Member	Ms T. Nkosi	16 June 2024	8 Dec 2024	5	5

4.2 Council members' profiles

Members from 9 December 2024

Name	Qualifications and area of expertise	Other board memberships	Other committees or task teams
Dr A. Mahali Chairperson	PhD (University of Cape Town) MA (University of Cape Town) BA (Hons) (Rhodes University)	Discovery Research Committee, Wellcome Trust (WT) Uyinene Mrwetyana Foundation (UMF)	-

Name	Qualifications and area of expertise	Other board memberships	Other committees or task teams
Prof D.I.D. Attwell Deputy Chairperson	PhD, English (University of Texas at Austin) MA, English (University of Cape Town) (cum laude) Higher Education Diploma (Postgraduate), (University of South Africa) BA (Hons), English (University of Natal, Durban) (cum laude) BA (English and Drama) (University of South Africa)	-	-
Dr X. Tshongolo	PhD, Linguistics (University of Western Cape) MA, Linguistics (University of Western Cape) Certificate in Policy Writing, Implementation, Monitoring and Evaluation (Stellenbosch University) Post Graduate Diploma in Education: Applied Language & Literacy Studies (University of Cape Town) Certificate in Project Management (Stellenbosch University) Certificate in Training of Language Trainers in Southern Africa (University of Cape Town) Honours Degree in Linguistics (University of Western Cape) Degree in Library and Information Science (University of Western Cape)	-	-
Prof M.A. Brown	DLitt, Fantasy for Young Adults (University of Pretoria) Certificate: TEFLA (RSA/ Cambridge) (International House/ Cambridge) MA, Spenser /Renaissance Poetry (research) (Rhodes University) MA, English Literature (Queen Mary College, London University) BA (Hons), English (Rhodes University) BA, English /History (Rhodes University)	-	-

Name	Qualifications and area of expertise	Other board memberships	Other committees or task teams
Dr N.Z.G. Yokwana	PhD, Social Sciences (University of Fort Hare) Masters and Sustainable International Development (Brandeis University: Heller School of Social Policy and Management, Massachusetts, United States of America) Postgraduate Diploma Rural Development (Rhodes University) Honours Degree Psychology passed Counseling Psychology with Distinction (University of Fort Hare) BA Degree, Social Science (University of Fort Hare) Executive Diploma Human Resources passed with Distinction (Damelin Institute – South Africa) Executive Certificate in Environmental Management in Mining, *Certificate in Multistakeholder Management* (MEETI and WITS University) Executive Certificate in Risk and Internal Control Assessment (SAIGA) Certificate in Monitoring and Evaluation (University of Cape Town in partnership with Department of Planning Monitoring and Evaluation)	-	-
Adv S. Magaqa	B Proc Degree from Walter Sisulu University (formerly University of Transkei) LLB from Wits University	Council Member: Msunduzi Museum	Member: Human Resources Committee, Msunduzi Museum Chairperson: Core Functions Committee, Msunduzi Museum
Ms B.N. Ngcongolo	Bachelor of Commerce specializing in Economics and Finance (University of Cape Town)	Youth Committee Charter for Compassion Charter for Compassion Board of Trustees Cape Town Interfaith Initiative Interim Board	-
Ms F.B. Ngandi	Operations Management (Varsity College) People Management Programme (Gordon Institute of Business Science, University of Pretoria) Practical Project Management (Nelson Mandela University)	-	-
Mr R. Berold	BA (Hons) (Cambridge University, United Kingdom) BSc, Chemical Engineering (Wits University) (cum laude)	Thekwane Poetry Resources	-

Members until 8 December 2024

Name	Qualifications and area of expertise	Other board memberships	Other committees or task teams
Chair: Dr L.S. Masuku	PhD Environmental Education (Rhodes) MEd Environmental Education (Rhodes) M European Leisure Studies (Vrije Universiteit, Brussels) Katholieke Universiteit Brabant Loughborough University Universidad de Deusto BA Humanities, concurrent DipEd (Swaziland)	Deputy Editor: Southern African Journal of Environmental Education (SAJEE)	Chairperson: Culture to the National Commission for UNESCO Committee Member: African Union's African Languages Week
Ms H. Erdmann	MA Visual Studies (Stellenbosch) Expertise in museums and visual culture Actively involved in arts, culture and heritage since 1993 Author of *Manfred Zylla Art & Resistance* (2011)	Council member: Afrikaanse Taalmuseum en -monument Executive Committee member: Friends of the Cape Town Museum	Member: International Council of Museums South Africa (ICOM SA) Member: Friends of Iziko South African National Gallery
Mr A.K. Gontse	MA Candidate Criminal Justice (UNISA) BTech Security Risk Management (UNISA) NatDip Security Risk Management (UNISA) Dip Security Management (Intec College) Cert Security Management (National Intelligence Agency – State Security) Cert Private Investigation (Damelin) Cert Safety Management (NOSA) Cert Safety Auditor (NOSA) AdvCert Safety Management (Unisa) Cert Information System Security (SITA) Cert attendance Corporate Governance and Board Effectiveness Cert attendance Governance of Ethics Expertise in security risk management, health and safety, human resources, facilities management and governance in all spheres of the government, inclusive of museums	Council Member: Nelson Mandela Museum Member: Private Security Industry Regulating Authority (PSIRA) Advisory Committee to Council	Member: Institute of Directors (IoDSA) Member: International Council of Museums South Africa (ICOM SA) Member: ICMS committee of ICOM Member: ICOMAM committee of ICOM
Ms N.A. Jansen	BTech Cost and Management Accounting (Peninsula Technikon) NDIP Cost and Management Accounting (Peninsula Technikon) Management Development Programme (Stellenbosch) Over 20 years' experience in public finance, specialising in public entities	-	-

Name	Qualifications and area of expertise	Other board memberships	Other committees or task teams
Ms L. Mvanana	MEd (Illinois, USA) BEd (Witwatersrand) PGD Education (Unitra/ Walter Sisulu) BSc (Unitra/Walter Sisulu) Management Development Programme (SBL UNISA) Certified Director: Institute of Directors Southern Africa (IoDSA) Certified Prosci Change Management Practitioner: Prosci-and Change Certified Neuro Linguistic Programming Practitioner and Coach: Change Dynamics Expertise in education, corporate governance, over 30 years leadership and management experience and extensive consulting experience in leadership, team and organisational effectiveness, change management, organisational culture, diversity and inclusion, coaching, and human resource development	Director: Nkululeko Leadership Consulting Council member: National Arts Council Board member Kopanang Community Trust	Member: Institute of Directors (IoDSA) Member: Human Resource Committee National Arts Council Chairperson: Bursary Committee National Arts Council Member: Panel of Chairpersons Committee National Arts Council
Dr N.H. Rasana	Certified Director: Institute of Directors Southern Africa (IoDSA) Advanced Diploma in Leadership Effectiveness Advancement (Nelson Mandela) PGD Political and International Studies (Rhodes) Ph.D Applied Linguistics (Bangor, North Wales, UK) MEd English as a Second Language (Rhodes) Dip Language Instruction (Ohio, USA) PGD Enterprise Management (Rhodes) Instruction Course in English at the Secondary Level (Christ Church Canterbury, UK) Hons BA Applied Linguistics (UNISA) BA (UNISA) Primary Teachers' Diploma (CCE, Fort Beaufort) Extensive experience in Applied Linguistics and literature teaching, broadsheet publishing, policy formulation analysis, curriculum and module design, research methodology and postgraduate supervision, higher institution's new curricula assessor, human resources, leadership and governance	Board member: PanSALB Chairperson: Old Nyaluzan Union	Member: Institute of Directors (IoDSA) Curriculum Assessor: Council on Higher Education
Adv. S. Magaqa	B Proc Degree from Walter Sisulu University (formerly University of Transkei) LLB from Wits University	Council Member: Msunduzi Museum	Member: Human Resources Committee, Msunduzi Museum Chairperson: Core Functions Committee, Msunduzi Museum

Name	Qualifications and area of expertise	Other board memberships	Other committees or task teams
Mr O. Motaung	BA in Dramatic Arts, MA in Film & TV from Wits University Area of Expertise: Creative Arts, Social Activism, Curation, Financial Management, Project Management, Heritage studies, Governance	Assitej South Africa, Performance Studies Institute	National Arts Council Advisory panel
Ms T.P Nkosi	Master's Degree in Public Policy Studies (University of Pretoria) Bachelor of Arts (Honours) with Specialization in Social Demography (University of Pretoria) Bachelor of Administration (University of Zululand) Strategic Leadership and Management (University of Pretoria) Public Finance Management (SAMDI) Advance Research Course (Regenesys, School of Business) Policy Analysis and Policy Development (Bathopele Development Solutions) Project Costing and Project Management (SAMDI) Advanced Management Development Programme (SAMDI)	Nelson Mandela Museum	-

4.3 Committees

The Council executes its functions through a Core Functions Committee, a Human Resources and Governance Committee and a Finance, Information Technology and Infrastructure Committee.

Committees from 9 December 2024

Committee	Meetings held	Members	Name
Core Functions	0	Prof M.A. Brown	Chairperson
		Prof D.I.D. Attwell	Member
		Ms F.B. Ngandi	Member
		Mr R. Berold	Member
*Human Resources and Governance Committee	0	Adv. S. Magaqa	Member
		Ms B.N. Ngcongolo	Member
		Dr X. Tshongolo	Member
*Finance, Information Technology and Infrastructure Committee	0	Prof D.I.D. Attwell	Member
		Ms B.N. Ngcongolo	Member
		Dr N.Z.G. Yokwana	Member

**The Committee is yet to elect a Committee Chairperson*

Committees until 8 December 2024

Committee	Meetings held	Members	Name
Marketing, Communication, Stakeholder Relations and Heritage Committee	3	Ms H. Erdmann	Chairperson
		Ms L. Mvanana	Member
		Adv. S. Magaqa	Member
		Mr O. Motaung	Member
		Dr N.H. Rasana	Member (until 19 May 2024)
Human Resources and Governance Committee	3	Adv. S. Magaqa	Chairperson (w.e.f. 31 May 2024)
		Dr N.H. Rasana	Chairperson (until 19 May 2024)
		Mr A.K. Gontse	Member
		Ms L. Mvanana	Member
Finance, Information Technology and Infrastructure Committee	1	Ms N.A. Jansen	Chairperson (w.e.f. 2 February 2024)
		Mr A.K. Gontse	Member
		Ms H. Erdmann	Member
		Mr O. Motaung	Member

4.4 Remuneration of Council members

Council members are remunerated at the rate prescribed by National Treasury. Members are entitled to claim for out-of-pocket expenses in attending meetings.

Name	Meetings R	Other re-imbursements R	Total R
Members from 9 December 2024			
Dr A. Mahali (Chairperson)	-	-	**-**
Prof D.I.D. Attwell (Deputy Chairperson)	6 114	-	**6 114**
Dr X. Tshongolo	-	-	**-**
Prof M.A. Brown	5 721	-	**5 721**
Dr N.Z.G. Yokwana	5 721	-	**5 721**
Adv S. Magaqa	5 721	-	**5 721**
Ms B.N. Ngcongolo	5 721	-	**5 721**
Ms F.B. Ngandi	5 721	-	**5 721**
Mr R. Berold	5 721	-	**5 721**
Members until 8 December 2024			
Dr L.S. Masuku (Chairperson)	57 217	-	**57 217**
Mr A.K. Gontse (Deputy Chairperson)	63 278	-	**63 278**
Ms H. Erdmann	58 103	-	**58 103**
Ms N.A. Jansen	-	-	**-**

Name	Meetings R	Other re-imbursements R	Total R
Ms L. Mvanana	27 028	-	**27 028**
Dr N.H. Rasana*	9 078	-	**9 078**
Adv. S. Magaqa	47 893	-	**47 893**
Mr O. Motaung	41 500	-	**41 500**
Ms T. Nkosi	16 379		**16 379**

** Member until 19 May 2024, deceased*

5. Risk Management

Amazwi has had a Risk Management Policy in place since 2011. The purpose of this policy is to articulate Amazwi's risk management philosophy. Amazwi recognises that risk management is a systematic and formalised process to identify, assess, manage and monitor risks and therefore adopts a comprehensive approach to the management of risk. The Audit and Risk Committee serves the dual function of a Risk Management Committee. A risk assessment was undertaken by management, in consultation with the Audit and Risk Committee, to prepare the Annual Performance Plan for 2024/25. A progress report on risk mitigation forms part of the quarterly reports submitted to the Executive Authority.

6. Internal audit and the Audit and Risk Committee

The internal audit activity evaluates and contributes to the improvement of risk management, control and governance systems. The objective is to ensure that:

- risks are appropriately identified and managed;
- significant financial, managerial and operating information is accurate, reliable and timely;
- employees' actions comply with policies, standards, procedures and applicable laws and regulations; and
- resources are acquired economically, used efficiently and adequately protected.

The focus of internal control reviews during the year under review was on performance information, sick leave and vacation leave, investments and interest received, property, plant and equipment, heritage assets, bank reconciliations, irregular expenditure testing relating to previous years, and the audit improvement plan.

The internal audit function at Amazwi is outsourced to a consultant.

6.1 Audit and Risk Committee

The Audit Committee is an independent committee responsible for oversight of reporting processes and systems of internal control. It also assists the Council of Amazwi with review of risk management processes and ensuring the effectiveness of risk management activities.

The table below discloses relevant information on the Audit and Risk Committee members.

Designation	Name	Date of appointment	Expiration of term of office*	Meetings scheduled	Meetings attended
Chair	Mr V. Magan	1 Feb 2022	31 Jul 2025	5	5

Designation	Name	Date of appointment	Expiration of term of office*	Meetings scheduled	Meetings attended
Member	Mr D.S. Thwala	1 Feb 2022	31 Jul 2025	5	3
Member	Ms A. Ntlabezo	1 Feb 2022	31 Jul 2025	5	5
Council representative	Ms N.A. Jansen	16 Jun 2021	8 Dec 2024	4	2
Council representative	Mr O. Motaung	9 Dec 2023	8 Dec 2024	4	3
Council representative	Ms H. Erdmann	1 Dec 2020	8 Dec 2024	4	3

** The term of office expired on 31 January 2025 and was extended by Council to 31 July 2025*

6.2 Members' profiles

Name	Qualifications and area of expertise	Connection to entity	Other committees or task teams
Mr V. Magan	Chartered Accountant (South Africa) Certified Internal Auditor MBL (UNISA)	External	Chairperson: Finance Audit and Risk Committee South African Diamond and Precious Metals Regulator Board member: South African Diamond and Precious Metals Regulator Chairperson: Audit and Risk Committee Agrément SA Board member: Agrément SA Chairperson: Audit Committee Northern Cape Provincial Government Member: Audit and Risk Committee North West Provincial Government
Mr D.S. Thwala	PGD Strategic Management (Metropolitan School of Business Management, London) PGD Innovation and Design Thinking (Emeritus Institute of Management, Columbia) BCom (Johannesburg) Management Development Programme (Western Cape) Strategic Business Management (Cape Town) Risk Management Certification (Stellenbosch) Expertise in strategic management, performance management, governance, risk and compliance	External	Board member: Mbombela Housing Association

Name	Qualifications and area of expertise	Connection to entity	Other committees or task teams
Ms A. Ntlabezo	BAcc (Free State) Chartered Accountant (South Africa) 5 years' experience as Senior Lecturer (Auditing; Management Accounting & Finance) at Rhodes University 4 years' audit experience in the public sector (AGSA)	External	Chairperson of the Audit Committee: South African Library for the Blind

6.3 Remuneration of Audit and Risk Committee members

Members of the Audit and Risk Committee are remunerated at the rate prescribed by National Treasury.

Name	Meetings R	Other re-imbursements R	Total R
Mr V. Magan	121 154	-	**121 154**
Mr D.S. Thwala	-	-	-
Ms A. Ntlabezo	27 317	-	**27 317**

7. Compliance with laws and regulations

Amazwi's policies are periodically reviewed in terms of compliance. However, a number of compliance measures remain a challenge because of the museum's relatively small size and limited capacity.

8. Fraud and corruption

The Council of Amazwi approved a Fraud Prevention and Anti-Corruption Strategy, inclusive of policy, control strategies and procedures for investigations, in 2011. The staff have been made aware of this policy and of the Department of Sport, Arts and Culture's recurring anti-fraud and corruption campaigns.

Fraud and corruption are a standing item on staff meeting agendas and the toll-free hotline for reporting suspected fraud and corruption is displayed on the staff notice board.

9. Minimising conflict of interest

Council members of Amazwi are required to declare conflicts of interest at every meeting. All employees are required to disclose to the Council of Amazwi particulars of any registrable interests.

10. Code of conduct

Amazwi is an institutional member of the International Council of Museums and subscribes to its Code of Ethics.

11. Health, safety and environmental issues

Amazwi established a Health and Safety Committee in 2010. The Committee meets once a month and undertakes inspections of the premises on a regular basis. Healthy and safety issues are reported to Amazwi's management for action.

The Council of Amazwi adopted an Environmental Policy in 2011. The primary objective of this policy is to ensure that the museum makes use of resources, from paper to electricity, in a manner that minimises and ultimately eradicates unnecessary waste.

12. Social Responsibility

The function of museums is to preserve, interpret and promote the natural and cultural inheritance of humanity

As expressed by the First Principle of the ICOM Code of Ethics for Museums, governing bodies and those concerned with the strategic direction and oversight of museums have a primary responsibility to protect and promote this heritage as well as the human, physical and financial resources made available for that purpose. On this basis, the ICOM Code of Ethics promotes social responsibility, independence and scientific freedom, tolerance and mutual respect without compromising professional museum standards.

As expressed by the 2015 UNESCO Recommendation concerning the protection and promotion of museums and collections, their diversity and their role in society, museums are spaces for cultural transmission, intercultural dialogue, learning, discussion and training. Therefore, museums play an important role in education, social cohesion and sustainable development and have great potential to raise public awareness of the value of cultural and natural heritage and of the responsibility of all citizens to contribute to their care and transmission.

https://icom.museum/en/news/statement-on-the-independence-of-museums/

Amazwi is an institutional member of the International Council for Museums (ICOM) and subscribes to its Code of Ethics.

13. Company Secretary

The Company Secretary is responsible for ensuring that the governing body (Accounting Authority) has access to independent and professional guidance on corporate governance and their legal duties, as stipulated in principle 10 of King IV on Corporate Governance. Additionally, the Company Secretary is tasked with providing support to facilitate the effective functioning of the governing body and its committees, including coordinating meetings, agendas, and minutes, as well as ensuring compliance with relevant regulations and best practices.

14. REPORT OF THE AUDIT AND RISK COMMITTEE

Mr V. Magan
Chairperson of the Audit and Risk Committee
Amazwi South African Museum of Literature

We are pleased to present our report for the financial year ended 31 March 2025.

Audit Committee Responsibility
The Audit Committee reports that it has complied with its responsibilities arising from Section 38 (1) (a) (ii) of the Public Finance Management Act and Treasury Regulation 3.1.13. The Audit and Risk Committee also reports that it has adopted appropriate formal terms of reference as its Audit and Risk Committee Charter, has regulated its affairs in compliance with this charter and has discharged all its responsibilities as contained therein, except that we have not reviewed changes in accounting policies and practices.

The Effectiveness of Internal Control

Internal audit
The internal audit function at Amazwi is outsourced to a service provider. The service provider facilitated a risk assessment workshop with Amazwi, and the Amazwi Risk Register was updated.

The Audit and Risk Committee oversaw the implementation of the Three-Year Rolling Internal Audit Plan, noting that non-compliance findings were addressed.

In-year management and quarterly reports
The Audit and Risk Committee has been advised that management has submitted quarterly financial and performance reports prepared during the year under review, in compliance with the statutory reporting framework.

Evaluation of the Annual Financial Statements
The Audit and Risk Committee has reviewed the audited Annual Financial Statements for the year ended 31 March 2025 and has discussed matters of concern with management and the external auditors.

Auditor-General's Report
The Audit and Risk Committee reviewed the audit action plan for audit issues raised in the previous year and is satisfied that the matters have been adequately resolved.

The Audit and Risk Committee has reviewed the Auditor-General's Management Report and management's response thereto and directed management to develop a comprehensive audit action plan to address all issues raised by external auditors. The Audit and Risk Committee will review the audit action plan and monitor implementation thereof at quarterly meetings.

The Audit and Risk Committee has reviewed the information on predetermined objectives included in the Annual Report.

The Audit and Risk Committee has reviewed the adjustments resulting from the audit as part of the review of the Annual Financial Statements.

The Audit and Risk Committee noted the independence of the external auditors.

The Audit and Risk Committee congratulates management on obtaining a clean audit outcome (unqualified opinion with no findings) and wish to thank all the stakeholders for their cooperation and assistance.

The Audit and Risk Committee concurs and accepts the conclusions of the Auditor-General on Annual Financial Statements and is of the opinion that the Audited Annual Financial Statements be accepted and read together with the report of the Auditor-General.

On behalf of the Audit and Risk Committee:

……………………………………………………
Mr V. Magan
Chairperson of the Audit and Risk Committee
Amazwi South African Museum of Literature
31 August 2025

15. B-BBEE compliance performance information

The following table provides information on Amazwi's compliance with the Broad-based Black Economic Empowerment Act, Act No. 53 of 2003.

Has the public entity applied any relevant Code of Good Practice (B-BBEE Certificate Levels 1-8) with regards to the following:		
Criteria	**Response**	**Discussion**
Determining qualification criteria for the issuing of licences, concessions or other authorisations in respect of economic activity in terms of any law?	n/a	
Developing and implementing a preferential procurement policy?	Yes	Mainstreamed in supply chain operations
Determining qualification criteria for the sale of state-owned enterprises?	n/a	
Developing criteria for entering into partnerships with the private sector?	n/a	
Determining criteria for the awarding of incentives, grants and investment schemes in support of Broad-based Black Economic Empowerment?	n/a	

Young visitors explore the Literary Legends Exhibition, the exhibitions profiles pioneers in isiXhosa literature.

PART D

HUMAN RESOURCE MANAGEMENT

1. Introduction

Museum core functions are labour intensive. Curatorial staff undertake research and care for the museum's collections. Education and Public Programmes is a service-oriented Division focusing on exhibitions, education programmes and museum events aimed at school learners and adults alike.

The core functions are supported by the Administrative Division which is responsible for financial and human resources management, marketing and communication, infrastructure management, and maintenance.

2. Human resource oversight statistics

2.1 Personnel cost by programme

Programme	Total expenditure R'000	Personnel expenditure R'000	Personnel expenditure as % of total expenditure	Number of employees	Average cost per employee R'000
Administration Programme	15 672	4 558	29.1%	9	506
Business Development Programme	5 561	4 269	76.8%	7	610
Public Engagement Programme	4 044	3 088	76.4%	6	515
All programmes	**25 277**	**11 915**	**47.1%**	**22**	**542**

2.2 Personnel cost by salary band

Level	Personnel expenditure R'000	% of personnel expenditure to total personnel costs	Number of employees	Average cost per employee R'000
Top management	1 050	8.8%	1	1 050
Senior and middle management	2 847	23.9%	3	949
Professional specialists	630	5.3%	1	630
Skilled professionals	4 164	34.9%	7	595
Professional and administrative support	2 194	18.4%	6	366
Semi-skilled administrative and technical	906	7.6%	4	227
Casuals / Intern / Relief Staff	124	1.1%	1	124
All levels	**11 915**	**100%**	**24**	**496**

2.3 Performance rewards and special awards for new qualifications

Programme	Performance rewards (new PhD) R'000	Personnel expenditure R'000	Performance rewards as % of personnel expenditure
Administration Programme	-	4 558	-
Business Development Programme	-	4 269	-
Public Engagement Programme	-	3 088	-
All programmes	**-**	**11 915**	**-**

Level	Performance rewards R'000	Personnel expenditure R'000	Performance rewards as % of personnel expenditure
Top management	-	1 050	-
Senior and middle management	-	2 847	-
Professional specialists	-	630	-
Skilled professionals	-	4 164	-
Professional and administrative support	-	2 194	-
Semi-skilled administrative and technical	-	906	-
Casuals / Intern / Relief staff	-	124	-
All levels	**-**	**11 915**	**-**

2.4 Training costs[1]

Programme	Personnel expenditure R'000	Training costs R'000	Training costs as % of personnel expenditure	Number of employees trained	Average training cost per employee R'000
Administration Programme	4 558	11	0.2%	4	3
Business Development Programme	4 269	22	0.5%	7	3
Public Engagement Programme	3 088	2	0.1%	3	0.6
All programmes	**11 915**	**35**	**0.3%**	**14**	**3**

1. *The data reflected here only represents training interventions that were paid for. For a full list of training see page 119-122 of the Performance Information.*

Level	Personnel expenditure R'000	Training costs R'000	Training costs as % of personnel expenditure	Number of employees trained	Average training cost per employee R'000
Top management	1 050	-	-	-	-
Senior and middle management	2 847	-	-	3	-
Professional specialists	630	3	0.5%	1	0.3
Skilled professionals	4 164	16	0.4%	5	3
Professional and administrative support	2 194	11	0.5%	3	4
Semi-skilled administrative and technical	906	2	0.2%	1	2
Casuals / intern / Relief staff	124	3	2%	1	3
All levels	**11 915**	**35**	**0.2%**	**14**	**3**

Staff development and training is required to improve museological skills, enhance professionalism and encourage high level academic study in the literary field. With an aging workforce, succession planning is imperative in preserving business continuity while increasing diversity and equity.

2.5 Employment and vacancies

Programme	2023/24 number of employees	2024/25 approved (funded) posts	2024/25 number of employees	2024/25 number of vacancies	Vacancy rate %
Administration Programme	8	10	9	1	10%
Business Development Programme	9	11	7	4	36%
Public Engagement Programme	7	9	6	3	33%
All programmes	**24**	**30**	**22**	**8**	**26%**

Level	2023/24 number of employees	2024/25 approved (funded) posts	2024/25 number of employees	2024/25 number of vacancies	Vacancy rate %
Top management	-	1	1	-	-
Senior and middle management	3	3	3	-	-
Professional specialists	1	1	1	-	-
Skilled professionals	10	12	8	4	-
Professional and administrative support	6	8	6	2	-
Semi-skilled administrative and technical	3	5	3	2	-
Casuals / Intern / Relief staff	1	-	1	-	-
All levels	**24**	**30**	**23**	**8**	**26%**

2.6 Employment changes

Programme	Number of employees at beginning of period	Appointments	Terminations	Number of employees at end of period
Administration Programme	8	1	-	9
Business Development Programme	8	-	1	7
Public Engagement Programme	7	-	1	6
All programmes	**23**	**1**	**2**	**22**

Level	Number of employees at beginning of period	Appointments	Terminations	Number of employees at end of period
Top management	-	1	-	1
Senior and middle management	3	-	-	3
Professional specialists	1	-	-	1
Skilled professionals	10	-	2	8
Professional and administrative support	6	-	-	6
Semi-skilled administrative and technical	3	-	-	3
Casuals / Intern / Relief staff	1	-	-	1
All levels	**24**	**1**	**2**	**23**

2.7 Reasons for staff leaving

Type of termination	Number	%
Death	-	-
Resignation	-	-
Dismissal	1	50%
Retirement	1	50%
Ill health	-	-
Expiry of contract	-	-
Other	-	-
Total	**2**	**100%**

2.8 Labour relations: misconduct and disciplinary action

Nature of disciplinary action	Number
Verbal warning	-
Written warning	-
Final written warning	-
Dismissal	1
Total	**1**

2.9 Equity targets and employment equity status

Level	Males							
	African		Coloured		Indian		White	
	Current	Target	Current	Target	Current	Target	Current	Target
Top management	-	-	-	-	-	-	-	-
Senior and middle management	2	2	-	-	-	-	-	-
Professional specialists	-	-	-	-	-	-	1	-
Skilled professionals	3	2	1	-	-	1	1	-
Professional and administrative support	-	-	-	-	-	-	1	-
Semi-skilled administrative and technical	2	2	-	-	-	-	-	-
Relief staff	-	-	1	1	-	-	-	-
Casuals / intern	-	1	-	-	-	-	-	-
Total	**7**	**7**	**2**	**1**	**-**	**1**	**3**	**-**

Level	Females							
	African		Coloured		Indian		White	
	Current	Target	Current	Target	Current	Target	Current	Target
Top management	-	1	-	-	1	-	-	-
Senior and middle management	-	1	-	-	-	-	1	-
Professional specialists	-	1	-	-	-	-	-	-
Skilled professionals	2	2	-	2	-	1	2	1
Professional and administrative support	1	4	2	2	-	-	1	-
Semi-skilled administrative and technical	1	1	-	-	-	-	-	-
Relief staff	-	1	-	1	-	-	-	-
Casuals / intern	-	-	-	-	-	-	-	-
Total	**4**	**11**	**2**	**5**	**1**	**1**	**5**	**1**

Level	Disabled							
	African		Coloured		Indian		White	
	Current	Target	Current	Target	Current	Target	Current	Target
Top management	-	-	-	-	-	-	-	-
Senior and middle management	-	-	-	-	-	-	-	-
Professional specialists	-	-	-	-	-	-	-	-
Skilled professionals	-	-	-	-	-	-	-	1
Professional and administrative support	-	-	-	-	-	-	-	-
Semi-skilled administrative and technical	-	-	-	-	-	-	-	-
Relief staff	-	-	-	-	-	-	-	-
Casuals	-	-	-	-	-	-	-	-
Total	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**1**

Tsitsi Dangarembga, renowned Zimbabwean author, presents the Africa Month Public Lecture at Amazwi Museums on 16 May 2024.

Jeannie Wallace McKeown, esteemed Makhanda-based author, delivers a keynote address at the Literature Heritage and Ecology Conference held at Amazwi Museums on 18 - 19 March 2025.

PART E

PFMA COMPLIANCE REPORT

1. Irregular, Fruitless and Wasteful Expenditure and Material Losses

1.1 Irregular Expenditure

(a) Reconciliation of irregular expenditure

Description	2024/2025	2023/2024
	R'000	R'000
Opening balance	284	1 639
Add: Irregular expenditure confirmed	-	284
Less: Irregular expenditure condoned and removed	(284)	(1 639)
Less: Irregular expenditure not condoned and removed	-	-
Less: Irregular expenditure recoverable	-	-
Less: Irregular expenditure not recovered and written off	-	-
Closing balance	**-**	**284**

The irregular expenditure incurred in the 2023/24 financial year was attributable to non-compliance with Preferential Procurement Regulations 2022, resulting from transactions that occurred after the repeal of paragraph 4.2.1 of SCM Instruction Note No. 2 of 2021/2022, effective 17 January 2024. The National Treasury did not approve the application for condonation of irregular expenditure incurred in 2023/24. National Treasury referred the matter back to Amazwi management to seek Council approval for removing the amount. At its meeting on 30 May 2025, the Council approved the removal/write-off of irregular expenditure incurred in the 2023/24 financial year.

The irregular expenditure incurred in 2022 was a result of supply chain weaknesses. Each instance was thoroughly investigated, and remedial systems were implemented. The National Treasury did not approve the application for the condonation of irregular expenditure incurred in 2022. This irregular expenditure was written off by Council on 2 February 2024.

Reconciling notes

Description	2024/2025	2023/2024
	R'000	R'000
Irregular expenditure that was under assessment in 2023/24	-	-
Irregular expenditure that relates to 2023/24 and identified in 2024/25	-	-
Irregular expenditure for the current year	-	284
Total	-	284

(b) Details of current and previous year irregular expenditure (under assessment, determination, and investigation)

Description	2024/2025	2023/2024
	R'000	R'000
Irregular expenditure under assessment	-	-
Irregular expenditure under determination	-	-
Irregular expenditure under investigation	-	-
Total	-	-

(c) Details of current and previous year irregular expenditure condoned

Description	2024/2025	2023/2024
	R'000	R'000
Irregular expenditure condoned	-	-
Total	-	-

(d) Details of current and previous year irregular expenditure removed - (not condoned)

Description	2024/2025	2023/2024
	R'000	R'000
Irregular expenditure NOT condoned and removed	284	1 639
Total	**284**	**1 639**

(e) Details of current and previous year irregular expenditure recovered

Description	2024/2025	2023/2024
	R'000	R'000
Irregular expenditure recovered	-	-
Total	-	-

(f) Details of current and previous year irregular expenditure written off (irrecoverable)

Description	2024/2025	2023/2024
	R'000	R'000
Irregular expenditure written off	284	1 639
Total	**284**	**1 639**

Additional disclosure relating to Inter-Institutional Arrangements

(g) Details of non-compliance cases where an institution is involved in an inter-institutional arrangement (where such institution is not responsible for the non-compliance)

Description
None
Total

(h) Details of non-compliance cases where an institution is involved in an inter-institutional arrangement (where such institution is responsible for the non-compliance)

Description
None
Total

(i) Details of current and previous year disciplinary or criminal steps taken as a result of irregular expenditure

Description
None
Total

1.2 Fruitless and wasteful expenditure

(a) Reconciliation of fruitless and wasteful expenditure

Description	2024/2025	2023/2024
	R'000	R'000
Opening balance	-	-
Add: Fruitless and wasteful expenditure confirmed	-	-
Less: Fruitless and wasteful expenditure written off	-	-
Less: Fruitless and wasteful expenditure recoverable	-	-
Closing balance	-	-

Reconciling notes

Description	2024/2025	2023/2024
	R'000	R'000
Fruitless and wasteful expenditure that was under assessment in 2023/24	-	-
Fruitless and wasteful expenditure that relates to 2023/24 and identified in 2024/25	-	-
Fruitless and wasteful expenditure for the current year	-	-
Total	-	-

(b) Details of current and previous year fruitless and wasteful expenditure (under assessment, determination, and investigation)

Description	2024/2025	2023/2024
	R'000	R'000
Fruitless and wasteful expenditure under assessment	-	-
Fruitless and wasteful expenditure under determination	-	-
Fruitless and wasteful expenditure under investigation	-	-
Total	-	-

(c) Details of current and previous year Fruitless and wasteful expenditure recovered

Description	2024/2025	2023/2024
	R'000	R'000
Fruitless and wasteful expenditure recovered	-	-
Total	-	-

(d) **Details of current and previous year Fruitless and wasteful expenditure not recovered and written off**

Description	2024/2025	2023/2024
	R'000	R'000
Fruitless and wasteful expenditure written off	-	-
Total	-	-

(e) **Details of current and previous year disciplinary or criminal steps taken as a result of fruitless and wasteful expenditure**

Disciplinary steps taken
N/A - None

1.3 Additional disclosure relating to material losses in terms of PFMA Section 40(3)(b)(i) &(iii))

(a) Details of current and previous year material losses through criminal conduct

Description	2024/2025	2023/2024
	R'000	R'000
Theft	-	-
Other material losses	-	-
Less: Recovered	-	-
Less: Not recovered and written off	-	-
Total	-	-

(b) Details of other material losses

Nature of other material losses	2024/2025	2023/2024
	R'000	R'000
N/A - None	-	-
Total	-	-

(c) Other material losses recovered

Nature of losses	2024/2025	2023/2024
	R'000	R'000
N/A - None	-	-
Total	-	-

(d) Other material losses written off

Nature of losses	2024/2025	2023/2024
	R'000	R'000
N/A - None	-	-
Total	-	-

1.4 Information on Supply Chain Management

Procurement by other means

Project description	Name of supplier	Type of procurement by other means	Contract number	Value of contract R'000
None	-	-	-	-

Contract variations and expansions

Project description	Name of supplier	Contract modification type (Expansion or Variation)	Contract number	Original contract value	Value of previous contract expansion/s or variation/s (if applicable)	Value of current contract expansion or variation
				R'000	R'000	R'000
Project Management Services	SRSQS	Variation	NELM 2/2018	1 557	-	400
Garden Services	Percibex (Pty) LTD	Variation	RFQ 2-2024/25	83	-	20
ICT Support Services	Insight Technologies	Variation	ITC Support	150	-	40
Internal Audit Services	PKF Advisory Services	Variation	RFQ2/2022	403	-	128
Accounting and Payroll Services	Adrian Stoltz & Co.	Variation	Acc & Payroll	120	-	50
Media Value Reporting and Monitoring	Market IQ	Variation	RFQ 4/2023	55	-	9

Schreiner House: During the period under review, Amazwi Museums commenced with the Schreiner House Project in Nxuba, the project entailed the restoration and refurbishment of the Schreiner House as well as Ikhamanga Hall. The project is expected to reach completion in the first half of the 2025/26 financial year.

PART F

FINANCIAL INFORMATION

Professor Margaret Kelleher of Museum of Literature Ireland (MoLi) visited Amazwi Museums in October 2024.

Amazwi Museums hosted visiting researcher, author Stan Galloway from the United States. During his visit, he accessed the Don Maclennan papers and participated in a public reading at Amazwi Museums.

Report of the auditor-general to Parliament on Amazwi South African Museum of Literature

Report on the audit of the financial statements

Opinion

1. I have audited the financial statements of the Amazwi South African Museum of Literature set out on pages 65-117, which comprise the statement of financial position as at 31 March 2025, statement of financial performance, statement of changes in net assets, cash flow statement and statement of comparison of budget and actual amounts for the year then ended, as well as notes to the financial statements, including a summary of significant accounting policies.

2. In my opinion, the financial statements present fairly, in all material respects, the financial position of the Amazwi South African Museum of Literature as at 31 March 2025 and its financial performance and cash flows for the year then ended in accordance with the Generally Recognized Accounting Practice (GRAP) and the requirements of the Public Finance Management Act 1 of 1999 (PFMA).

Basis for opinion

3. I conducted my audit in accordance with the International Standards on Auditing (ISAs). My responsibilities under those standards are further described in the responsibilities of the auditor-general for the audit of the financial statements section of my report.

4. I am independent of the museum in accordance with the International Ethics Standards Board for Accountants' *International Code of Ethics for Professional Accountants (including International Independence Standards)* (IESBA code) as well as other ethical requirements that are relevant to my audit in South Africa. I have fulfilled my other ethical responsibilities in accordance with these requirements and the IESBA code.

5. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Emphasis of matters

6. I draw attention to the matters below. My opinion is not modified in respect of these matters.

Underspending of conditional grant

7. The museum materially underspent the conditional grant by R7, 9 million. The reasons are disclosed in note 13.2 of the financial statements.

Restatement of corresponding figures

8. As disclosed in note 24 to the financial statements, the corresponding figures for 31 March 2024 were restated as a result of an error in the financial statements of the museum at and for the year ended 31 March 2025.

Responsibilities of the accounting authority for the financial statements

9. The accounting authority is responsible for the preparation and fair presentation of the financial statements in accordance with GRAP and the requirements of the PFMA; and for such internal control as the accounting authority determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

10. In preparing the financial statements, the accounting authority is responsible for assessing the museum's ability to continue as a going concern; disclosing, as applicable, matters relating to going concern; and using the going concern basis of accounting unless the appropriate governance structure either intends to liquidate the museum or to cease operations, or has no realistic alternative but to do so.

Responsibilities of the auditor-general for the audit of the financial statements

11. My objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error; and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with the ISAs will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

12. A further description of my responsibilities for the audit of the financial statements is included in the annexure to this auditor's report. This description, which is located at page 8 to 9, forms part of my auditor's report.

Report on the annual performance report

13. In accordance with the Public Audit Act 25 of 2004 (PAA) and the general notice issued in terms thereof, I must audit and report on the usefulness and reliability of the reported performance information against predetermined objectives for the selected material performance indicators presented in the annual performance report. The accounting authority is responsible for the preparation of the annual performance report.

14. I selected the following material performance indicators related to programme 2: business development presented in the annual performance report for the year ended 31 March 2025. I selected those indicators that measure the museum's performance on its primary mandated functions and that are of significant national, community or public interest.

   - Number of meetings of experts
   - Number of research articles and conference papers

- Number of condition monitoring reports
- Number of artefacts catalogued
- Catalogue linked to website

15. I evaluated the reported performance information for the selected material performance indicators against the criteria developed from the performance management and reporting framework, as defined in the general notice. When an annual performance report is prepared using these criteria, it provides useful and reliable information and insights to users on the museum's planning and delivery on its mandate and objectives.

16. I performed procedures to test whether:

    - the indicators used for planning and reporting on performance can be linked directly to the museum's mandate and the achievement of its planned objectives
    - all the indicators relevant for measuring the museum's performance against its primary mandated and prioritised functions and planned objectives are included
    - the indicators are well defined to ensure that they are easy to understand and can be applied consistently, as well as verifiable so that I can confirm the methods and processes to be used for measuring achievements
    - the targets can be linked directly to the achievement of the indicators and are specific, time bound and measurable to ensure that it is easy to understand what should be delivered and by when, the required level of performance as well as how performance will be evaluated
    - the indicators and targets reported on in the annual performance report are the same as those committed to in the approved initial or revised planning documents
    - the reported performance information is presented in the annual performance report in the prescribed manner
    - there is adequate supporting evidence for the achievements reported and for the reasons provided for any over- or underachievement of targets.

17. I performed the procedures to report material findings only; and not to express an assurance opinion or conclusion.

18. I did not identify any material findings on the reported performance information for the selected indicators.

Other matter

19. I draw attention to the matter below.

Achievement of planned targets

20. The annual performance report includes information on reported achievements against planned targets and provides explanations for over- or underachievement

21. The table that follows provides information on the achievement of planned targets and lists the key indicators that were not achieved as reported in the annual performance report. The reasons for any underachievement of targets are included in the annual performance report on page 10.

Programme 2: business development

Targets achieved: 80% *Budget spent 94%*		
Key indicator not achieved	**Planned target**	**Reported achievement**
Catalogue linked to website	Catalogue of collections and reference resources accessible online	Not achieved

Report on compliance with legislation

22. In accordance with the PAA and the general notice issued in terms thereof, I must audit and report on compliance with applicable legislation relating to financial matters, financial management and other related matters. The accounting authority is responsible for the entity's compliance with legislation.

23. I performed procedures to test compliance with selected requirements in key legislation in accordance with the findings engagement methodology of the Auditor-General of South Africa (AGSA). This engagement is not an assurance engagement. Accordingly, I do not express an assurance opinion or conclusion.

24. Through an established AGSA process, I selected requirements in key legislation for compliance testing that are relevant to the financial and performance management of the museum, clear to allow consistent measurement and evaluation, while also sufficiently detailed and readily available to report in an understandable manner. The selected legislative requirements are included in the annexure to this auditor's report.

25. I did not identify any material non-compliance with the selected legislative requirements.

Other information in the annual report

26. The accounting authority is responsible for the other information included in the annual report. The other information referred to does not include the financial statements, the auditor's report and those selected material indicators in the scoped-in programme presented in the annual performance report that have been specifically reported on in this auditor's report.

27. My opinion on the financial statements and my reports on the audit of the annual performance report and compliance with legislation do not cover the other information included in the annual report and I do not express an audit opinion or any form of assurance conclusion on it.

28. My responsibility is to read this other information and, in doing so, consider whether it is materially inconsistent with the financial statements and the selected material indicators in the scoped-in programme presented in the annual performance report or my knowledge obtained in the audit, or otherwise appears to be materially misstated.

29. I did not receive the other information prior to the date of this auditor's report. When I do receive and read this information, if I conclude that there is a material misstatement therein, I am required to communicate the matter to those charged with governance and request that the other information be corrected. If the other information is not corrected, I may have to retract this auditor's report and re-issue an amended report as appropriate. However, if it is corrected, this will not be necessary.

Internal control deficiencies

30. I considered internal control relevant to my audit of the financial statements, annual performance report and compliance with applicable legislation; however, my objective was not to express any form of assurance on it.

31. I did not identify any significant deficiencies in internal control.

Auditor-General

East London

31 July 2025

AUDITOR-GENERAL
SOUTH AFRICA

Auditing to build public confidence

Annexure to the auditor's report

The annexure includes the following:

- The auditor-general's responsibility for the audit
- The selected legislative requirements for compliance testing

Auditor-general's responsibility for the audit

Professional judgement and professional scepticism

As part of an audit in accordance with the ISAs, I exercise professional judgement and maintain professional scepticism throughout my audit of the financial statements and the procedures performed on reported performance information for selected material performance indicators and on the museum's compliance with selected requirements in key legislation.

Financial statements

In addition to my responsibility for the audit of the financial statements as described in this auditor's report, I also:

- identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error; design and perform audit procedures responsive to those risks; and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control
- obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the museum's internal control
- evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made
- conclude on the appropriateness of the use of the going concern basis of accounting in the preparation of the financial statements. I also conclude, based on the audit evidence obtained, whether a material uncertainty exists relating to events or conditions that may cast significant doubt on the ability of the museum to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in my auditor's report to the related disclosures in the financial statements about the material uncertainty or, if such disclosures are inadequate, to modify my opinion on the financial statements. My conclusions are based on the information available to me at the date of this auditor's report. However, future events or conditions may cause a museum to cease operating as a going concern
- evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

Communication with those charged with governance

I communicate with the accounting authority regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.

I also provide the accounting authority with a statement that I have complied with relevant ethical requirements regarding independence and communicate with them all relationships and other matters that may reasonably be thought to bear on my independence and, where applicable, actions taken to eliminate threats or safeguards applied.

Compliance with legislation – selected legislative requirements

The selected legislative requirements are as follows:

Legislation	Sections or regulations
Public Finance Management Act 1 of 1999 (PFMA)	PFMA 51(1)(b)(i) PFMA 51(1)(b)(ii) PFMA 51(1)(e)(iii) PFMA 51(1)(b)(ii) PFMA 51(1)(a)(iv) PFMA 53(4) PFMA 54 (2)(c) PFMA 54 (2)(d) PFMA 55(1)(a) PFMA 55(1)(b) PFMA 55(1)(c)(i) PFMA 56(1) PFMA 57(b) PFMA 66(3)(c) PFMA 66(5)
Preferential Procurement Regulations of 2022 (PPR)	PPR 2022 Par. 4.1 PPR 2022 Par. 4.2 PPR 2022 Par. 4.3 PPR 2022 Par. 4.4 PPR 2022 Par. 5.1 PPR 2022 Par. 5.2 PPR 2022 Par. 5.3 PPR 2022 Par. 5.4
Prevention and Combating of Corrupt Activities Act 12 of 2004	Section 34(1)
Companies Act 71 of 2008	Section 45 (2) Section 45 (3)(a)(ii) Section 45 (3)(b)(i) Section 45 (3)(b)(ii) Section 45 (4) Section 46 (1)(a) Section 46 (1)(b)

Legislation	Sections or regulations
	Section 46 (1)(c) Section 112 (2)(a) Section 129 (7)
Treasury Regulations, 2005	Regulation 16A3.2 Regulation 16A3.2(a) Regulation 16A6.1 Regulation 16A6.2(a) Regulation 16A6.2(b) Regulation 16A6.3(a) Regulation 16A6.3(b) Regulation 16A6.3(c) Regulation 16A6.3(e) Regulation 16A6.4 Regulation 16A6.5 Regulation 16A6.6 Regulation 16A7.1 Regulation 16A7.3 Regulation 16A7.6 Regulation 16A8.3 Regulation 16A8.4 Regulation 16A9.1(b)(ii) Regulation 16A9.1(d) Regulation 16A9.1(e) Regulation 16A9.1(f) Regulation 16A9.2 Regulation 16A9.2(a)(ii) Regulation 30.1.1 Regulation 31.1.2(c) Regulation 30.13(a) Regulation 30.1.3(b) Regulation 30.1.3(d) Regulation 30.2.1 Regulation 31.2.5 Regulation 31.2.7(a) Regulation 31.3.3 Regulation 32.1.1(a) Regulation 32.1.1(b) Regulation 32.1.1(c) Regulation 33.1.1

Legislation	Sections or regulations
	Regulation 33.1.3
Construction Industry Development Board Regulations, 2004	Regulation 17.25 (7A)
National Treasury Instruction No. 5 of 2020/21	Paragraph 4.8 Paragraph 4.9 Paragraph 5.3
Second Amendment National Treasury Instruction No. 5 of 2020/21	Paragraph 1
Erratum National Treasury Instruction No. 5 of 2020/21	Paragraph 2
National Treasury Instruction No. 1 of 2021/22	Paragraph 4.1
National Treasury Instruction No. 4 of 2015/16	Paragraph 3.4
National Treasury SCM Instruction No. 4A of 2016/17	Paragraph 6
National Treasury SCM Instruction No. 03 of 2020/21	Paragraph 4.1 Paragraph 4.2 (b) Paragraph 4.3 Paragraph 4.4 Paragraph 4.4 (a) Paragraph 4.17 Paragraph 7.2 Paragraph 7.6
National Treasury SCM Instruction No. 11 of 2020/21	Paragraph 3.4(a) Paragraph 3.2.4 Paragraph 3.2.4(a) Paragraph 3.3.1
National Treasury Practice Note 5 of 2009/10	Paragraph 3.3
National Treasury Practice Note 7 of 2009/10	Paragraph 4.1.2
Preferential Procurement Policy Framework Act 5 of 2000	Section 1 Section 2.1(a) Section 2.1(f)

Statement of Responsibility for Financial Information

The Public Finance Management Act, Act No. 1 of 1999, as amended, requires the Council to ensure that Amazwi South African Museum of Literature (Amazwi) keeps full and proper records of its financial affairs. The Annual Financial Statements should fairly present the state of affairs of Amazwi, its financial results, its performance against predetermined objectives and its financial position at the end of the year.

The Annual Financial Statements are the responsibility of the Council. The Auditor-General of South Africa is responsible for independently auditing and reporting on the Annual Financial Statements. The Auditor-General of South Africa has audited Amazwi's Annual Financial Statements and their report appears on pages 53 to 62.

The Annual Financial Statements have been prepared in accordance with the prescribed Standards of GRAP including any interpretation of such statements issued by the Accounting Standards Board. These Annual Financial Statements are based on appropriate accounting policies, supported by reasonable and prudent judgements and estimates.

The Council has reviewed Amazwi's budgets and cash flow forecasts for the year ending 31 March 2026. On the basis of the review, and in view of the current financial position, the Council has every reason to believe that Amazwi will be a going concern in the year ahead and has continued to adopt the going concern basis in preparing the Annual Financial Statements.

The Council sets standards to enable management to meet the above responsibilities by implementing systems of internal control and risk management, where possible, that are designed to provide reasonable, but not absolute assurance against material misstatements and losses. The entity maintains internal financial controls to provide assurance regarding the safeguarding of assets against unauthorised use or disposition, and the maintenance of proper accounting records and the reliability of financial information used within Amazwi or for publication.

The controls contain self-monitoring mechanisms, and actions are taken to correct deficiencies as they are identified. Even an effective system of internal control, no matter how well designed, has inherent limitations, including the possibility of circumvention or the overriding of controls. An effective system of internal control, therefore, aims to provide reasonable assurance with respect to the reliability of financial information and the presentation of Annual Financial Statements. However, because of changes in conditions, the effectiveness of internal financial controls may vary over time.

The Council has reviewed Amazwi's systems of internal control and risk management for the period 1 April 2024 to 31 March 2025. The Council is of the opinion that Amazwi's systems of internal control and risk management were effective for the year under review.

In the opinion of the Council, based on the information available to date, the Annual Financial Statements fairly present the financial position of Amazwi at 31 March 2025 and the results of its operations and cash flow information for the year.

The Annual Financial Statements for the year ended 31 March 2025, set out on pages 65 to 117, were submitted for auditing on 31 May 2025 and approved by the Council in terms of section 51(1)(f) of the Public Finance Management Act, Act No. 1 of 1999, as amended by Act No. 29 of 1999, and are signed on its behalf by:

....

Ms Rooksana Omar
Director of Amazwi
South African Museum of Literature
31 July 2025

....

Dr Alude Mahali
Chairperson of the Council of Amazwi
South African Museum of Literature
31 July 2025

Accounting Authority's Report for the year ended 31 March 2025

Report by the Council of Amazwi South African Museum of Literature to the Executive Authority, the Minister of Sport, Arts and Culture, and Parliament of the Republic of South Africa.

1. **Review of operations**

   Total revenue

   Total revenue for the year was R24 633 601 (2024: R21 639 871).

   Deficit

   A deficit of R643 255 was incurred in the year under review (2024: R2 941 299).

   Events subsequent to balance sheet

   There were no events subsequent to the balance sheet date.

   Other major items

   None noted.

2. **Principal activities of the museum**

   Amazwi houses a comprehensive collection of resources relating to South African literature. The bulk of the collections relate to literature in English but a strategy has been put in place to expand the collections to indigenous languages, starting with IsiXhosa. All collections provide material for the preparation of permanent, temporary and travelling exhibitions and are accessible to visiting researchers and scholars on request.

   Amazwi offers educational programmes for learners and opportunities for lifelong learning for adults. The schools' programmes provide an intellectually stimulating, fun and creative learning experience.

   Amazwi's satellite museums, Schreiner House in Nxuba and the Eastern Star Gallery in Makhanda, conserve and present two important aspects of the writing and publishing heritage of South Africa.

3. **Materiality and significance framework for the 2024/25 financial year**

   In terms of the Public Finance Management Act and National Treasury Regulation 28.1.5, the Council of Amazwi has developed and agreed to a framework of acceptable levels of materiality and significance. See ANNEXURE D.

4. **Approval**

   The Annual Financial Statements set out hereunder have been approved by the Council of Amazwi South African Museum of Literature and are signed on its behalf by:

Ms Rooksana Omar
Director of Amazwi
South African Museum of Literature
31 July 2025

Dr Alude Mahali
Chairperson of the Council of Amazwi
South African Museum of Literature
31 July 2025

Amazwi South African Museum of Literature
Annual Financial Statements for the year ended 31 March 2025

STATEMENT OF FINANCIAL POSITION AS AT 31 MARCH 2025

	NOTES	2025 R	Restated 2024 R
ASSETS			
Non-current assets		**62 363 974**	**61 173 371**
Property, plant and equipment	2	2 493 607	3 269 862
Heritage assets	4	59 870 368	57 903 509
Current assets		**7 605 708**	**7 909 840**
Inventories	5	142 495	148 675
Trade and other receivables	6	519 104	537 339
Cash and cash equivalents	7	6 944 109	7 223 826
Total assets		**69 969 682**	**69 083 211**
FUNDS AND LIABILITIES			
Funds and reserves		**54 683 990**	**55 327 245**
Accumulated funds		2 425 720	3 068 975
Revaluation reserve	11	52 258 270	52 258 270
Non-current liabilities		**4 658 000**	**3 997 000**
Provision for post-retirement medical benefits	12	4 658 000	3 997 000
Current liabilities		**10 627 692**	**9 758 966**
Trade and other payables	13,1	2 705 070	2 975 934
Unspent conditional receipts	13,2	7 922 622	6 783 033
Total funds and liabilities		**69 969 682**	**69 083 211**

Amazwi South African Museum of Literature
Annual Financial Statements for the year ended 31 March 2025

STATEMENT OF FINANCIAL PERFORMANCE FOR THE YEAR ENDED 31 MARCH 2025

			Restated
		2025	2024
	NOTES	R	R
Revenue	8	24 621 701	21 634 934
Other income	9	11 900	491
Total revenue		**24 633 601**	**21 635 425**
Expenditure	**10**	**(25 276 855)**	**(24 581 170)**
(Deficit) from operations		**(643 255)**	**(2 945 746)**
Interest received		-	4 446
(Deficit) for the year		**(643 255)**	**(2 941 299)**

Amazwi South African Museum of Literature
Annual Financial Statements for the year ended 31 March 2025

STATEMENT OF CHANGES IN NET ASSETS FOR THE YEAR ENDED 31 MARCH 2025

	NOTES	Revaluation reserve R	Accumulated funds R	Total R
Balance at 31 March 2023 - as previously stated		**52 258 270**	**6 087 052**	**58 345 322**
Correction of error:	24			
- Inventory error			51 547	51 547
- Makana Municipal Charges error			208 031	208 031
- Service Bonus accrual			(336 356)	(336 356)
Balance at 31 March 2023 - restated		**52 258 270**	**6 010 274**	**58 268 544**
Changes in net assets				
Revaluation			-	-
Deficit for the year (Restated)	24	-	(2 941 299)	(2 941 299)
Total changes		-	(2 941 299)	(2 941 299)
Balance at 31 March 2024 - restated		**52 258 270**	**3 068 975**	**55 327 245**
Deficit for the year		-	(643 255)	(643 255)
Total changes		-	(643 255)	(643 255)
Balance at 31 March 2025		**52 258 270**	**2 425 720**	**54 683 990**

Amazwi South African Museum of Literature
Annual Financial Statements for the year ended 31 March 2025

CASH FLOW STATEMENT FOR THE YEAR ENDED 31 MARCH 2025

	NOTES	2025 R	Restated 2024 R
Cash flows from operating activities			
Receipts			
Service fees, royalties, sales, donations and salary contribution from Inxuba Yethemba Municipality for Schreiner House		301 544	214 652
Government subsidy: Department of Sport, Arts and Culture		18 476 000	19 227 432
Payments			
Compensation of employees		(11 915 317)	(12 668 192)
Administration and other expenses		(5 496 723)	(7 361 254)
Cash (utilised)/generated from operations	14,1	1 365 504	(587 361)
Interest received		-	4 446
Interest received - Capitalised to unspent conditional receipts		479 688	337 503
Net cash flows from operating activities		**1 845 192**	**(245 412)**
Cash flows from investing activities			
Acquisition/Revaluation of property, plant and equipment		(158 049)	(9 289)
Acquisition of heritage assets		(1 966 860)	(167 838)
Net cash flows to/(from) investing activities	14,2	**(2 124 909)**	**(177 127)**
Cash flows from financing activities		**-**	**-**
Net cash increase/(decrease) in cash and cash equivalents		**(279 718)**	**(422 539)**
Cash at the beginning of the year		7 223 826	7 646 365
Cash and cash equivalents at the end of the year	7	**6 944 109**	**7 223 826**

STATEMENT OF COMPARISON OF BUDGET AND ACTUAL AMOUNTS FOR THE YEAR ENDED 31 MARCH 2025

	Restated 2024	Original budget	Adjustments	Final approved budget	Actual	Variance	Variance	Note
	R	R	R	R	R	R	%	
Receipts								
Sale of goods and services	208 654	477 888	(166 754)	311 133	235 628	(75 505)	-24%	25,1
Sale of redundant assets	-	2 000	-	2 000	-	(2 000)	-100%	25,2
Interest	4 446	150 000	(150 000)	-	-	-		25,3
Grants from national government	**16 164 000**	**15 476 000**	**-**	**15 476 000**	**15 476 000**	**-**	**0%**	
DSAC subsidy	15 362 000	14 420 000	-	14 420 000	14 420 000	-	0%	
DSAC subsidy: heritage intern	136 000	160 000	-	160 000	160 000	-	0%	
DSAC municipal charges allocation	666 000	896 000	-	896 000	896 000	-	0%	
Grants from local government	242 712	260 000	12 019	272 019	273 019	1000	0%	
Inxuba Yethemba Municipality	242 712	260 000	12 019	272 019	273 019	1000	0%	
Sundry income	491	50 000	240	50 240	11 900	(38 340)	76%	25,4
Donations	57 158	62 000	(5 170)	56 830	55 471	(1 360)	2%	
Conditional grants utilised	240 559	4 000 000	108 465	4 108 465	2 340 098	(1 768 367)	43%	25,5
Services-in-kind: rental	4 721 850	5 471 000	-	5 471 000	5 151 300	(319 700)	6%	25,6 a
Services-in-kind: municipal services	-	-	-	-	1 090 184	1 090 184	100%	25,6 b
	21 639 871	**25 948 888**	**(201 200)**	**25 747 688**	**24 633 600**	**(1 114 087)**	**-5%**	

STATEMENT OF COMPARISON OF BUDGET AND ACTUAL AMOUNTS FOR THE YEAR ENDED 31 MARCH 2025

Payments								
Compensation of employees	**12 668 192**	**12 545 394**	**(225 969)**	**12 319 425**	**11 915 317**	**404 108**	**3%**	**25,7**
Salaries and wages	10 591 986	10 358 519	(186 682)	10 171 837	9 999 644	172 194	2%	
Social contributions	2 076 206	2 186 875	(39 288)	2 147 587	1 915 673	231 914	11%	
Goods and services	**10 760 956**	**12 317 549**	**203 075**	**12 520 624**	**12 171 424**	**349 200**	**3%**	
Inventory for sale	19 365	36 784	(36 784)	-	6 180	(6 180)		25,8
Administrative fees	70 493	105 395	(2 269)	103 126	86 924	16 202	16%	25,9
Advertising	154 522	147 775	(25 141)	122 634	52 479	70 155	57%	25,10
Minor assets	63 319	22 760	15 802	38 562	25 318	13 243	34%	25,11
Audit costs (external)	1 023 180	950 000	245 795	1 195 795	1 282 564	(86 768)	-7%	25,12
Catering (internal activities)	129 513	86 424	76 987	163 410	132 857	30 554	19%	25,13
Communication	62 492	65 000	(15 625)	49 375	45 641	3 735	8%	
Computer services	385 740	319 349	(26 137)	293 212	386 249	(93 037)	-32%	25,14
Services-in-kind: rental	4 721 850	5 471 000	-	5 471 000	5 151 300	319 700	6%	25,15
Consultants: business services	1 174 666	810 038	227 092	1 037 130	1 064 468	(27 338)	-3%	
Legal services	58 165	5 000	25 985	30 985	81 953	(50 968)	-164%	25,16
Contractors	150 779	1 880 872	(258 440)	1 622 433	412 969	1 209 463	75%	25,17
Agency and outsourced services	610 184	450 000	20 725	470 725	384 095	86 629	18%	25,18
Entertainment	-	4 000	(1 334)	2 666	-	2 666	100%	25,19
Fleet services	42 425	38 770	(873)	37 896	49 704	(11 807)	-31%	25,20
Consumables: general supplies	203 491	190 588	(43 382)	147 206	94 453	52 753	36%	25,21
Consumables: stationery and other supplies	147 155	122 407	6 063	128 469	75 142	53 328	42%	25,22

STATEMENT OF COMPARISON OF BUDGET AND ACTUAL AMOUNTS FOR THE YEAR ENDED 31 MARCH 2025

Operating lease expense	52 952	58 371	(58 371)	-	-	-		25,23
Property payments	813 123	848 012	(179 667)	668 344	1 073 814	(405 470)	-61%	25,24
Transport for internal activities	32 160	40 000	(14 000)	26 000	3 750	22 250	86%	25,25
Travel and subsistence	482 029	374 522	142 350	516 872	549 605	(32 733)	-6%	25,26
Training and staff development	28 250	36 500	(2 667)	33 833	34 765	(932)	-3%	
Operating payments	290 642	238 982	107 827	346 809	268 586	78 223	23%	25,27
Other expenditure	44 413	-	-	-	908 609	(908 609)	100%	25,28
Venues and facilities	50	15 000	(860)	14 140	-	14 140	100%	25,29
Transfers to households	**232 047**	**262 683**	**(12 736)**	**249 947**	**230 508**	**19 439**	**8%**	
Post-retirement benefits	232 047	262 683	(12 736)	249 947	230 508	19 439	8%	
Depreciation	**919 974**	**823 262**	**120 738**	**944 000**	**959 605**	**(15 605)**	**-2%**	
	24 581 170	25 948 888	85 109	26 033 996	25 276 855	757 141	3%	
Surplus / (Deficit) for the year	**(2 941 299)**	**-**	**(286 309)**	**(286 308)**	**(643 255)**	**(1 871 229)**		
Payments for property, plant and equipment and heritage assets								
Computer equipment	7 445	60 000	60 000	120 000	139 977	(19 977)	-17%	
Tools and equipment	-	134 000	(60 000)	74 000	42 851	31 149	42%	25,30
Library resources	1 844	35 000	-	35 000	521	34 479	47%	
Heritage assets /museum collections	167 838	4 000 000	108 465	4 108 465	1 966 860	2 141 605	52%	
TOTAL PAYMENTS	**24 758 297**	**30 177 888**	**193 574**	**30 371 461**	**27 427 063**	**2 944 398**	**10%**	
Total receipts less total payments	**(3 118 426)**	**(4 229 000)**	**(394 774)**	**(4 623 774)**	**(2 793 463)**	**(4 058 485)**	**88%**	

Amazwi South African Museum of Literature
Annual Financial Statements for the year ended 31 March 2025

Notes to the Annual Financial Statements

1. Accounting policies

1.1 Legislation

Amazwi South African Museum of Literature is governed by the Cultural Institutions Act, Act No. 119 of 1998, as amended, and operates under the jurisdiction of a Council appointed by the Minister of Sport, Arts and Culture.

1.2 Basis of presentation

The Annual Financial Statements have been prepared on an accrual basis of accounting and are in accordance with the historical cost convention unless specified otherwise. The Annual Financial Statements have been prepared in accordance with Standards of Generally Recognised Accounting Practices (GRAP), as issued by the Accounting Standards Board (ASB), in accordance with Section 91(1) of the Public Finance Management Act, Act No. 1 of 1999.

The Annual Financial Statements are presented in South African Rands.

1.3 Going concern

The Annual Financial Statements have been prepared on a going concern basis.

1.4 Taxation

As from 1 April 2005, the institution was deregistered as a value added tax (VAT) vendor due to changes in the VAT Act, Section 24(1) of Act No. 45 of 2003 and Act No. 32 of 2004.

Amazwi South African Museum of Literature has been exempted from paying income tax.

1.5 Significant judgements and sources of estimation uncertainty

The preparation of Annual Financial Statements requires management to make judgements, estimates and assumptions that affect the application of accounting policies and the reported amounts of assets, liabilities, income and expenses. Actual results may differ from these estimates. Estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised and in any future periods affected.

Significant judgements include:

Trade and other receivables

Amazwi assesses its trade receivables for impairment at the end of each reporting period. In determining whether an impairment loss should be recorded in surplus or deficit, management makes judgements as to whether there is observable data indicating a measurable decrease in the estimated future cash flows from a financial asset.

Useful lives of property, plant and equipment

Amazwi determines the estimated useful lives and related depreciation charges for property, plant and equipment. This estimate is based on the condition and use of the individual asset in order to determine the remaining period over which the asset can and will be used.

Amazwi South African Museum of Literature
Annual Financial Statements for the year ended 31 March 2025

Notes to the Annual Financial Statements

Heritage assets

Heritage assets are culturally significant resources and are shown at cost and are not depreciated due to the uncertainty regarding their estimated useful lives. The valuation of heritage assets is dependent on the type of the asset and the availability of reliable information. Amazwi makes estimates and assumptions about factors such as the restoration cost, replacement cost and cash flow generating ability in estimating fair value.

1.6. Revenue recognition

1.6.1 Revenue from exchange transactions

Exchange transactions are transactions in which Amazwi receives assets or services, or has liabilities extinguished, and directly gives approximately equal value (primarily in the form of cash, goods, services, or use of assets) to another party in exchange.

Measurement

Revenue is recognised on the Statement of Financial Performance when it is probable that future economic benefits will flow to Amazwi and these benefits can be reliably measured. Revenue is measured at the fair value of the consideration received or receivable, net of discounts. The following specific recognition criteria must be met before revenue is recognised:

Sale of goods and rendering of services

Revenue from the sale of goods is recognised when the significant risks or rewards of ownership are transferred to the buyer. Amazwi as a rule does not charge an entry fee, however where services are rendered to another party, fees may be charged dependent on a variety of cost factors.

Interest

Interest earned on investments is recognised in the Statement of Financial Performance on the time-proportionate basis that takes into account the effective yield on the investment.

1.6.2 Revenue from non-exchange transactions

Non-exchange transactions are transactions that are not exchange transactions. In a non-exchange transaction, Amazwi either receives value from another party without directly giving approximately equal value in exchange, or gives value to another party without directly receiving approximately equal value in exchange.

Stipulations on transferred assets are in terms of laws and regulations or a binding arrangement imposed upon the use of a transferred asset by entities external to Amazwi.

Conditions on transferred assets are stipulations that specify that the future economic benefits or service potential embodied in the asset is required to be consumed by the recipient as specified, or future economic benefits or service potential must be returned to the transferor.

Restrictions on transferred assets are stipulations that limit or direct the purposes for which a transferred asset may be used, but does not specify that future economic benefits or service potential is required to be returned to the transferor if not deployed as specified.

Amazwi South African Museum of Literature
Annual Financial Statements for the year ended 31 March 2025

Notes to the Annual Financial Statements

Recognition

An inflow of resources from a non-exchange transaction recognised as an asset is recognised as revenue, except to the extent that a liability is also recognised in respect of the same inflow.

As Amazwi satisfies a present obligation, recognised as a liability in respect of an inflow of resources from a non-exchange transaction, recognised as an asset, it reduces the carrying amount of the liability recognised and recognises an amount of revenue equal to that reduction.

Measurement

Revenue from a non-exchange transaction is measured at the amount of the increase in net assets recognised by Amazwi. When, as a result of a non-exchange transaction, Amazwi recognises an asset, it also recognises revenue equivalent to the amount of the asset measured at its fair value as at the date of acquisition, unless it is also required to recognise a liability. Where a liability is required to be recognised it will be measured as the best estimate of the amount required to settle the obligation at the reporting date, and the amount of the increase in net assets, if any, recognised as revenue. When a liability is subsequently reduced or a condition is satisfied, the amount of the reduction in the liability is recognised as revenue.

Gifts and donations, including goods and services in kind

Gifts and donations, including goods in kind, are recognised as assets and revenue when it is probable that the future economic benefits or service potential will flow to Amazwi and the fair value of the assets can be measured reliably.

Conditional grants and receipts

Revenue received from conditional grants, donations and funding are recognised as received to the extent that Amazwi has complied with any of the conditions embodied in the agreement. To the extent that the conditions have not been met a liability is recognised. Interest earned on these investments is invested in accordance with the grant conditions. Revenue is recognised when all conditions associated with the contribution have been met or when the property, plant and equipment is brought into use.

Government transfer payments

Government transfer payments are recognised once the income has been received.

1.7 Property, plant and equipment

Initial recognition and measurement

Property, plant and equipment are tangible non-current assets that are held for use in the supply of goods or services, or for administrative purposes and are expected to be used for more than one year.

Items of property, plant and equipment are recognised as assets when it is probable that future economic benefits or service potential associated with the item will flow to Amazwi and the cost of the item can be measured reliably.

Items of property, plant and equipment are initially recognised as assets on acquisition date and are initially recorded at cost if acquired through exchange transactions.

Amazwi South African Museum of Literature
Annual Financial Statements for the year ended 31 March 2025

Notes to the Annual Financial Statements

The cost of an item of property, plant and equipment is the purchase price and other costs directly attributable to bring the asset to the location and condition necessary for it to be capable of operating in the manner intended by Amazwi. Trade discounts and rebates are deducted in arriving at the cost at which the asset is recognised. The cost also includes the estimated costs of dismantling and removing the asset and restoring the site on which it is operated.

When significant components of an item of property, plant and equipment have different useful lives, they are accounted for as separate items (major components) of property, plant and equipment. These major components are depreciated separately over their useful lives.

Where an item of property, plant and equipment is acquired in exchange for a non-monetary asset or monetary assets or a combination of monetary and non-monetary assets, the asset acquired is initially measured at cost.

Subsequent measurement

Subsequent to initial recognition, items of property, plant and equipment are measured at cost less accumulated depreciation and impairment losses.

After recognition as an asset, an item of property, plant and equipment whose fair value can be measured reliably shall be carried at a revalued amount, being its fair value at the date of the revaluation less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

Subsequent expenditure

Where Amazwi replaces parts of an asset, it derecognises the part of the asset being replaced and capitalises the new component.

Subsequent expenditure including major spare parts and servicing equipment qualify as property, plant and equipment if the recognition criteria are met.

Depreciation

Depreciation is calculated on the depreciable amount, using the straight-line method over the estimated useful lives of the assets. Components of assets that are significant in relation to the whole asset and that have different useful lives are depreciated separately. The depreciable amount is determined after taking into account an asset's residual value, where applicable.

The assets' residual values, useful lives and depreciation methods are reviewed at each financial year-end and adjusted prospectively, if appropriate.

Annual depreciation rates are reviewed annually, by management, per class of asset to ensure that any asset is written off over its useful life.

Amazwi South African Museum of Literature
Annual Financial Statements for the year ended 31 March 2025

Notes to the Annual Financial Statements

The annual depreciation rates are based on the following estimated useful life of assets:

Motor vehicles	15 years
Electronic and computer equipment	8-10 years
Furniture and fittings	10-12 years
Tools and equipment	8-10 years
Library resources	25 years

Review of useful lives

The useful lives of property, plant and equipment are reviewed on an annual basis.

Review of depreciation method

The depreciation method is reviewed on an annual basis.

Impairments

Amazwi tests for impairment where there is an indication that an asset may be impaired. An assessment of whether there is an indication of possible impairment is done at each reporting date. Where the carrying amount of an item of property, plant and equipment is greater than the estimated recoverable amount (or recoverable service amount), it is written down immediately to its recoverable amount (or recoverable service amount) and an impairment loss is charged to the Statement of Financial Performance.

Where items of property, plant and equipment have been impaired, the carrying value is adjusted by the impairment loss, which is recognised as an expense in the Statement of Financial Performance in the period that the impairment is identified.

An impairment is reversed only to the extent that the asset's carrying amount does not exceed the carrying amount that would have been determined had no impairment been recognised. A reversal of the impairment is recognised in the Statement of Financial Performance.

Derecognition

Items of property, plant and equipment are derecognised when the asset is disposed of or when there are no further economic benefits or service potential expected from the use of the asset. The gain or loss arising on the disposal or retirement of an item of property, plant and equipment is determined as the difference between the sales proceeds and the carrying value and is recognised in the Statement of Financial Performance.

Assets not reflected

The land and buildings are not reflected in the Statement of Financial Position:

The land and buildings are made available to the Amazwi South African Museum of Literature under section 9 of the Cultural Institutions Act. The land and buildings are owned by the Department of Public Works and Infrastructure and are made available to Amazwi South African Museum of Literature at no consideration. It is the policy of the Amazwi South African Museum of Literature to include the fair value of the rental benefit in the services in-kind item on the face of the Statement of Financial Performance.

Amazwi South African Museum of Literature
Annual Financial Statements for the year ended 31 March 2025

Notes to the Annual Financial Statements

1.8 Heritage assets

Heritage assets are assets that have cultural, environmental, historical, natural, scientific, technological or artistic significance and are held indefinitely for the benefit of present and future generations.

1.8.1 Recognition

The museum recognises a heritage asset as an asset if it is probable that future economic benefits or service potential associated with the asset will flow to the entity and where cost or fair value of the asset can be reliably measured.

The museum assess the degree of certainty attached to the flow of future service potential or economic benefits:

(a) If the entity holds an asset that might be regarded as a heritage asset but which, on initial recognition, does not meet the recognition criteria of heritage assets because of the need to analyse the proposed collection items to determine if they conform to the set collection criteria through evaluation and research.

(b) For recognition of heritage assets, the asset needs to be controlled by the museum as a result of past events. Such events may include purchase, donation, bequest, loan or transfer.

(c) The research required to identify, analyse and classify heritage items is often a collaborative effort between local and international experts that span several months, even years. These items cannot be recognised in the Financial Statements but will be recorded and controlled in the register. Relevant and useful information about them shall be disclosed in the Notes to the Financial Statements.

1.8.2 Measurement

The values of assets have been determined using either cost or fair value.

Values have been assigned to the heritage assets which are considered to be appreciating in value, and which values are to be reviewed from time to time. Wherever possible, the appraisers have adopted the discipline of 'open market' principles in determining value, however values derived are largely determined by the skill and experience applied by the appraiser at the date of valuation.

1.8.3 Directive 7: Use of deemed cost for heritage assets upon initial recognition and adoption of a standard

The following terms are used in this Directive with the meanings specified:

Acquisition cost

When an entity initially recognises assets such as items of property, plant and equipment, investment properties, intangible assets and heritage assets using the Standards of GRAP, it measures those assets using either cost (if the asset is acquired in an exchange transaction) or fair value (if the asset is acquired in a non-exchange transaction). This cost or fair value on initial acquisition of an asset is the acquisition cost.

Deemed cost

Deemed cost is a surrogate value for the cost or fair value of an asset at its initial acquisition, and is determined by reference to the fair value of the asset at the date of adopting the Standards of GRAP (measurement date).

Amazwi South African Museum of Literature
Annual Financial Statements for the year ended 31 March 2025

Notes to the Annual Financial Statements

Measurement date (for the purposes of this Directive)

Measurement date is the date that an entity adopts the Standards of GRAP and is the beginning of the earliest period for which an entity presents full comparative information in its first Financial Statements prepared using Standards of GRAP.

For the purposes of this Directive, the measurement of assets at fair value on the adoption of the Standards of GRAP, does not constitute:

(a) a revaluation in accordance with the Standards of GRAP on property, plant and equipment, intangible assets or heritage assets; or

(b) the application of the fair value model in the Standard of GRAP on investment property, paragraph A4, which states that subsequent depreciation, if applicable, is based on that deemed cost and starts from the measurement date.

1.8.4 Initial entries using deemed cost

When an entity initially measures assets using the deemed cost approach in this Directive, it recognises the effect:

(a) as an adjustment to the opening balance of accumulated surpluses or deficits in the opening Statement of Financial Position prepared using Standards of GRAP; or

(b) in revaluation surplus if an entity adopts the revaluation model in the Standards of GRAP on property, plant and equipment, intangible assets or heritage assets.

The museum has adopted the cost model for heritage assets.

Heritage assets shall not be depreciated but the museum shall assess at each reporting date whether there is an indication that an asset may be impaired. If any such indication exists, the entity shall estimate the recoverable amount or the recoverable service amount of the heritage asset.

1.8.5 Valuation of heritage assets

The existence of published price quotations in an active market is the best evidence of fair value, such as the quoted price from recent auctions published in local newspapers, however if the fair value cannot readily be ascertained by reference to quoted prices in an active and liquid market, the fair value of a heritage asset can be determined from market-based evidence arrived at by appraisal. An appraisal of the value of the asset is normally undertaken by a member of the valuation profession, who holds a recognised and relevant professional qualification. The fair value will be ascertained by reference to quoted prices in an active and liquid market (GRAP 103.46).

1.8.6 Valuation of heritage assets

Valuation techniques

Where the fair value of an asset cannot be determined, and where no evidence is available to determine the market value in an active market of a heritage asset, a valuation technique may be used to determine its fair value. Valuation techniques include using recent arm's length market transactions between knowledgeable, willing parties, if available, and reference to the current fair value of other heritage assets that have substantially similar characteristics in similar circumstances and locations, adjusted for any specific differences in circumstances. If there is a valuation technique commonly used by market participants to price such an asset, and that technique has been demonstrated to provide reliable estimates of prices obtained in actual market transactions, the entity may use that technique in determining the fair value (GRAP 103.47).

Amazwi South African Museum of Literature
Annual Financial Statements for the year ended 31 March 2025

Notes to the Annual Financial Statements

Inability to value

Where no value can be placed on an item, it will not be recognised, but information should be disclosed about such items and the reason why such items cannot be valued (GRAP 103.17). Where the entity holds an asset that might be regarded as a heritage asset but which, on initial recognition, does not meet the recognition criteria of heritage assets because it cannot be reliably measured, relevant and useful information about it shall is disclosed in the Notes to the Financial Statements. These items are controlled in the asset register.

Valuing an entire collection

In determining the fair value of a collection, the entity has considered where appropriate, whether the entire collection has a higher value than the sum of the values of the individual items making up that collection. Under such circumstances, the carrying value of the entire collection may need to be reassessed when a group of individual heritage assets constitutes a collection. If items are removed from the collection, the value of the collection may also need to be reassessed (GRAP 103.45).

1.8.7 Heritage asset classification

The museum houses a comprehensive collection of resources relating to South African literature in English. Primary resources include authors' manuscripts, printers' proofs, diaries, correspondence, publishers' archives, photographs, posters, play-scripts, theatre programmes and cultural artefacts.

A class of heritage assets is a grouping of heritage assets of a similar nature or function in the museum's operations that is shown as a single item for the purpose of disclosure in the Financial Statements. The museum has recognised the following classes of heritage assets:

(a) Literary artefacts

(b) Published works

(c) 3-Dimensional objects

(d) Contents of house museum (Schreiner House)

1.8.8 Heritage assets on loan to other institutions

The financial statement shall also disclose information on heritage assets that are borrowed from, or on loan to, other museums.

1.8.9 Retrospective application

Although Amazwi adopted the accounting standard on 1 April 2012, it has taken advantage of the transitional period of three (3) years to fully implement GRAP 103 in terms of Directive 2. The three-year period in which organisations were not required to measure heritage assets for reporting periods beginning on or after a date within three years following the date of initial adoption of the Standard of GRAP on Heritage Assets has ended.

Where organizations have not yet determined the deemed cost of those assets within the scope of Directive 7, they should consider GRAP 3 Accounting Policies, Changes in Accounting Estimates and Errors, and consider whether this change in accounting policy can be applied retrospectively from this date, or whether it is impracticable to do so.

Amazwi South African Museum of Literature
Annual Financial Statements for the year ended 31 March 2025

Notes to the Annual Financial Statements

GRAP 3 states that "When it is impracticable to determine the period-specific effects of changing an accounting policy on comparative information for one or more prior periods presented, the organization shall apply the new accounting policy to the carrying amounts of assets and liabilities as at the beginning of the earliest period for which retrospective application is practicable…."

It may be impracticable to determine the deemed cost retrospectively if, for example, the following circumstances exist:

(a) Relevant data may not have been collected in the prior period and cannot be obtained by alternative means that allows for retrospective application.

(b) The entity is required to make significant estimates and assumptions about conditions that existed at a point in time in the past and cannot do so objectively without using hindsight.

1.8.10 Impairment

At each reporting date, the entity assesses whether there is an indication that an asset may be impaired. If any such indication exists, the entity shall estimate the recoverable amount or the recoverable service amount of the heritage asset.

1.8.11 Transfers

Transfers from heritage assets are made when, and only when, the particular asset no longer meets the definition of a heritage asset. Transfers to heritage assets are made when, and only when, the particular asset meets the definition of a heritage asset.

1.8.12 Derecognition

The carrying amount of a heritage asset is derecognised:

(a) on disposal, or

(b) when no future economic benefits or service potential are expected from its use or disposal.

The gain or loss arising from the de-recognition of a heritage asset is determined as the difference between the net disposal proceeds, if any, and the carrying amount of the heritage asset. Such difference is recognised in surplus or deficit when the heritage asset is derecognised.

1.9 Impairment of non-financial assets

Amazwi assesses at each end of the reporting period whether there is any indication that an asset may be impaired. If any such indication exists, Amazwi estimates the recoverable amount of the asset.

If there is any indication that an asset may be impaired, the recoverable amount is estimated for the individual asset. If it is not possible to estimate the recoverable amount of the individual asset, the recoverable amount of the cash-generating unit to which the asset belongs is determined. The recoverable amount of an asset or a cash-generating unit is the higher of its fair value less costs to sell and its value in use. If the recoverable amount of an asset is less than its carrying amount, the carrying amount of the asset is reduced to its recoverable amount. That reduction is an impairment loss. An impairment loss of assets carried at cost less any accumulated depreciation or amortisation is recognised immediately in profit or loss. Any impairment loss of a revalued asset is treated as a revaluation decrease.

Amazwi South African Museum of Literature
Annual Financial Statements for the year ended 31 March 2025

Notes to the Annual Financial Statements

An impairment loss is recognised for cash-generating units if the recoverable amount of the unit is less than the carrying amount of the units. The impairment loss is allocated to reduce the carrying amount of the assets on a pro rata basis of the carrying amount of each asset in the unit.

Amazwi assesses at each reporting date whether there is any indication that an impairment loss recognised in prior periods may no longer exist or may have decreased. If any such indication exists, the recoverable amounts of those assets are estimated.

1.10 Financial instruments

Financial instruments are recognised when Amazwi becomes a party to the contractual provisions of the instrument, and are initially measured at fair value plus, in the case of a financial asset or liability not subsequently measured at fair value through the Statement of Financial Performance, transaction costs that are directly attributable to the acquisition or issue of the financial asset or liability. The subsequent measurement of financial instruments is dealt with as follows:

Financial assets are derecognised when the rights to receive cash flows from the assets have expired or have been transferred, and Amazwi has transferred substantially all risks and rewards of ownership or when Amazwi loses control of contractual rights that comprise the assets. Financial liabilities are derecognised when the obligation specified in the contract is discharged or cancelled or when it expires.

Cash and cash equivalents are measured at amortised cost.

Financial assets

Amazwi classifies its financial assets according to the following categories:

(a) held to maturity, or

(b) loans and receivables.

The classification depends on the purpose for which the financial asset is acquired, and is as follows:

(c) Held-to-maturity investments are financial assets with fixed or determinable payments and fixed maturity, where Amazwi has the positive intent and ability to hold the investment to maturity. They are subsequently measured at amortised cost, using the effective interest rate method. Any adjustment is recorded in the Statement of Financial Performance in the period in which it arises.

(d) Loans and receivables are financial assets that are created by providing money, goods or services directly to a debtor. They are subsequently measured at amortised cost, using the effective interest rate method. Any adjustment is recorded in the Statement of Financial Performance in the period in which it arises.

Impairment of financial assets

An assessment is performed at each Statement of Financial Position date to determine whether objective evidence exists that a financial asset is impaired. The carrying amounts of cash investments are reduced to recognise any decline, in the value of individual investments. This reduction in carrying value is recognised in the Statement of Financial Performance. Financial assets consist of:

Amazwi South African Museum of Literature
Annual Financial Statements for the year ended 31 March 2025

Notes to the Annual Financial Statements

Cash and cash equivalents

Cash includes cash on hand and cash with banks. Cash equivalents are short term highly liquid investments that are held with registered banking institutions with maturities of three months or less and are subject to an insignificant risk of change in value. For the purposes of the Cash Flow Statement, cash and cash equivalents comprise cash on hand and deposits held on call with banks.

Trade and other receivables

Trade and other receivables are initially recognised at fair value. Bad debts are written off in the year in which they are identified as irrecoverable. Amounts receivable within 12 months from the reporting date are classified as current. A provision for impairment of other receivables is established when there is objective evidence that Amazwi will not be able to collect all amounts due according to the original terms of receivables. An estimate is made for doubtful debts based on past default experience of all outstanding amounts at year-end.

Investments at amortised cost

Investments, which include fixed deposits and short-term deposits invested in registered commercial banks are categorised as financial instruments at amortised cost and are subsequently measured at amortised cost. Where investments have been impaired, the carrying value is adjusted by the impairment loss, which is recognised as an expense in the period that the impairment is identified. On disposal of an investment, the difference between the net disposal proceeds and the carrying amount is charged or credited to the Statement of Financial Performance.

Financial liabilities

Amazwi measures all financial liabilities, including trade and other payables, at amortised costs, using the effective interest rate method (excluding provisions). Amounts payable within 12 months from the reporting date are classified as current. Financial liabilities consist of:

Trade and other payables

Trade payables are initially measured at fair value and are subsequently measured at amortised cost using the effective interest rate method.

1.11 Inventory

Inventory is initially recognised at cost. Inventory is subsequently valued at the lower of cost or net realisable value. The basis of determining cost is the first-in, first-out (FIFO) method.

Cost of inventories comprises all costs of purchase, cost of conversion, and other costs incurred in bringing the inventories to their present location and condition.

Redundant and slow-moving inventories are identified at year end and written down from cost to net realisable value with regard to their estimated economic or realisable values.

1.12 Employee benefits

Short term employee benefits

Short term employee benefits encompass all those benefits that become payable in the short term, i.e. within a financial year or within 12 months after the financial year. Therefore, short term employee benefits include remuneration, compensated absences and bonuses.

Notes to the Annual Financial Statements

Short term employee benefits are recognised in the Statement of Financial Performance as services that are rendered, except for non-accumulating benefits, which are recognised when the specific event occurs. These short-term employee benefits are measured at their undiscounted costs in the period the employee renders the related service or the specific event occurs.

Post-retirement benefits

Amazwi provides post-retirement medical aid benefits for employees who remain in service up to retirement age, except for employees who joined Amazwi after 31 October 2011, who are not entitled to post-employment medical benefits. These benefits are provided as defined benefit plans.

Defined benefit plans

Amazwi belongs to a defined benefit plan which is a post-employment benefit plan under which Amazwi pays fixed contributions to a separate entity and will have no legal or constructive obligation to pay further contributions if the fund does not hold sufficient assets to pay all employee benefits relating to employee services in the current and prior periods.

1.13 Provisions

Provisions are recognised when Amazwi has a present obligation (legal or constructive) as a result of past events, and it is probable that an outflow of resources embodying economic benefits or service potential will be required to settle the obligation, and a reliable estimate can be made of the amount of the obligation. Provisions are reviewed at the Statement of Financial Position reporting date and adjusted to reflect the current best estimate.

1.14 Budget and actual amounts

Entities are typically subject to budgetary limits in the form of appropriations or budget authorisations (or equivalent), which are given effect through authorising legislation, appropriation or similar. General purpose financial reporting by entities shall provide information on whether resources were obtained and used in accordance with the legally adopted budget.

The budget and accounting bases differ. The Financial Statements differ from the budget, which is approved on the cash basis. The Financial Statements are prepared on the accrual basis using a classification on the nature of expenses in the Statement of Financial Performance.

A reconciliation between the actual amounts on a comparable basis is presented in the Statement of Comparison of Budget and Actual Amounts. A reconciliation between the Statement of Financial Performance and the budget has been included in the Notes to the Financial Statements. See note 15.

1.15 Unauthorised expenditure

Unauthorised expenditure is expenditure that has not been budgeted for or expenditure that is not in terms of the conditions of an allocation received from another sphere of government. Unauthorised expenditure is accounted for as an expense in the Statement of Financial Performance and where recovered, it is subsequently accounted for as revenue in the Statement of Financial Performance. Unauthorised expenditure is disclosed in the Notes to the Financial Statements.

Notes to the Annual Financial Statements

1.16 Irregular expenditure

Irregular expenditure is incurred in contravention of, or that is not in accordance with, a requirement of any applicable legislation, including the Public Finance Management Act, Act No.1 of 1999 (as amended), or any regulation made in terms of this Act. Irregular expenditure excludes unauthorised expenditure.

Irregular expenditure is recorded in the notes to the financial statements when confirmed. The amount recorded is equal to the value of the irregular expenditure incurred, unless it is impractical to determine, in which case reasons therefore are provided in the notes. The information is presented in accordance with Instruction Note 4 of 2022/2023.

Irregular expenditure receivables (if any) are measured at the amount that is expected to be recoverable and are de-recognised when settled or subsequently written-off as irrecoverable.

1.17 Fruitless and wasteful expenditure

Fruitless and wasteful expenditure is expenditure that was made in vain and would have been avoided had reasonable care been exercised. Fruitless and wasteful expenditure is recorded in the notes to the financial statements when confirmed. The amount recorded is equal to the total value of the fruitless and wasteful expenditure incurred. Fruitless and wasteful expenditure is removed from the notes to the financial statements when it is resolved or transferred to receivables for recovery. The information is presented in accordance with Instruction Note 4 of 2022/2023.

Fruitless and wasteful expenditure receivables are measured at the amount that is expected to be recoverable and are de-recognised when settled or subsequently written-off as irrecoverable.

1.18 Recovery of irregular, fruitless and wasteful expenditure

The recovery of irregular, fruitless and wasteful expenditure is based on legislated procedures, and is recognised when the recovery thereof from the responsible officials is probable. The recovery of irregular, fruitless and wasteful expenditure is treated as other income.

1.19 Related parties

Individuals as well as their close family members, and/or entities, are related parties if one party has the ability, directly or indirectly, to control or jointly control the other party or exercise significant influence over the other party in making financial and/or operating decisions.

The Department of Sport, Arts and Culture is the controlling entity and has ownership control of Amazwi.

Key management personnel are defined as the Director, Chief Financial Officer and all other managers reporting directly to the Director or as designated by the Director.

1.20 Post balance sheet events

Events after the reporting date are those events, both favourable and unfavourable, that occur between the reporting date and the date when the Financial Statements are authorised for issue. Two types of events can be identified:

(a) those that provide evidence of conditions that existed at the reporting date (adjusting events after the reporting date); and
(b) those that are indicative of conditions that arose after the reporting date (non-adjusting events after the reporting date).

Amazwi South African Museum of Literature
Annual Financial Statements for the year ended 31 March 2025

Notes to the Annual Financial Statements

Amazwi will adjust the amounts recognised in the Financial Statements to reflect adjusting events after the reporting date once the event occurred.

Amazwi will disclose the nature of the event and an estimate of its financial effect, or a statement that such estimate cannot be made in respect of all material non-adjusting events, where non-disclosure could influence the economic decisions of users taken on the basis of the Financial Statements.

1.21 Comparative information

When the presentation or classification of items in the Annual Financial Statements is amended, prior period comparative amounts are reclassified and restated. The nature and reasons for the reclassification and restatement are disclosed in the Notes to the Financial Statements.

1.22 Public Finance Management Act, 1999 (Act No. 1 of 1999)

Section 54(2)

In terms of the PFMA and Treasury Regulation 28.1.5 the Council has developed and agreed to a framework of acceptable levels of materiality and significance.

Section 55(2)

No material losses through criminal conduct or fruitless or wasteful expenditure were incurred during the year. Irregular expenditure has been disclosed in Note 16.

Section 55(3)

Council may not accumulate surpluses unless written approval of the National Treasury has been obtained. Amazwi declared a deficit for the 2023/24 financial year.

1.23 New and amended standards and interpretations

Standards of GRAP effective for financial periods commencing on or after 1 April 2024:	IGRAP 22 on Foreign Currency Transactions and Advance Consideration
	Guideline on The Application of Materiality to Financial Statements
Standards of GRAP effective for financial periods commencing on or after 1 April 2025:	Revised GRAP 104 on Financial Instruments
Standards of GRAP standards have been approved but not yet effective:	GRAP 103 on Heritage Assets.
	Improvements to Standards of GRAP, 2023.

Management has considered all of the above mentioned GRAP standards approved but not yet effective and anticipates that the adoption of these standards will have a significant impact on the financial position, financial performance and cash flow of the entity.

Notes to the Annual Financial Statements

2 PROPERTY, PLANT AND EQUIPMENT

	Motor vehicles	Computer equipment	Furniture and fittings	Tools and equipment	Library resources	Audio-visual equipment	Collections' furniture and fittings	Exhibition furniture	Office furniture and fittings	Outdoor furniture and fitting	Total
	R	R	R	R	R	R	R	R	R	R	R
Year ended 31 March 2024 (2)											
Net carrying amount at 31 March 2023[2]	**58 901**	**390 434**	**95 699**	**87 874**	**174 891**	**147 852**	**2 062 614**	**68 163**	**646 071**	**15 188**	**3 747 687**
Cost	241 704	1 208 542	248 512	286 102	482 187	454 936	5 359 049	190 000	1 790 264	49 000	10 310 296
Accumulated depreciation	(182 803)	(818 108)	(152 812)	(198 228)	(307 297)	(307 084)	(3 296 435)	(121 837)	(1 144 193)	(33 812)	(6 562 609)
Additions	-	7 445	432 860	-	1 844	-	-	-	-	-	442 149
Additions - Right of use asset	-	-	-	-	-	-	-	-	-	-	-
Revaluation	-	-	-	-	-	-	-	-	-	-	-
Transfer to/(from)	-	-	-	-	-	-	-	-	-	-	-
Disposals/scrapped - cost	-	(4 897)	-	-	-	-	-	-	-	-	(4 897)
Transfers/disposals/scrapped - accumulated depreciation	-	4 897	-		-	-	-	-	-	-	4 897
Depreciation charge	(9 056)	(98 093)	(20 862)	(25 538)	(19 279)	(45 493)	(509 109)	(18 049)	(169 594)	(4 900)	(919 974)
Net carrying amount at 31 March 2024[2]	**49 845**	**299 785**	**507 698**	**62 336**	**157 455**	**102 359**	**1 553 505**	**50 114**	**476 477**	**10 288**	**3 269 862**
Cost	241 704	1 211 090	681 372	286 102	484 031	454 936	5 359 049	190 000	1 790 264	49 000	10 747 548
Accumulated depreciation	(191 859)	(911 304)	(173 674)	(223 766)	(326 576)	(352 577)	(3 805 544)	(139 886)	(1 313 787)	(38 712)	(7 477 686)
[2] Some property, plant and equipment still in use has been fully depreciated.	-	281 529	29 431	65 777	-	-	-	-	-	-	376 737

Notes to the Annual Financial Statements

2 PROPERTY, PLANT AND EQUIPMENT (CONT.)

	Motor vehicles	Computer equipment	Furniture and fittings	Tools and equipment	Library resources	Audio-visual equipment	Collections' furniture and fittings	Exhibition furniture	Office furniture and fittings	Outdoor furniture and fitting	Total
	R	R	R	R	R	R	R	R	R	R	R
Year ended 31 March 2025 (2)											
Net carrying amount at 31 March 2024[2]	**49 845**	**299 785**	**507 698**	**62 336**	**157 455**	**102 359**	**1 553 505**	**50 114**	**476 477**	**10 288**	**3 269 862**
Cost	241 704	1 211 090	681 372	286 102	484 031	454 936	5 359 049	190 000	1 790 264	49 000	10 747 548
Accumulated depreciation	(191 859)	(911 304)	(173 674)	(223 766)	(326 576)	(352 577)	(3 805 544)	(139 886)	(1 313 787)	(38 712)	(7 477 686)
Additions	-	139 977	25 300	17 551	521	-	-	-	-	-	183 349
Additions - Right of use asset	-	-	-	-	-	-	-	-	-	-	-
Revaluation	-	-	-	-	-	-	-	-	-	-	-
Transfer to/(from)	-	-	-	-	-	-	-	-	-	-	-
Disposals/scrapped - cost	-	(181 022)	-	-	-	-	-	-	-	-	(181 022)
Transfers/disposals/scrapped - accumulated depreciation	-	181 022	-		-	-	-	-	-	-	181 022
Depreciation charge	(9 056)	(102 213)	(58 576)	(23 295)	(19 320)	(45 493)	(509 108)	(18 049)	(169 594)	(4 900)	(959 604)
Net carrying amount at 31 March 2025[2]	**40 789**	**337 548**	**474 422**	**56 592**	**138 655**	**56 865**	**1 044 398**	**32 066**	**306 882**	**5 388**	**2 493 607**
Cost	241 704	1 170 045	706 672	303 653	484 551	454 936	5 359 049	190 000	1 790 264	49 000	10 749 873
Accumulated depreciation	(200 914)	(832 496)	(232 250)	(247 061)	(345 896)	(398 071)	(4 314 651)	(157 934)	(1 483 382)	(43 612)	(8 256 268)
[2] Some property, plant and equipment still in use has been fully depreciated.	-	287 507	46 729	67 882	-	-	-	-	-	-	402 118

Motor vehicles are stated at revalued amount as at 31 March 2023. The value was determined directly by reference to observable prices in an active market by Aon South Africa.

Amazwi South African Museum of Literature
Annual Financial Statements for the year ended 31 March 2025

Notes to the Annual Financial Statements

2 PROPERTY, PLANT AND EQUIPMENT (CONT.)

	Cost R	Accumulated depreciation R	Carrying amount R
Carrying amount at 31 March 2024			
Motor vehicles	241 704	(191 859)	49 845
Computer equipment	1 211 090	(911 304)	299 785
Furniture and fittings	681 372	(173 674)	507 698
Tools and equipment	286 102	(223 766)	62 336
Library resources	484 031	(326 576)	157 455
Audio-visual equipment	454 936	(352 577)	102 359
Collections' furniture and fittings	5 359 049	(3 805 544)	1 553 505
Exhibition furniture	190 000	(139 886)	50 114
Office furniture and fittings	1 790 264	(1 313 787)	476 477
Outdoor furniture and fittings	49 000	(38 712)	10 288
Total	**10 747 548**	**(7 477 686)**	**3 269 862**
Carrying amount at 31 March 2025			
Motor vehicles	241 704	(200 914)	40 789
Computer equipment	1 170 045	(832 496)	337 548
Furniture and fittings	706 672	(232 250)	474 422
Tools and equipment	303 653	(247 061)	56 592
Library resources	484 551	(345 896)	138 655
Audio-visual equipment	454 936	(398 071)	56 865
Collections' furniture and fittings	5 359 049	(4 314 651)	1 044 398
Exhibition furniture	190 000	(157 934)	32 066
Office furniture and fittings	1 790 264	(1 483 382)	306 882
Outdoor furniture and fittings	49 000	(43 612)	5 388
Total	**10 749 873**	**(8 256 268)**	**2 493 607**

There are no items of Property, plant and equipment pledged as security.

Repairs and maintenance costs pertaining to Property Plant and Equipment (PPE) for the 2024/25 financial year amounted to R430 987.

Amazwi South African Museum of Literature
Annual Financial Statements for the year ended 31 March 2025

Notes to the Annual Financial Statements

3 Operating leases

	2025 R	Restated 2024 R
Operating leases: printers, analysed as follows:		
Minimum operating lease rentals	71 164	41 719
	71 164	**41 719**

Amazwi rents printers under a non-cancellable operating lease for 36 months.

Future commitments (including VAT) under non-cancellable operating leases are summarised as follows:

2025	Within 1 year	2-5 years	Total
Minimum future lease payments	24 399	46 765	71 164

2024	Within 1 year	2-5 years	Total
Minimum future lease payments	41 719	-	41 719

Escalation clause

There is no escalation clause

Amazwi South African Museum of Literature
Annual Financial Statements for the year ended 31 March 2025

Notes to the Annual Financial Statements

4 HERITAGE ASSETS

Heritage assets

Moveable heritage assets

Additions

For recognition of heritage assets, the asset needs to be controlled by the museum as a result of past events. Such events may include purchase, donation, bequest, loan or transfer. Additions disclosed in respect of the 2024/25 financial period are items purchased and/or donated.

It has been the practice to value an entire collection once it has been fully sorted and catalogued. With limited curatorial staff, cataloguing of heritage assets has been slower than usual, resulting in very few of the incoming collections being completed.

Management is of the view that the items will have a nominal value and it is, therefore, not economically viable to have these items valued by professional valuators so these items will be held aside and valued alongside donations received in the 2025/26 financial year.

Loans

Valid and duly authorised loan agreements have been concluded with all entities in accordance with the Amazwi's Heritage Asset Management Policy.

Impairment

At each reporting date, the entity assesses its heritage assets to determine whether there is an indication that they may be impaired. If any such indication exists, the entity shall estimate the recoverable amount or the recoverable service amount of the heritage asset:

(a) Where acquisitions have been fair valued and assessed, the valuation surplus/loss has been disclosed accordingly.

(b) Where acquisitions have been assessed with no significant change in fair value for the period under review, they are disclosed at cost or fair value.

(c) All remaining items valued and disclosed have been assessed and fair valued as at the date of recognition.

Inability to value

Where no value can be placed on an item, it will not be recognised, but information should be disclosed about such items and the reason why such items cannot be valued (GRAP 103.17). Where the museum holds an asset that might be regarded as a heritage asset but which, on initial recognition, does not meet the recognition criteria of heritage assets because it cannot be reliably measured, relevant and useful information about it shall be disclosed in the Notes to the Financial Statements.

Assets not valued and not affecting the Annual Financial Statements

The nature of the museum library collection is diverse in its composition. Some of its collection items meet the definition of a heritage asset and some do not. The museum has identified reference material which is held for the purpose of research and which was not valued as part of the valuation of heritage assets project. These include annual publications, theses, reports etc.

Notes to the Annual Financial Statements

4 HERITAGE ASSETS (CONT.)

Inability to determine service potential

The museum has assessed the degree of certainty attached to the flow of future service potential or economic benefits. The service potential of the following heritage items are undetermined until they are subjected to evaluation and research to determine if they conform to the set collection criteria. These items cannot be recognised in the Financial Statements, but will be recorded and controlled in the register. The items below include the items verified, but research is still being undertaken to determine what they are, and if the objects meet the recognition criteria of heritage assets:

- During the 2024/25 year 11 new boxes were added to the backlog and 54 boxes of literary artefacts were catalogued, leaving a total backlog at 31 March 2025 of 537 boxes.

Retrospective application

The values for 31 March 2018, which we deem reliable, have been used as 'rolled back' opening balances for 1 April 2016. Based on the valuation policy, it can then in essence be 'rolled forward' as closing balances. Any retrospective adjustment prior to 1 April 2016 was considered impracticable.

Immovable heritage assets

Amazwi owns two properties (Schreiner House and Eastern Star Gallery), both of which are declared heritage sites. Any costs incurred to enhance or restore these assets to preserve their indefinite useful life are capitalised. Subsequent measurement will be at these costs less accumulated impairments.

Schreiner House

The heritage property on erf 6491 in Nxuba, Schreiner House, is legally the property of Amazwi. In reality, the museum is a joint operation of Amazwi and Inxuba Yethemba Municipality.

The local municipality contributed to the restoration of the building. The municipality contributes 50% of the curator's salary and a municipal staff member is assigned to Schreiner House in a support capacity. The municipality further contributes through the remission of rates and municipal services. Amazwi does not charge an entrance fee at Schreiner House so there is no direct revenue generated at the property.

From a control perspective, neither the South African Heritage Resources Agency nor the Eastern Cape Provincial Heritage Resources Authority have any control over the operations and maintenance of the property.

There are no items Heritage assets pledged as security.

There were no repairs and maintenance costs pertaining to heritage assets for the 2024/25 financial year.

Amazwi South African Museum of Literature
Annual Financial Statements for the year ended 31 March 2025

Notes to the Annual Financial Statements

4 HERITAGE ASSETS (CONT.)

	Immovable property	Literary artefacts	Published works	Creative serials	Historical collections/ donations	Total
	R	R	R	R	R	R
Year ended 31 March 2024						
Net carrying amount at 31 March 2023	**2 694 610**	**411 357**	**55 884**	**8 858**	**54 564 961**	**57 735 670**
Cost or valuation	2 694 610	411 357	55 884	8 858	54 564 961	57 735 670
Accumulated impairment	-	-	-	-	-	-
Additions	162 935	-	3 429	1 474	-	167 838
Fair value adjustment	-	-	-	-	-	-
Valuation - donations	-	-	-	-	-	-
Net carrying amount at 31 March 2024	**2 857 545**	**411 357**	**59 313**	**10 332**	**54 564 961**	**57 903 509**
Cost or valuation	2 857 545	411 357	59 313	10 332	54 564 961	57 903 509
Accumulated impairment	-	-	-	-	-	-
Year ended 31 March 2025						
Net carrying amount at 31 March 2024	**2 857 545**	**411 357**	**59 313**	**10 332**	**54 564 961**	**57 903 509**
Cost or valuation	2 857 545	411 357	59 313	10 332	54 564 961	57 903 509
Accumulated impairment	-	-	-	-	-	-
Additions	1 963 920	-	1 600	1 340	-	1 966 860
Fair value adjustment	-	-	-	-	-	-
Valuation - donations	-	-	-	-	-	-
Net carrying amount at 31 March 2025	**4 821 465**	**411 357**	**60 913**	**11 672**	**54 564 961**	**59 870 368**
Cost or valuation	4 821 465	411 357	60 913	11 672	54 564 961	59 870 368
Accumulated impairment	-	-	-	-	-	-

The immovable property is stated at revalued amounts as at 31 March 2023. Due to the lack of directly comparable heritage properties that sold locally, the property is valued by application of the "Comparable Sales" method of valuation, based on the most likely assumed alternative use for the properties. The reason this method is used is that the result reflects the realistic market value based on current, local market conditions.

Amazwi South African Museum of Literature
Annual Financial Statements for the year ended 31 March 2025

Notes to the Annual Financial Statements

4 HERITAGE ASSETS (CONT.)

	Cost R	Accumulated depreciation R	Carrying amount R
Carrying amount at 31 March 2024			
Immovable property	2 857 545	-	2 857 545
Literary artefacts	411 357	-	411 357
Published creative works	59 313	-	59 313
Creative serials	10 332	-	10 332
Literary artefacts	54 564 961	-	54 564 961
Total	**57 903 509**	**-**	**57 903 509**

	Cost R	Accumulated depreciation R	Carrying amount R
Carrying amount at 31 March 2025			
Immovable property	4 821 465	-	4 821 465
Literary artefacts	411 357	-	411 357
Published creative works	60 913	-	60 913
Creative serials	11 672	-	11 672
Literary artefacts	54 564 961	-	54 564 961
Total	**59 870 368**	**-**	**59 870 368**

Amazwi South African Museum of Literature
Annual Financial Statements for the year ended 31 March 2025

Notes to the Annual Financial Statements

5 INVENTORY

	2025	Restated 2024
	R	R
Books and postcards	142 495	148 675
Less: provision for obsolete stock	-	-
	142 495	**148 675**

	2025	2024
The following amounts, related to inventory, were recognised in the Statement of Financial Performance during the year:		
Cost of inventory sold and written off and included in cost of sales	6 180	19 365

There are no items of Inventory pledged as security.

6 TRADE AND OTHER RECEIVABLES

	2025	2024
	R	R
Trade receivables	372 519	340 757
Sundry debtors	101 585	151 582
Fuel Deposit	45 000	45 000
Less: provision for impairments	-	-
	519 104	**537 339**
Trade receivables: ageing		
Current	-	59 728
30 days	105 906	5 964
60 days and more	266 613	275 065
	372 519	**340 757**
Provision for impairments		
Opening balance	-	-
Contribution (to)/reversal of provision	-	-
Closing balance	**-**	**-**

The fair value of trade and other receivables approximates their carrying value. The credit quality of the trade debtors is fair.

Amazwi South African Museum of Literature
Annual Financial Statements for the year ended 31 March 2025

Notes to the Annual Financial Statements

7 CASH AND CASH EQUIVALENTS

Amazwi operates a current account with the Standard Bank of South Africa with no overdraft facility. The details are as follows:

Bank:	Standard Bank of South Africa
Account number:	82 000 956
Branch:	Grahamstown
Branch code:	05 09 17

Amazwi operates a call account with the Standard Bank of South Africa. The details are as follows:

Bank:	Standard Bank of South Africa
Account number:	88 803 244
Branch:	Grahamstown
Branch code:	05 09 17

	2025	2024
	R	R
Cash book balance at bank at beginning of the year	205 788	3 875 012
Cash book balance on hand at beginning of the year	9 762	9 602
Cash book balance on call account at beginning of the year	-	70 410
Cash book balance on money market fund at beginning of the year	7 008 276	3 691 341
	7 223 826	7 646 365
Cash book balance at bank at end of the year	2 124 878	205 788
Cash book balance on hand at end of the year	9 865	9 762
Cash book balance on call account at end of the year	-	-
Cash book balance on money market fund at end of the year	4 809 366	7 008 276
	6 944 109	7 223 826

Total bank balances and cash included in the Cash Flow Statement comprise the following Statement of Financial Position amounts

	2025	2024
Cash book balances and cash at end of the year	6 944 109	7 223 826
Cash book balances and cash as previously reported	(7 223 826)	(7 646 365)
Bank balances and cash movement	**(279 716)**	**(422 537)**

Amazwi South African Museum of Literature
Annual Financial Statements for the year ended 31 March 2025

Notes to the Annual Financial Statements

7 CASH AND CASH EQUIVALENTS (CONT.)

Accounts making up the Cash book balances

Standard bank current account	**2 105 227**	**236 420**
Stanlib	-	-
Standard bank call accounts	4 809 366	7 008 276
Standard bank credit card	19 651	(30 631)
Petty cash	9 265	9 162
Deposit	600	600
Cash book balances and cash at end of the year	6 944 109	7 223 826

8 REVENUE

	2025 R	Restated 2024 R
Non-exchange activities	24 386 072	21 426 280
Department of Sport, Arts and Culture: State subsidy	14 580 000	15 498 000
Department of Sport, Arts and Culture: payment of municipal services	896 000	666 000
Conditional grants' funds utilised	2 340 098	240 559
Inxuba Yethemba Municipality	273 019	242 712
Services-in-kind: Department of Public Works and Infrastructure - Rental	5 151 300	4 721 850
Services-in-kind: Department of Public Works and Infrastructure - Municipal services	1 090 184	-
Donations	55 471	57 158
Exchange activities	235 629	208 655
Research services	16 953	17 549
Educational services	1 379	-
Royalties and permission rights	89 940	93 254
Facilities hire	123 192	59 021
Bookshop sales	4 165	38 830
	24 621 701	**21 634 934**

9 OTHER INCOME

	2025 R	2024 R
Sundry income	11 900	491
	11 900	**491**

Amazwi South African Museum of Literature
Annual Financial Statements for the year ended 31 March 2025

Notes to the Annual Financial Statements

10 EXPENDITURE

	NOTES	2025 R	Restated 2024 R
Administration expenses		11 522 271	10 918 227
Agency and support/outsourced services		621 680	763 856
Audit costs		1 282 564	1 023 180
Board costs		828 252	818 427
Consultants - other		482 575	588 390
Repairs and maintenance		430 987	301 564
Travel and subsistence		253 776	279 755
Other expenditure	22	7 622 438	7 143 056
Bookshop costs		6 180	19 365
Opening inventories		148 675	144 635
Purchases		-	23 406
Add back closing inventories		(142 495)	(148 675)
Depreciation		959 605	919 974
Compensation of employees		11 915 317	12 668 192
Basic salaries		8 545 037	8 979 463
Bonuses		570 928	683 755
Housing allowances		219 000	172 500
Cellphone and other allowances		534 808	569 241
Long service and other awards		-	21 500
Overtime		22 165	58 070
Pension fund contributions		1 092 611	1 247 138
Medical aid contributions		744 574	748 318
Other employer contributions		78 488	80 750
Students and casuals		81 562	27 136
Leave payouts		26 143	80 321
Post-retirement benefits paid		230 508	232 047
Net interest expense on post-retirement benefits		559 000	507 000
Remeasurement of post-retirement benefits		102 000	(783 000)
Leave pay (reversal)/accrual		(18 027)	99 365
		25 276 855	**24 581 170**

Amazwi South African Museum of Literature
Annual Financial Statements for the year ended 31 March 2025

Notes to the Annual Financial Statements

11 Revaluation reserve

Revaluation reserve was created as a result of the valuation of heritage assets to comply with GRAP 103 and other property, plant and equipment.

	2025 R	Restated 2024 R
Opening balances	52 258 270	52 258 270
Immovable Heritage Property Revaluation	-	-
Motor Vehicle revaluation	-	-
Closing balance	**52 258 270**	**52 258 270**

Amazwi South African Museum of Literature
Annual Financial Statements for the year ended 31 March 2025

Notes to the Annual Financial Statements

12 PROVISION FOR POST-RETIREMENT MEDICAL BENEFITS	2025 R	Restated 2024 R
Opening balances: beginning of year 1 April	**3 997 000**	**4 273 000**
Provision for post-retirement medical benefits	3 997 000	4 273 000
Additional provisions and (adjustments)	**661 000**	**(276 000)**
Provision for post-retirement medical benefits	661 000	(276 000)
Closing balances: end of year 31 March	**4 658 000**	**3 997 000**
Provision for post-retirement medical benefits	4 658 000	3 997 000

The provision for post-retirement medical benefits has been created in line with the accounting policy GRAP 25 and is based on an actuarial valuation carried out in 2025.

According to the rules of the medical aid fund with which Amazwi is associated, a member, on retirement, is entitled to remain a continued member of the medical aid fund. Amazwi will continue to contribute two-thirds towards the medical aid membership fees of its existing retirees and all staff employed before 31 October 2011. Staff employed after this date will not be entitled to the two-thirds subsidy.

Defined benefit plans are exposed to actuarial risk, stemming from uncertainties related to demographic factors, such as mortality rates, retirement ages, and employee turnover.

The most recent actuarial valuation of the present value of the unfunded defined benefit obligation was carried out as at 31 March 2025 by 3ONE Consulting Actuaries.

The present value of the defined benefit obligation and the related current service cost and past service cost were measured using the projected unit credit method.

The post-retirement health care benefit plan is a defined benefit plan, of which the members are made up as follows:

	2025	Restated 2024
In-service members (employees)	9	10
Continuation members (retirees, widows and orphans)	8	6
Total	17	16

Amazwi South African Museum of Literature
Annual Financial Statements for the year ended 31 March 2025

Notes to the Annual Financial Statements

12 PROVISION FOR POST-RETIREMENT MEDICAL BENEFITS (CONT.)

The liability in respect of past service has been estimated to be as follows:	2025 R	Restated 2024 R
In-service members	1 748 000	1 917 000
Continuation members	2 910 000	2 080 000
Total liability	**4 658 000**	**3 997 000**

Amazwi makes monthly contributions for health care arrangements to the following medical aid scheme: Rhodes University Medical Aid Scheme.

The current service cost for the year ending 31 March 2025 is estimated to be R68 000 (2024: R110 000) whereas the interest cost for the ensuing year is estimated to be R559 000.

The principal assumptions used for the purposes of the actuarial valuations were as follows:

	2025	Restated 2024
(i) Rate of interest		
Discount rate	Yield curve	Yield curve
Health care cost inflation rate	CPI+2%	CPI+2%
Expected retirement age – females	65	65
Expected retirement age – males	65	65
(ii) Mortality rates		
Pre-retirement	SA 85-90	SA 85-90
Post-retirement	PA (90)	PA (90)

(iii) Normal retirement age

The normal retirement age for employees of the museum was assumed to be 65 years.

Present value of fund obligations	4 658 000	3 997 000
Fair value of plan assets	-	-
	4 658 000	**3 997 000**

Amazwi South African Museum of Literature
Annual Financial Statements for the year ended 31 March 2025

Notes to the Annual Financial Statements

12 PROVISION FOR POST-RETIREMENT MEDICAL BENEFITS (CONT.)

	2025 R	Restated 2024 R
Unrecognised past service cost		
Unrecognised actuarial gains/(losses)		
Present value of unfunded obligations	4 658 000	3 997 000
Net liability	**4 658 000**	**3 997 000**

	2025 R	Restated 2024 R
The movement in the defined benefit obligation over the year is as follows:		
Balance at beginning of year	3 997 000	4 273 000
Recognised past service cost		
Current service cost – included under employee related costs	64 000	110 000
Interest cost – included under finance costs	559 000	507 000
Benefits paid – included under employee related costs	(237 000)	(221 000)
Actuarial (gain)/loss on the obligation	275 000	(672 000)
Balance at end of year	**4 658 000**	**3 997 000**
The effect of a 1% movement in the assumed rate of health care cost inflation is as follows:		
Increase		
Effect on the current cost and the interest cost	721 000	707 000
Effect on the defined benefit obligation	5 199 000	4 485 000
Decrease		
Effect on the current cost and the interest cost	571 000	553 000
Effect on the defined benefit obligation	4 197 000	3 583 000

Amazwi South African Museum of Literature
Annual Financial Statements for the year ended 31 March 2025

Notes to the Annual Financial Statements

13 TRADE AND OTHER PAYABLES

		2025	Restated 2024
		R	R
13,1	**Trade and other payables**		
	Accruals	2 044 527	1 852 410
	Public Works and Infrastructure: Municipal Charges	-	448 084
	Service bonus accrual	291 865	288 735
	Leave pay accrual	368 678	386 705
		2 705 070	**2 975 934**

Management of Amazwi is of the opinion that the carrying value of trade payables approximates their fair values.

Department of Public Works and Infrastructure: Municipal Charges

In February 2025, the Department of Public Works and Infrastructure made a payment of R1 090 184 to Makana Municipality for municipal services, which benefited Amazwi by reducing the total amount due by Amazwi to Makana Municipality.

Leave pay accrual

The leave pay accrual relates to Amazwi's estimated liabilities arising as a result of services rendered by employees. This accrual represents the total number of days of capped leave due to employees 54 years and older plus the balance of current leave for all employees on 31 March 2025 calculated at the current salary rates.

Service Bonus Accrual

The service bonus accrual represent the estimated liability for bonuses payable to employees as they are expected to be settled within twelve months after the end of the reporting period in which the related service was rendered.

13,2 Unspent conditional receipts

	2025	2024
DSAC capital works allocation (Schreiner House Development)	7 312 995	5 797 225
DSAC capital works allocation (25A Worcester Street Maintenance)	609 628	985 807
	7 922 622	**6 783 033**

Progress on the Schreiner House project has been slow due to delays in obtaining municipal approvals during the year. Phase 1 construction commenced in October 2024.

Amazwi South African Museum of Literature
Annual Financial Statements for the year ended 31 March 2025

Notes to the Annual Financial Statements

14 RECONCILIATION OF SURPLUS TO CASH UTILISED IN/GENERATED FROM OPERATIONS

		2025	Restated 2024
		R	R
	Cash flows from operating activities		
	(Deficit) for the year	**(643 255)**	**(2 941 299)**
	Adjusted for:		
	Increase/(decrease) in provisions	661 000	(276 000)
	Interest received	-	(4 446)
	Interest received - capitalised to unspent conditional receipts	(479 688)	(337 503)
	Depreciation	**959 605**	**919 974**
	Impairment immoveable assets	-	-
	Services-in-kind: municipal services	(1 090 184)	-
	Operating cash flows before working capital changes	(592 522)	(2 639 274)
	Changes in working capital		
	(Increase)/decrease in inventories	6 180	(4 043)
	Decrease/(increase) in trade and other receivables	(7 065)	(81 460)
	(Decrease)/increase in trade and other payables	819 320	(1 022 960)
	Increase/(decrease) in unspent funding	1 139 590	3 160 376
		1 958 025	2 051 913
14,1	**Cash (Utilised)/generated by operations**	**1 365 504**	**(587 361)**
	Cash flows from investing activities		
	Acquisition of property, plant and equipment	(158 049)	(9 289)
	Acquisition of heritage assets	(1 966 860)	(167 839)
14,2	**Net cash flows (from)/to investing activities**	**(2 124 909)**	**(177 127)**

Amazwi South African Museum of Literature
Annual Financial Statements for the year ended 31 March 2025

Notes to the Annual Financial Statements

15 RECONCILIATION OF ORIGINAL/ADJUSTED BUDGET AND ACTUAL EXPENDITURE

The approved budget covers the period from 1 April 2024 to 31 March 2025. The budget is approved by functional or programme classification in line with Amazwi's strategic objectives. The Financial Statements and budget documents are prepared for the same period.

	Operating	Financing	Investing	Total
Actual amount on comparable basis as presented in the budget and actual comparative statement	**(2 793 463)**	**-**	**-**	**(2 793 463)**
Basis difference	4 638 655	-	(2 124 909)	2 513 746
Actual amount in the cash flow statement	**1 845 192**	**-**	**(2 124 909)**	**(279 717)**

16 IRREGULAR EXPENDITURE

	2025	Restated 2024
	R	R
Irregular expenditure current year	-	283 910
	-	283 910

The irregular expenditure incurred in the 2023/24 financial year was attributable to non-compliance with Preferential Procurement Regulations 2022, resulting from transactions that occurred after the repeal of paragraph 4.2.1 of SCM Instruction Note No. 2 of 2021/2022, effective 17 January 2024. The National Treasury did not approve the application for condonation of irregular expenditure incurred in 2023/24. National Treasury referred the matter back to Amazwi management to seek Council approval for removing the amount. At its meeting on 30 May 2025, the Council approved the removal/write-off of irregular expenditure incurred in the 2023/24 financial year.

17 FRUITLESS AND WASTEFUL EXPENDITURE

	2025	Restated 2024
	R	R
Fruitless and wasteful expenditure current year	-	-
	-	-

Amazwi South African Museum of Literature
Annual Financial Statements for the year ended 31 March 2025

Notes to the Annual Financial Statements

18 RELATED PARTY

Relationships

The Department of Sport, Arts and Culture (DSAC) is considered a controlling entity of Amazwi Museum, given its role as the primary funder. Entities under the control of DSAC are deemed related parties to Amazwi South African Museum of Literature, as they are under common control.

	2025 R	Restated 2024 R
DSAC: Subsidy	14 580 000	15 498 000
DSAC: Utilities	896 000	666 000
	15 476 000	16 164 000

DSAC: Schreiner House development	7 312 995	5 797 225
DSAC: 25A Worcester Street maintenance project	609 628	985 807
	7 922 622	**6 783 033**

Amazwi South African Museum of Literature
Annual Financial Statements for the year ended 31 March 2025

Notes to the Annual Financial Statements

19 REMUNERATION OF COUNCIL AND COMMITTEE MEMBERS AND SENIOR MANAGEMENT

	2025	Restated 2024
	R	R
Council members' remuneration	360 915	335 122
Senior Management remuneration	3 896 623	4 402 972
	4 257 538	4 738 094

19,1 REMUNERATION OF COUNCIL AND COMMITTEE MEMBERS

	2025	Restated 2024
	R	R
Members from 9 December 2024		
Dr A. Mahali (Chairperson)	-	-
Prof D.I.D. Attwell (Deputy Chairperson)	6 114	-
Dr X. Tshongolo	-	-
Prof M.A. Brown	5 721	-
Dr N.Z.G. Yokwana	5 721	-
Adv S. Magaqa	5 721	-
Ms B.N. Ngcongolo	5 721	-
Ms F.B. Ngandi	5 721	-
Mr R. Berold	5 721	-
Members from 16 June 2024		
Ms T. Nkosi	16 379	-
Members from 9 December 2023		
Adv S. Magaqa	47 893	9 414
Mr O. Motaung	41 500	6 614
Members from 18 June 2021		
Mr K. Gontse (Deputy Chairperson w.e.f. October 2022)	63 278	84 301
Ms L. Mvanana	27 028	34 836
Dr N. Rasana (member until 19 May 2024, deceased)	9 078	69 048
Ms N. Jansen	-	-
Members from 1 December 2020		
Dr L. Masuku (Chairperson)	57 217	57 172
Mr M.S. Ditlhake (term ended, 8 December 2023)	-	25 091
Ms H. Erdmann	58 103	48 646
	360 915	335 122

Amazwi South African Museum of Literature
Annual Financial Statements for the year ended 31 March 2025

Notes to the Annual Financial Statements

19,2 SENIOR MANAGEMENT

The following key managers of the museum held positions in the entity where they may have had significant influence over the financial or operating policies of the museum as follows:

	2025 R	Restated 2024 R
Director, Ms Rooksana Omar (with effect from 1 July 2024)	1 049 944	-
Basic salary	787 458	-
Housing and other allowances	260 892	-
Other employer contributions	1 594	-
Director, Ms Beverley Thomas (until 9 June 2023)	-	1 380 640
Basic salary	-	198 853
Service bonus	-	64 335
Housing and other allowances	-	17 711
Pension fund contribution	-	62 105
Medical aid contribution	-	6 360
Other employer contributions	-	1 919
Settlement	-	1 029 357
Chief Financial Officer, Mr Musawakhe Mazibuko, and Acting Director until June 2024	1 127 237	1 215 676
Basic salary	832 075	815 760
Service bonus	69 340	67 980
Housing and other allowances	19 050	15 912
Acting allowance	31 476	145 380
Pension fund contribution	124 811	122 364
Medical aid contribution	45 571	43 327
Other employer contributions	4 913	4 953
Manager: Curatorial Division, Ms Crystal Warren, and Acting Deputy Director until June 2024	875 408	976 018
Basic salary	620 880	608 707
Service bonus	51 740	50 725
Housing and other allowances	46 491	42 815
Acting allowance	31 476	145 380
Pension fund contribution	93 132	98 023
Medical aid contribution	27 459	25 941
Other employer contributions	4 229	4 427

Amazwi South African Museum of Literature
Annual Financial Statements for the year ended 31 March 2025

Notes to the Annual Financial Statements

19,2 SENIOR MANAGEMENT (CONT.)

	2025 R	Restated 2024 R
Manager: Education and Public Programmes Division, Mr Zongezile Matshoba	844 034	830 638
Basic salary	620 880	608 707
Service bonus	51 740	50 725
Housing and other allowances	46 491	42 815
Pension fund contribution	93 132	98 023
Medical aid contribution	27 561	25 941
Other employer contributions	4 229	4 427
	3 896 623	4 402 972

No related party transactions were entered into with any of the above managers.

20 COMMITMENTS

	2025 R	Restated 2024 R
Authorised capital expenditure		
Schreiner House: Phase 1 Construction	3 532 944	2 016 550
Approved and contracted		
Schreiner House: Contractor	3 022 443	3 674 849
Schreiner House: Occupational Health and Safety	25 284	59 154
Schreiner House: Other professional fees	732 324	-
Schreiner House: Consolidation and zoning	-	46 672
Operating commitment		
Operating lease	71 164	41 719

Amazwi South African Museum of Literature
Annual Financial Statements for the year ended 31 March 2025

Notes to the Annual Financial Statements

21 EVENTS AFTER REPORTING DATE

There were no subsequent events after the balance sheet date.

22 OTHER EXPENDITURE

	2025 R	Restated 2024 R
Print & media	575	32 000
Website development	1 900	65 963
Karoo Writer Festival	47 000	68 750
Printing of promotional material	38 254	7 920
Tools & equipment	1 247	28 355
Office equipment & accessories	2 521	13 399
Conservation/curatorial equipment	21 551	21 565
Bank charges	41 769	49 178
Events & book launches	1 824	5 525
Meetings	25 946	12 897
Tea club	11 309	11 567
Telephone & fax	45 641	62 492
Wi-fi services	13 742	16 124
Postage & courier	21 561	9 512
TV licence	4 404	4 404
ICT software licences	77 702	103 924
CMS licences and maintenance	88 228	24 876
Repairs & maintenance	-	200
Legal fees	81 953	58 165
Insurance	43 886	46 376
Publications & page fees	43 357	52 952
Copying & printing	46 880	34 433
Training & staff development	28 640	20 500
Conference registration fees	6 125	7 750
Municipal services	1 031 729	757 413
Rates	1 217	2 937
Security contracts (Hitech & Cradock)	40 868	52 773
Services-in-kind: rental equivalent: Worcester Street building	5 151 300	4 721 850
Administrative costs	-	299
General expenses	22 064	16 601
Camp/outreach costs	5 740	-
Membership fees	190	37 610
Bad debts	265 638	221 049

Amazwi South African Museum of Literature
Annual Financial Statements for the year ended 31 March 2025

Notes to the Annual Financial Statements

22 OTHER EXPENDITURE (CONT.)	2025 R	Restated 2024 R
Journal subscriptions	6 381	16 033
Newspaper & magazines	2 942	2 968
Fuel	21 766	27 584
Vehicle licences	765	765
Tracker	7 136	6 911
Uniforms & protective clothing	66 417	10 421
Staff relocation costs	66 146	17 345
Cleaning materials	21 956	40 450
Computer consumables	17 354	16 097
Stationery	42 770	37 811
Adv vacancies & tenders	4 904	53 772
Conservation material	2 611	2 132
Transport	3 750	32 160
Catering	1 983	59 757
Writing and art materials	1 644	7 894
Special festivals	85	80 730
VIP guest transport	26 124	-
VIP guest accommodation	72 479	30 665
Conference/colloquium catering & consumables	9 755	267
Flowers	2 487	-
Licences: playing music and showing film	13 800	-
Photography and audio-visual services	8 100	9 000
Exhibition printing	-	23 979
Exhibition materials	1 440	68 484
(JM Coetzee) exhibition costs	-	32 736
Hiring equips, videography	4 887	-
	7 622 438	**7 143 056**

Notes to the Annual Financial Statements

23 FINANCIAL RISK MANAGEMENT

Amazwi's activities expose it to a variety of financial risks: market risk (including currency risk, fair value interest rate risk, cash flow interest rate risk and price risk), credit risk and liquidity risk.

Amazwi has developed a comprehensive risk strategy in order to monitor and control these risks. The risk management process relating to each of these risks is discussed below:

Liquidity risk
Amazwi manages liquidity risk through proper management of working capital, capital expenditure and actual forecast cash flows and its cash management policy. Adequate reserves and liquid resources are also maintained.

Interest rate risk
As Amazwi has no significant interest-bearing assets, its income and operating cash flows are substantially independent of changes in market interest rates.

Credit risk
Credit risk consists mainly of cash deposits, cash equivalents and trade receivables. Amazwi only deposits cash with major banks with high quality credit standing and limits exposure to any one counter-party.

Trade receivables are not material. Management evaluated credit risk relating to customers on an ongoing basis. If customers are independently rated, these ratings are used. Otherwise, if there is no independent rating, risk control assesses the credit quality of the customer, taking into account its financial position, past experience and other factors. Individual risk limits are set based on internal or external ratings in accordance with limits set by the Council of Amazwi. The utilisation of credit limits is regularly monitored.

Foreign exchange risk
Amazwi does not have foreign currency exposure.

23,1 ACCOUNTING CLASSIFICATION OF FINANCIAL INSTRUMENTS

	Note	2025 R	Restated 2024 R
Financial assets not measured at fair value			
Trade and other receivables	6	519 104	537 339
Cash and cash equivalents	7	6 944 109	7 223 826
		7 463 213	**7 761 165**
Financial liabilities not measured at fair value			
Trade and other payables	13,1	2 044 526	1 852 410

Amazwi South African Museum of Literature
Annual Financial Statements for the year ended 31 March 2025

Notes to the Annual Financial Statements

24 CORRECTION OF PRIOR PERIOD ERROR

24,1 In March 2023, Amazwi had recognized an amount of R208 030,91 as owing to Makana Municipality for municipal charges incurred up to 31 May 2022. According to the Makana Municipality, this amount was paid for by the National Government on 30 June 2022. The effect is as follows:

	Note	2023
Decrease in expenditure - Municipal Charges - Makana Municipality	13,1	(208 031)
Increase in surplus / (deficit) for the year		208 031
Trade and other payables decreased by		208 031
Accumulated funds at 31 March 2023 increased by		(208 031)

24,2 A prior period error was identified relating to the omission of a box of Schreiner House Museum Bookshop books from the inventory count as at 31 March 2023. This omission resulted in an understatement of the inventory balance. The correction of the prior period error has resulted in an increase in the inventory balance. The financial statements for the prior period have been restated to reflect the correct inventory balance. The effect is as follows:

	Note	2023
Decrease in expenditure - Bookshop costs	5	(51 548)
Increase in surplus / (deficit) for the year		51 548
Inventory increased by		51 548
Accumulated funds at 31 March 2023 increased by		(51 548)

Amazwi South African Museum of Literature
Annual Financial Statements for the year ended 31 March 2025

Notes to the Annual Financial Statements

24 CORRECTION OF PRIOR PERIOD ERROR (CONT.)

24,3 A prior period error was identified relating to the omission of service bonus accruals for the years ended 31 March 2023 and 31 March 2024. The service bonus accruals were not provided for in the respective financial years. The financial statements for the prior periods have been restated to reflect the correct service bonus accruals. The correction has resulted in an increase in the accruals and compensation of employees for the respective years. The effect of the correction is as follows:

	Note	**2023**
Increase in expenditure - Compensation of employees	10	336 358
Decrease in surplus / (deficit) for the year		(336 357)
Increase in trade and other payables - service bonus accrual	13,1	(336 357)
Accumulated funds at 31 March 2023 decreased by		336 358

	Note	**2024**
Increase in expenditure - Compensation of employees	10	288 735
Decrease in surplus / (deficit) for the year		(288 735)
Increase in trade and other payables - service bonus accrual	13,1	(288 735)
Accumulated funds at 31 March 2024 decreased by		288 735

Amazwi South African Museum of Literature
Annual Financial Statements for the year ended 31 March 2025

Notes to the Annual Financial Statements

25 EXPLANATION BETWEEN FINAL BUDGET AND ACTUAL AMOUNTS

Explanations for significant variances between the final budget and actual amounts incurred are:

Receipts

25,1 The sale of goods and services is primarily driven by three key revenue streams: facilities hire, royalties and permission rights, and research and educational services. During the period under review, facilities hire revenue demonstrated notable improvement, growing by 108.7% to R123,192 (2023/24: R59,021). This growth can be attributed to the implementation of a rate increase effective October 2024, aimed at ensuring cost recovery and maintaining a suitable margin.

However, the royalties and permission rights, and research and educational services revenue streams underperformed during the period, resulting in an overall sale of goods and services revenue that was below budget estimates. Despite this, the growth in facilities hire revenue is a positive development, and efforts to optimize the other revenue streams are ongoing. In addition, the Schreiner House Bookshop remained closed during the period under review due to ongoing construction works, resulting in minimal activity and associated revenue.

25,2 No sale of redundant assets during the period under review.

25,3 In line with the Department of Sport, Arts and Culture Infrastructure Framework Policy, the interest earned on infrastructure has been capitalised.

25,4 Amazwi was unable to raise the revenue during the period under review.

25,5 The underperformance is primarily attributed to significant delays in the implementation of the Schreiner House Renovations and Refurbishment Project in Inxuba Yethemba Municipality. Despite initial plans, the project encountered substantial delays due to prolonged municipal processes, including delayed approvals for building plans, rezoning, and consolidation of the property. Inxuba Yethemba Municipality permitted the Museum to start the project in March 2024, while the zoning and consolidation application was only approved by the Office of the Surveyor-General in August 2024. Consequently, the official handover of the site to the contractor occurred on 25 September 2024, with construction commencing in October 2024 and an initial estimated completion date of April 2025.

However, the project experienced further delays due to the unavailability of local subcontractors for electrical and mechanical works, which had been designated for procurement from local subcontractors. These cumulative delays resulted in the contractor applying for an extension of time to 28 July 2025, significantly impacting the project's timeline and overall performance.

Amazwi South African Museum of Literature
Annual Financial Statements for the year ended 31 March 2025

Notes to the Annual Financial Statements

25 EXPLANATION BETWEEN FINAL BUDGET AND ACTUAL AMOUNTS (CONT.)

25,6 a The variance in services-in-kind rental is primarily due to the updated valuation report as at 31 March 2025, which reflects a more accurate assessment of the rental value.

25,6 b In February 2025, the Department of Public Works and Infrastructure made a payment of R1 090 184 to Makana Municipality for municipal services, which benefited Amazwi by reducing the total amount due by Amazwi to Makana Municipality. Notably, this item had not been provided for in either the original or adjusted budget for the financial year.

Payments

25,7 The 3% under expenditure is largely attributed to the vacancy of two positions following the termination of an employee in October 2024 and the retirement of another staff member in December 2024. These positions were advertised in the fourth quarter of 2024/25, and the recruitment process is expected to be finalized in the first quarter of the 2025/26 financial year.

25,8 The Schreiner House Bookshop remained closed during the period under review due to ongoing construction works, resulting in minimal activity and associated expenditure.

25,9 The 16% variance is attributable to savings in bank charges and exhibition images purchased items.

25,10 The 57% variance is primarily attributed to a reallocation of the advertising budget, with a reduced emphasis on bookfair sponsorships and a greater focus on internally generated programmes.

25,11 The 34% variance can be attributed to the under expenditure on minor assets during the period under review.

25,12 The 7% over expenditure on audit fees is attributed to higher-than-budgeted audit fees levied by the Auditor-General, resulting in increased costs for external audit during the period under review.

25,13 The under expenditure is primarily attributed to the reconfiguration of the African Languages Week programme, which was held online during the period under review. This shift to a virtual format resulted in significant cost savings on catering services costs.

25,14 The 32% over expenditure is primarily due to the unfavorable foreign exchange rate incurred during the renewal of software licenses. Additionally, the ICT support service provider conducted extra work to mitigate ICT risks identified by internal auditors and provided support to staff on the Vernon Collection Management System in order to improve the cataloguing function.

25,15 The variance in services-in-kind rental is primarily due to the updated valuation report as at 31 March 2025, which reflects a more accurate assessment of the rental value.

Amazwi South African Museum of Literature
Annual Financial Statements for the year ended 31 March 2025

Notes to the Annual Financial Statements

25 EXPLANATION BETWEEN FINAL BUDGET AND ACTUAL AMOUNTS (CONT.)

25,16 The over expenditure on legal fees is attributed to unforeseen litigation costs arising from three cases lodged against the Museum. In September and November 2024, an employee referred a matter to the Commission for Conciliation, Mediation and Arbitration (CCMA), necessitating the procurement of a labour lawyer's expertise. These cases were later withdrawn. Furthermore, in March 2025, another employee instituted proceedings against the Museum in the High Court, requiring the labour lawyer and additional engagement of a senior counsel to represent the Museum. The High Court ruled in favour of the Museum.

25,17 The under expenditure on facilities management is primarily due to the delayed progress of maintenance and repairs of Amazwi headquarters. The Department of Public Works and Infrastructure (DPWI) had conducted the condition assessment and identified key maintenance projects, however, the DPWI indicated that they lacked the funding to implement the projects. To address this, in October 2024, it was agreed that DPWI would provide technical specifications to Amazwi, which would then fund the works using its own allocation.

However, the DPWI provided the technical specifications for two projects in February 2025. The Museum then issued the Request for Quotations (RFQs) but one RFQ was determined non-responsive and the other one was withdrawn pending further review of a sustainable solution to resolve the sewage leaks to the Museum's retention ponds. Consequently, there was limited expenditure during the period.

25,18 The 18% under expenditure is primarily due to cost savings realized from the reprioritisation of the internal audit programme, as approved by the Audit and Risk Committee, resulting in a more efficient allocation of resources.

25,19 There was no entertainment expenditure during the second half of the financial year.

25,20 The 31% negative variance is attributable to unforeseen emergency repairs of the Museum vehicle.

25,21 The under expenditure is attributable to reduced diesel expenditure for the back-up generator.

25,22 The under expenditure of 42% is attibutable to exhibition materials. The exhibition production cost in respect of the Serote Exhibition were deferred to the 2025/26 financial year.

25,23 The original budget amount was reprioritised to other operating expenditure during the mid-term budget review.

25,24 The 61% over expenditure is primarily attributed to increased municipal charges, there was a substantial rise in water and electricity expenses during the 2024/25 financial year. Notably, these expenses increased by 24% from R733,944 in 2023/24 to R825,657 in 2024/25, likely due to fewer load-shedding days resulting in higher consumption.

Amazwi South African Museum of Literature
Annual Financial Statements for the year ended 31 March 2025

Notes to the Annual Financial Statements

25 EXPLANATION BETWEEN FINAL BUDGET AND ACTUAL AMOUNTS (CONT.)

25,25 The under expenditure is primarily attributed to the reconfiguration of the African Languages Week programme, which was held online during the period under review. This shift to a virtual format resulted in significant cost savings on learner transport costs.

25,26 The 6% over expenditure is primarily due to additional travel costs incurred for hosting an in-person Strategic Planning Session with Council in August 2024, as well as costs associated with the in-person induction programme and Council meeting for the new Council in January 2025.

25,27 The under expenditure of 23% is attibutable to exhibition printing. The exhibition production cost in respect of the Serote Exhibition were deferred to the 2025/26 financial year.

25,28 The other expenditure item included non-cash items such as leave gratuity, bad debt written off as well as interest and actuarial loss in relation to the post retirement medical benefit item.

25,29 Amazwi did not hire any venue during the second half of the period under review.

Property, plant and equipment and heritage assets

25,30 Overall, the Museum utilised R183 349 or 80% of its property plant and equipment budget, primarily to acquire new computer equipment for the Curatorial Division to fast-tracking the collection cataloguing function.

The Museum utilised R1 966 860 towards the Schreiner House Museum during the period under review. A detailed narrative has been provided in 25,5 above.

List of Portfolio of Evidence

Annexure A: Programme 1: Administration

1. Council, A&R Committee and other committee meetings	Venue/place	Date
Quarter 1		
Council	Online	26 April 2024
Special council meeting	Online	31 May 2024
Joint FITI & ARC	Online	23 April 2024
HR & Governance	Online	18 April 2024
MSCR&H meeting	Online	16 April 2024
Committee chairs meeting	Online	8 May 2024
Committee chairs recruitment panel	Online	21 May 2024
Committee chairs meeting	Online	24 May 2024
Joint FITI & ARC	Online	28 May 2024

1. Council, A&R Committee and other committee meetings	Venue/place	Date
Quarter 2		
HR & Governance	Online	17 July 2024
MSCR&H meeting	Online	16 July 2024
Joint FITI & ARC	Online	19 July 2024
Audit & Risk Committee	Online	24 July 2024
Council	Protea Hotel Marriot, Johannesburg	26 July 2024
Special council meeting	Online	06 August 2024
Committee chairs meeting	Online	26 August 2024
Strategic planning	Amazwi	28 August 2024

1. Council, A&R Committee and other committee meetings	Venue/place	Date
Quarter 3		
MSCR&H meeting	Online	15 October 2024
HR & Governance	Online	16 October 2024
FITI	Online	21 October 2024
Audit Committee	Online	22 October 2024
Council	Online	30 October 2024
Special Council Meeting	Online	20 November 2024

1. Council, A&R Committee and other committee meetings	Venue/place	Date
Quarter 4		
ARC meeting	Online	24 January 2025
Council Orientation	Makhanda	29 January 2025
Council	Makhanda	30 January 2025
Special council meeting	Online	14 February 2025

3. Name	Training course/conference/ webinar	Service provider/convenor	Date(s)	Cost	Gender	Youth
Quarter 1						
Zongezile Matshoba	Writers Workshop	DSRAC	17 – 18 May 2024	-	M	
Zongezile Matshoba	Children's Literature Conference	Amazwi	5 – 6 June 2024	-	M	
Nozipho Madinda	Children's Literature Conference	Amazwi	5 – 6 June 2024	-	F	
Crystal Warren	Children's Literature Conference	Amazwi	5 – 6 June 2024	-	F	
Tom Jeffery	Children's Literature Conference	Amazwi	5 – 6 June 2024	-	M	
Marike Beyers,	Children's Literature Conference	Amazwi	5 – 6 June 2024	-	F	
Petro Nhlapho	Children's Literature Conference	Amazwi	5 – 6 June 2024	-	F	
Sithembele Xhegwana,	Basic Training: Audio-Visual Equipment	Nicci Spalding (National Arts Festival)	29 April 2024	-	M	
Tom Jeffery	Basic Training: Audio-Visual Equipment	Nicci Spalding (National Arts Festival)	29 April 2024	-	M	
Zongezile Matshoba	Basic Training: Audio-Visual Equipment	Nicci Spalding (National Arts Festival)	29 April 2024	-	M	
Ayanda Simangweni	Basic Training: Audio-Visual Equipment	Nicci Spalding (National Arts Festival)	29 April 2024	-	M	
Anela Lupuwana	Basic Training: Audio-Visual Equipment	Nicci Spalding (National Arts Festival)	29 April 2024	-	F	Y
Johannes du Preez	Basic Training: Audio-Visual Equipment	Nicci Spalding (National Arts Festival)	29 April 2024	-	M	
Marike Beyers	Information Literacy and Artificial Intelligence (webinar)	Liasa's Higher Education Libraries Interest Group (HELIG)	19 April 2024	-	F	
Petro Nhlapo	Information Literacy and Artificial Intelligence (webinar)	Liasa's Higher Education Libraries Interest Group (HELIG)	19 April 2024	-	F	
Tom Jeffery	Generating reports in Vernon Systems Database Software	Vernon Systems	25 April.2024	-	M	
Marike Beyers,	Generating reports in Vernon Systems Database Software	Vernon Systems	25 April.2024	-	F	
Lynne Grant	Generating reports in Vernon Systems Database Software	Vernon Systems	25 April.2024	-	F	

3. Name	Training course/conference/ webinar	Service provider/convenor	Date(s)	Cost	Gender	Youth
Quarter 2						
Tom Jeffery	Workshop on Non-Fungible Tokens (NFTs) and its Implications for Sports, Arts and Culture	Council of Scientific and Industrial Research, Department of Science and Innovation, Department of Sport, Art and Culture	18 July 2024	-	M	
Marike Beyers	Paper Conservation Training Workshop.	The Memorist (at the National Archives)	22-26 July 2024	R12 000	F	
Marike Beyers	ICOM Solidarity Project: Community-led training: Establishing a foundation for heritage conservation in Africa:	ICOM	01 July 2024 - up until 28 November 2024	-	F	
Anela Lupuwana	ICOM Solidarity Project: Community-led training: Establishing a foundation for heritage conservation in Africa:	ICOM	01 July 2024 - up until 28 November 2024	-	F	Y
Lumka Majavu	Procurement Plan	National Treasury	7 August 2024	-	F	
Sithembele Xhegwana	African thought and indigenous knowledge Conference	Nelson Mandela University	29 August – 1 September 2024	R2500	M	
Anela Lupuwana	South African Museums Association Conference	SAMA	3-5 September	R2700	F	Y
Lumka Majavu	Public Procurement Act Webinar	National Treasury	5 September 2024	-	F	
Musawakhe Mazibuko	Public Procurement Act Webinar	National Treasury	5 September 2024	-	M	
Crystal Warren	Webinar on the world of academic publishing	Sioux McKenna, Rhodes University	26 September 2024	-	F	A
Zongezile Matshoba	Webinar on the world of academic publishing	Sioux McKenna, Rhodes University	26 September 2024	-	M	A

3. Name	Training course/conference/ webinar	Service provider/convenor	Date(s)	Cost	Gender	Youth
Quarter 3						
Zongezile Matshoba	UNESCO Memory of the World Workshop	DSAC The National Archives and Records Service	25 October	-	M	A
Zongezile. Matshoba	Training on Creating and Editing Educational Museum TikTok	SAMA North	15 October	-	M	A
Crystal Warren	Training on Creating and Editing Educational Museum TikTok	SAMA North	15 October	-	F	A
Thomas Jeffery	First Aid Course, Emergency Level	St John Ambulance	14 and 15 October 2024	R1 500	M	
Lynne Grant	First Aid Course, Emergency Level	St John Ambulance	14 and 15 October 2024	R1 500	F	
Sithembele Xhegwana	First Aid Course, Emergency Level	St John Ambulance	14 and 15 October 2024	R1 500	M	
Lumka Majavu	First Aid Course, Emergency Level	St John Ambulance	21 and 22 October 2024	R1 500	F	
Anela Lupuwana	Heritage Graduate workshop "Making and Remaking Heritage in Global Context"	Una Europa	8-9 November 2024	Funded by Una Europa	F	Y
Anela Lupuwana	Repair, restoration and reparation: Anthropology Southern Africa conference	Anthropology Southern Africa	6-9 November 2024	Rhodes PhD student funding	F	Y
Sithembele Xhegwana	Africa Century International Writers' Conference	The Write Associate	7 November	-	M	
Anela Lupuwana	Reimagining Anthropological knowledge: Perspectives, practices and power. World Anthropological Union Congress	World Anthropological Union	11-15 November 2024	Rhodes PhD student funding	F	Y
Samantha Magade	Managing day to day challenges in the workplace.	Labour Guide	22 November	R2 640	F	
Marike Beyers	Historic House Museums and their Communities (webinar)	ICOM: DEMHIST	25-26 Nov	-	F	
Crystal Warren	Historic House Museums and their Communities (webinar)	ICOM: DEMHIST	25-26 Nov	-	F	

3. Name	Training course/conference/ webinar	Service provider/convenor	Date(s)	Cost	Gender	Youth
Quarter 4						
C. Warren	Crowdfunding for Creatives - Webinar	National Arts Festival	20 March	-	F	
Z. Matshoba	Crowdfunding for Creatives - Webinar	National Arts Festival	27 March	-	M	
M Mazibuko	Accounting Standard Board GRAP Update	Accounting Standard Board	7 February 2025	-	M	
Marike Beyers	Webinar on advanced searching	Liasa	13 February	-	F	
Marike Beyers	Friends of the archives seminar (online)	National Archives and Records Services of SA	20-12 February	-	F	

Mr Kenneth Zuzile and Mr Mthetheleli Sukula (Amazwi Museums' employees) working on a garden as part of Amazwi Museums' Mandela Day programme.

Outgoing Librarian, Ms Petro Nhlapho on her retirement in December 2024.

4.	Title/description of new website content
Quarter 1 - 4	
An Exhibition on Dr Sindiwe Magona tours Cape Town	
Journ students Intern at Amazwi	
Margaret Kelleher visits Amazwi	
New exhibition opens at Amazwi, ‘Dennis Brutus | 100’	
The 7th Annual Amazwi Literature Heritage Ecology conference	
Petro retires	
Voices from Amazwi	
Amazwi is Hiring	
Amazwi to once again host ACALAN’s ALW 2025	
Schreiner House Upgrades	
Amazwi Salutes Athol Fugard	
Amazwi hosts the first ever Holiday Programme	

5.	Monthly reports on usage	Date
Quarter 1		
Website Analytic Report		30 April 2024
Website Analytic Report		31 May 2024
Website Analytic Report		30 June 2024
Quarter 2		
Website Analytic Report		31 July 2024
Website Analytic Report		31 August 2024
Website Analytic Report		30 September 2024
Quarter 3		
Number of website users		31 October 2024
Number of website users		30 November 2024
Number of website users		31 December 2024
Quarter 4		
Number of website users		31 January 2025
Number of website users		29 February 2025
Number of website users		31 March 2025

6.	Number of media value reports
30 April 2024	
31 May 2024	
30 June 2024	
31 July 2024	
31 August 2024	
30 September 2024	
31 October 2024	
30 November 2024	
31 December 2024	
31 January 2025	
29 February 2025	
31 March 2025	

7. Literary/cultural festivals, tourism expos etc. attended	Province	Target market/ audience	Attendee(s)	Date
Quarter 1				
Bathurst Book Fair	Bathurst, Ndlambe Municipality, Eastern Cape	Authors, Publishers, Public	Z. Matshoba A. Simangweni	28 April 2024
Schreiner Karoo Writers Festival	Nxuba (Cradock), Inxuba Yethemba Municipality, Eastern Cape	General public	Z. Matshoba N. Madinda P. Peterson C. Warren T. Jeffery P Nhlapho	12 – 15 June 2024
Litfest at the National Arts Festival	Makhanda, Makana Municipality, Eastern Cape	Authors, Public	Z. Matshoba N. Madinda P. Peterson A. Simangweni	26-28 June 2024
Quarter 2				
Outreach with Sarah Baartman District During The 2024 Careers Day In Kareedouw	Eastern Cape	Public / schools	N. Madinda P. Peterson A. Simangweni	1 August 2024
Etienne van Heerden Veldsoirée	Eastern Cape	Authors / Public	C. Warren	20 September 2024

8. Number of museum visitors and users

Quarter 1

Description	Verification sources	Amazwi			Eastern Star			Schreiner House			Off-site event			Total
		Apr	May	Jun	Apr	May	Jun	Apr	May	Jun	Apr	May	Jun	
Ordinary visitors Amazwi	Tickets issued	400	950	2 136										**3 486**
Ordinary visitors Schreiner House	Tickets issued							37	24	45				**106**
Ordinary visitors Eastern Star	Tickets issued													**-**
Attendees at events Amazwi	Registers	65	323	300					5	88				**781**
Learners in education programmes	Booking forms	135	241	46							42	575		**1 039**
Visiting/external researchers	Request forms	7	8	8										**23**
Users/venue hire	Contracts/ registers	276	447	405					13	9				**1 150**
Sub-Total		**883**	**1969**	**2895**	**-**	**-**	**-**	**37**	**42**	**142**	**42**	**575**	**-**	**6 585**

Quarter 2

Description	Verification sources	Amazwi			Eastern Star			Schreiner House			Off-site event			Total
		July	Aug	Sep	July	Aug	Sep	July	Aug	Sep	July	Aug	Sep	
Ordinary visitors Amazwi	Tickets issued	423	649	793										**1 865**
Ordinary visitors Schreiner House	Tickets issued							30	23	59				**112**
Ordinary visitors Eastern Star	Tickets issued													
Attendees at events Amazwi	Registers	67	12	98				10	6					**193**
Learners in education programmes	Booking forms	186	6	472				96			82	469	279	**1 590**
Visiting/external researchers	Request forms		6	6										**12**
Users/venue hire	Contracts/registers	96	328	433				25						**882**
Sub-Total		**772**	**1001**	**1802**				**161**	**29**	**59**	**82**	**469**	**279**	**4654**

Quarter 3														
Description	Verification sources	Amazwi			Eastern Star			Schreiner House			Off-site event			Total
		Oct	Nov	Dec	Oct	Nov	Dec	Oct	Nov	Dec	Oct	Nov	Dec	
Ordinary visitors Amazwi	Tickets issued	352	603	152										**1 107**
Ordinary visitors Schreiner House	Tickets issued													
Ordinary visitors Eastern Star	Tickets issued													
Attendees at events Amazwi	Registers	51	39	37										**127**
Learners in education programmes	Booking forms	117									306	185		**608**
Visiting/external researchers	Request forms	3	3	2										**8**
Users/venue hire	Contracts/registers	122	249	79										**450**
Sub-Total		**645**	**894**	**270**							**306**	**185**		**2 300**

Quarter 4														
Description	Verification sources	Amazwi			Eastern Star			Schreiner House			Off-site event			Total
		Jan	Feb	Mar	Jan	Feb	Mar	Jan	Feb	Mar	Jan	Feb	Mar	
Ordinary visitors Amazwi	Tickets issued	194	274	449										**917**
Ordinary visitors Schreiner House	Tickets issued													
Ordinary visitors Eastern Star	Tickets issued													
Attendees at events Amazwi	Registers	8	1 419	160										**1 587**
Learners in education programmes	Booking forms	3	175	138								359		**675**
Visiting/external researchers	Request forms	7	6	6										**19**
Users/venue hire	Contracts/registers	120	91	118										**329**
Sub-Total		332	1965	871								359		3527
Grand Total		**2632**	**5810**	**5838**				**198**	**71**	**201**	**430**	**1588**	**279**	**17 066**

Annexure B: Programme 2: Business Development

Research
Amazwi Museums' staff undertake research into the collections, as well as in the fields of literary studies and museology. This enables the museum to add to the body of knowledge, participate in scholarly debates, provide content for exhibitions and education programmes, and showcase the work of Amazwi Museums. During the period under review, 10 conference papers were presented by Amazwi Museums' staff, at conferences focussed on children's literature, literature and ecology, indigenous knowledge systems, anthropology and museology, including one international online symposium. Three articles were published, two in South African journals, and one in the British journal Literature, Critique and Empire (formerly the Journal of Commonwealth Literature).

In addition to research undertaken by staff for papers, presentations, exhibitions and processing of collections, Amazwi Museums hosted two conferences at the museum and one online webinar. On 4 – 5 June 2024, Amazwi Museums held a conference on children's literature, bringing together literary scholars, teachers, librarians, writers, illustrators, publishers and other people working in the fields of literacy and children's books. The conference was hybrid, with attendees at Amazwi Museums in Makhanda and joining online via Zoom. Dr Sindiwe Magona was the keynote speaker, setting the stage for two days of papers, presentations, networking and discussions. 24 papers were presented, with 162 attendees.

The 7th Literature Heritage Ecology Conference took place on 18 – 19 March 2025 with poet Jeannie Wallace McKeown the keynote speaker. The conference is multidisciplinary, bringing together people working in literature, heritage and the sciences, with papers including children's literature, dystopian literature, historical texts, poetry, rock art, indigenous knowledge, relationships between humans and animals, cultural practices, agroecological practices and more. The theme of the conference was Symbiosis, and many papers delved onto interdisciplinarity as well as exploring the links between ecology and literature or heritage. 17 papers were presented, with 61 attendees.

To celebrate African Languages Week, Amazwi Museums in association with The African Academy of Languages (ACALAN) presented an online webinar on 26 February 2025, bringing together a range of literary and language specialists to talk about the importance of African languages. 11 papers were presented. 62 people registered for the webinar on Zoom. The event was also live streamed to Facebook, where it was watched by over 1 000 people.

Collections
Care of the collections is a priority for any museum. Amazwi monitors the collection storage areas and exhibition spaces where collections are on display. There are digital monitoring devices, but a daily process of checking and recording of temperature and humidity levels as well as monitoring for pests is in place to ensure that potential risks are promptly mitigated to maintain a conducive environment for collections. Temperature and humidity controls and fire prevention systems are monitored and serviced regularly to ensure that they are working at optimum efficiency. Ongoing training in preventative conservation is important. In this year curator Marike Beyers attended a paper conservation training workshop offered by The Memorist.

Large collections of material relating to the late authors Robin Malan, Jonty Driver and Don Maclennan were donated to the museum, either by their family, or in the case of Robin Malan, as a bequest in his will. Regular donors such as Dr Sindiwe Magona, Nick Mulgrew and Anthony Ackerman deposited additional material. In published works, a number of books in isiXhosa were donated as well as an anthology of poems in Hindi. A total of 1 411 literary artefacts were catalogued, and while not finalised, progress was made on linking the catalogue to the website.

Amazwi assists researchers to access the collection. This includes those who travel to Makhanda to work at the museum in the dedicated reading room, as well as those further afield who can email for assistance. 52 researchers were assisted in this period. While most of them were from South Africa, there have been queries from academics in Australia, Germany, UK and the USA.

Connections
In addition to assisting international researchers, Amazwi Museums received a visit from Professor Margaret Kelleher of the Museum of Literature Ireland. She gave a talk to staff on MOLI and received a tour of Amazwi Museums. It was good to meet a representative of another literary museum and explore areas of possible

collaboration. Crystal Warren and Marike Beyers attended an online conference, Historic House Museums and their Communities, hosted by ICOM: DEMHIST. This enabled them to see the work being done at museums around the world and become part of the international network. Thomas Jeffery was invited to give a talk on eco-decolonial museology at an international online symposium, Post-Artistic Ecologies seminar, hosted by the Maison des arts de Malakoff, Paris, France.

Staff continue to develop contacts with authors and academics, attend literary events and raise the profile of Amazwi Museums. For example, Crystal Warren attended a theatre festival in Gqeberha and a literary festival in Nxuba and gave talks on the work of Amazwi and the importance of preserving manuscript material. This is especially important to reach younger or newer authors, as well as increasing the collection of material in indigenous languages. Several members of staff are themselves authors and are active in literary circles. Sithembele Xhegwana won the South African Literary Award for poetry for his latest collection and Marike Beyers was the judge for the New Coin Poetry Prize.

9.	Research conference papers presented		
Presenter	**Title**	**Conference/meeting**	**Date presented**
Marike Beyers	'So everyone can hear how much I love her': The representation of grandparents or elderly people in some SA picture books written in the 21st century	Amazwi Children's Literature Conference	5 June 2024
Petro Nhlapho	Nurturing the wellness of the South African child reader	Amazwi Children's Literature Conference	6 June 2024
Sithembele Xhegwana	Indigenous Knowledge Systems in Literary Spaces	African thought and indigenous knowledge Conference	30 August 2024
Anela Lupuwana	Digital exhibitions for cultural preservation: Exploring the perceptions and attitudes of Traditional Healers Towards exhibiting traditional healing knowledge	SAMA Conference	5 September 2024
Anela Lupuwana	Co-curating the intangible Cultural heritage: A community-based approach to Preserving Traditional healing knowledge in Makhanda Museums, Eastern Cape, South Africa.	Anthropology Southern Africa conference	7 November 2024
Anela Lupuwana	Decolonizing Museum Spaces: How can anthropology be used as a tool to decolonize museums?	World Anthropological Union Congress	11 November 2024
Crystal Warren	"She is not a pet" An analysis of the relationships between humanity and the natural world in Lesley Beake's children's book *Remembering Green*	Amazwi Literature Heritage and Ecology Conference.	18 March 2025
Thomas Jeffery	Eco-decolonial museology: From imaginary dualism to a situated relationality	Post-Artistic Ecologies seminar hosted by the Maison des arts de Malakoff, Paris (online)	19 March 2025
Anela Lupuwana	Women as custodians of ecological knowledge and ecofeminist literature	Amazwi Literature Heritage and Ecology Conference.	19 March 2025
Marike Beyers	Museums of lost and impossible things: relationships between the human and the non-human in *Nineveh* and *Green Lion* by Henrietta Rose-Innes	Amazwi Literature Heritage and Ecology Conference.	19 March 2025

9	Research articles submitted and accepted				
	Author	**Research article title/chapter**	**Journal/book**	**Date submitted**	**Date accepted**
	Tom Jeffery	'Marvel at your being part of this splendour': A Meeting of Literary and Museum Activism in an Exhibition of Sindiwe Magona's Archive at Amazwi South African Museum of Literature	*Current Writing*	31 July 2024	28 September 2024
	Marike Beyers and Lynne Grant	South Africa (Bibliography of South African literature published in 2023, with introductory article)	*Journal of Commonwealth Literature*	21 June 2024	1 July 2024
	Marike Beyers	Review of Kobus Moolman's poetry collection *He Said // She Said*	*New Contrast*	5 November 2024	2 Dec 2024

10.	Meetings of experts	Target audience	Date	Number of attendees	Number of papers presented
	Children's Literature Conference	Academics, educators, people working in the field of children's literature	5-6 June 2024	162 registered In person attendance 66	24
	African Languages Week Webinar	General public	26 February 2025	62 in Zoom meeting (plus 1106 who watched on Facebook live)	11
	Amazwi Literature Heritage Ecology Conference	Academics, people working in the fields of literature, heritage or ecology	18-19 March 2025	61 registrations	17

11	Condition Monitoring Reports		
1	April 2024 Condition Monitoring Report	7	October 2024 Condition Monitoring Report
2	May 2024 Condition Monitoring Report	8	November 2024 Condition Monitoring Report
3	June 2024 Condition Monitoring Report	9	December 2024 Condition Monitoring Report
4	July 2024 Condition Monitoring Report	10	January 2025 Condition Monitoring Report
5	August 2024 Condition Monitoring Report	11	February 2025 Condition Monitoring Report
6	September 2024 Condition Monitoring Report	12	March 2025 Condition Monitoring Report

12. Number of artefacts catalogued	New	Backlog	Total	Date
Database report of artefacts catalogued	-	46	46	June 2024
Database report of artefacts catalogued		276	276	July 2024
Database report of artefacts catalogued		90	90	August 2024
Database report of artefacts catalogued		143	143	September 2024
Database report of artefacts catalogued	1	261	262	October 2024
Database report of artefacts catalogued	20	163	183	November 2024
Database report of artefacts catalogued	36	0	36	December 2024
Database report of artefacts catalogued	93	29	122	January 2025
Database report of artefacts catalogued	47	24	71	February 2025
Database report of artefacts catalogued	48	134	182	March 2025

13. Catalogue linked to website	
Report on progress	June 2024
Report on progress	September 2024
Report on progress	December 2024
Report on progress	March 2025

Annexure C: Programme 3: Public Engagement

Exhibitions

A total of 6 new exhibitions were produced during this period. The overall exhibition strategy leveraged both physical and digital formats, significantly extending the institution's accessibility and global reach. The major highlight was the temporary physical exhibition, "Dennis Brutus at 100," a poignant and fitting tribute to honour the centenary birthday of the renowned South African author, activist, and poet. This exhibition celebrated his literary genius and activism. Amazwi Museums also collaborated with Dr Siphiwo Mahala to produce Can Themba @ 100, the programme included the screening of his full documentary, Teacher in the Newsroom.

Education and outreach programmes

Amazwi Museums held an impactful public engagement programme during the year, expanded its reach to underserved schools in rural and peri-urban communities ensuring broad access to education and literary heritage. These efforts, combined with in-house museum guided tours and specialised initiatives like storytelling, spelling bees, World Read Aloud Day and book-making classes, resulted in the education programmes reaching a total of 3 434 learners during the year.

Amazwi Museums commemorated the National Days, and hosted book launch events solidifying its position as a national cultural hub. A total of 32 events were hosted during the period. This vibrant programme included major events such as the collaboration with the Rhodes University, featuring acclaimed Zimbabwean author Tsitsi Dangarembga's Africa Month Public Lecture on 16 May 2025, as well as the regular programming of the Reddits Poetry Open Mic sessions. These events provided an essential platform for both established and emerging voices, fostering a rich literary ecosystem and attracted diverse audiences. Amazwi Museums partnered with Iziko Museums and the University of the Western Cape for a Dr Sindiwe Magona themed educational outreach programmme, held on 21 – 23 September 2025, in Cape Town, Western Cape, which was honoured by Dr Magona's presence. Additionally, Amazwi Museums participated in the National Human Rights Day celebrations on 21 March 2025, in Kariega, Eastern Cape, commemorating the day under the theme "Deepening a Culture of Social Justice and Human Rights."

In total, Amazwi Museums had 8 collaborative events and/or programmes with esteemed partners including the Rhodes University, Eastern Cape Provincial Department of Sport, Recreation, Arts and Culture (DSRAC), Department of Education, the KwaZulu-Natal Museum, Iziko Museums, University of Western Cape, and the African Academy of Languages (ACALAN).

14. Title of new exhibitions completed	Type	Installation venue
Amazwi & DSRAC Litfest @ NAF2024	Digital Exhibition	Amazwi (during Litfest 2024)
Temporary Exhibition	Dennis Brutus at 100	Upper Gallery
Temporary Exhibition	ISEA Reflected	Upper Passage
Can Themba @ 100	Digital	Online
This Way We Salute You: Mongane Wally Serote	Temporary (Upper Gallery)	to be installed in April 2025
Obituaries	Digital	Online

15.	Education programmes presented			
School	Grade(s)	Programme	Number of learners*	Date
Makhanda Community	Adults & Learners	Museum Tour	65	12 April
Holy Cross	3	Storytelling, poetry and museum tour	28	15 April
Riebeeck East Combined	4 - 7	Storytelling: *Isikolo sethu Imanyano* & a poem called *Writing* from Dr Sindiwe Magona (Outreach)	51	08 May
Riebeeck East Combined	1 - 3	Storytelling: *Umfo wasMzini neMpempe yakhe* & Rhymes & Poems (Outreach)	32	08 May
Carilsle Bridge Primary	4 - 7	Storytelling: *The Best Meal Ever* & a poem called *Writing* from Dr Sindiwe Magona (Outreach)	23	08 May
Carlisle Bridge Primary	1 - 3	Storytelling: *Isilo esoyisa iNgonyama* & Rhymes & Poems. (Outreach)	26	08 May
Kings Kidz Primary	7	Storytelling: The Best Meal Ever, *Ubulumko bezinja*, poetry called *Why I write* and the Book Review (Outreach)	29	13 May
Rise and Shine Christian	7	Storytelling: *Isikolo sethu Imanyano* & a poem called *Writing* from Dr Sindiwe Magona , *Ubulumko Bezinja* and the Book Review (Outreach)	28	13 May
The Lighthouse Academy of Learning	9	Storytelling: *Buzani kuBawo*, *Ingqumbo Yeminyanya* and Book Review (Outreach)	28	13 May
Fort Brown Primary	1 – 3	Reading & Storytelling: *Hlabukhangele* (Outreach)	23	13 May
Fort Brown Primary	4 - 7	Poem: *Writing* and Book Review (Outreach)	26	13 May
Tinis Primary	7A	Storytelling: *Buzani kuBawo*, *Ingqumbo Yeminyanya* and Book Review & Poetry (Outreach)	38	14 May
Tinis Primary	7B	Storytelling: *Isikolo sethu Imanyano* & a poem called *Writing* from Dr Sindiwe Magona, *Ubulumko* Bezinja and the Book Review (Outreach)	38	14 May
Tinis Primary	7C	Storytelling: Buzani kuBawo *Ingqumbo Yeminyanya* and Book Review & Poetry (Outreach)	37	14 May
Nqaba Primary	7A	Storytelling: The Best Meal Ever, Ubulumko bezinja, Poetry called Why I write and the Book Review (Outreach)	44	14 May
Nqaba Primary	7B	Poetry and Book Review *Ingqumbo Yeminyanya* and *Buzani KuBawo* (Outreach)	40	14 May
Capstone Primary	6	Museum Tour (In-house)	50	17 May
George Dickerson Primary	6	Museum Tour (In-house)	56	17 May
Makana Primary	3	Educational Tour (In-house)	52	27 May
Makana Primary	6	Educational Tour (In-house)	60	27 May

15.	Education programmes presented				
	School	Grade(s)	Programme	Number of learners*	Date
Archie Mbolekwa		6	Museum Tour (In-house)	45	28 May
Archie Mbolekwa		7	Museum Tour (In-house)	50	28 May
Makana Primary		7	Educational Tour (In-house)	40	30 May
FSDSACR		Free State Writers and officials	Museum Tour	20	25 June
Stutterheim High		11	Museum Tour	26	28 June
Kude Kwalapha		9	Museum Tour	96	17 July
Hendrik Kanise		10	Book Review & Poetry	40	16 July
Hendrik Kanise		11	Book Review & Poetry	42	16 July
Rhodes University		Journalism	Museum Tour	5	19 July
Graeme College		7	Literary Legends (IsiXhosa)	37	25 July
Fort Brown Primary		4 & 5	Museum Tour	20	26 July
Graeme College		7	Museum Tour	40	26 July
Archie Mbolekwa		7	Museum Tour	50	30 July
Carlisle Bridge		5 - 7	Museum Tour	29	31 July
Walter Sisulu University		Medicine	Museum Tour	5	31 July
Rhodes University			Museum Tour	3	16 August
Capstone Primary		3	Spelling Bee, Storytelling and Reading Comprehension (outreach)	19	21 August
Capstone Primary		4	Spelling Bee, Storytelling and Reading Comprehension (outreach)	27	21 August
Makana Primary		3	Spelling Bee, Storytelling and Reading Comprehension (outreach)	53	23 August
Makana Primary		4	Spelling Bee, Storytelling and Reading Comprehension (outreach)	49	23 August
Masakhane Primary		3	Spelling Bee, Storytelling and Reading Comprehension (outreach)	16	27 August
Masakhane Primary		4	Spelling Bee, Storytelling and Reading Comprehension (outreach)	33	27 August
Tantyi Lower Primary		6	Museum Tour	40	2 September
Holy Cross Primary		3	Reading Comprehension and Storytelling (Outreach)	10	3 September

15.	Education programmes presented				
	School	Grade(s)	Programme	Number of learners*	Date
	Holy Cross Primary	4	Reading Comprehension and Storytelling (Outreach)	12	3 September
	D.D. Siwisa Primary	3	Reading Comprehension and Storytelling (Outreach)	56	4 September
	D.D. Siwisa Primary	4	Reading Comprehension and Storytelling (Outreach)	58	4 September
	Archie Mbolekwa Primary	3	Reading Comprehension and Storytelling (Outreach)	60	5 September
	Archie Mbolekwa	4	Reading Comprehension and Storytelling (Outreach)	70	5 September
	C.M. Vellem Primary	7	Museum Tour	52	6 September
	St Mary's R.C Primary	7	Heritage Lesson and National Book Week	15	9 September
	Fikizolo Primary	7	Heritage Lesson and National Book Week	15	10 September
	N.V. Cewu Primary	7	Heritage Lesson and National Book Week	15	11 September
	Archie Mbolekwa Primary	5	Museum Tour	60	12 September
	George Dickerson Primary	15	Heritage Lesson and National Book Week	15	13 September
	Kuyasa Special School		Heritage Lesson and National Book Week	19	16 September
	Amasango Career School	7	Heritage Lesson and National Book Week	9	16 September
	Tantyi Lower Primary	5	Museum Tour	45	17 September
	Samuel Ntlebi Primary	6	Museum Tour	50	17 September
	Cathcart R.C Primary	4-7	Museum Tour	25	17 September
	Rhodes University (R.U.) School of Journalism & Media Studies	3rd Year & Ntsika S.S G9	Museum Tour	30	18 September
	Amatolaville Primary	4-7	Museum Tour	47	18 September
	R.U. School of Journalism & Media Studies	3rd Year & Nathaniel Nyaluza students G9	Museum Tour	25	19 September
	Hankey S.S School	11	Museum Tour	13	20 September
	N.V. Cewu Primary	1 - 4	Educational Tour	40	16 October 24
	N.V. Cewu Primary	1 – 4	Educational Tour	35	16 October 24

15.	Education programmes presented				
	School	Grade(s)	Programme	Number of learners*	Date
N.V. Cewu Primary		1 – 4	Educational Tour	42	17 October 24
Samuel Ntlebi Primary		5	Reading Comprehension, Storytelling and Spelling Bee (Outreach)	40	30 October 24
Samuel Ntlebi Primary		5	Reading Comprehension, Storytelling and Spelling Bee (Outreach)	40	30 October 24
Samue Ntlebi Primary		6	Reading Comprehension, Storytelling and Spelling Bee (Outreach)	40	30 October 24
C.M. Vellem Primary		5	Reading Comprehension, Storytelling and Spelling Bee (Outreach)	48	30 October 24
C.M. Vellem Primary		6	Reading Comprehension, Storytelling and Spelling Bee (Outreach)	48	30 October 24
Tantyi Lower Primary		5	Reading Comprehension, Storytelling and Spelling Bee (Outreach)	40	31 October 24
Samuel Ntsiko Primary		6A	Reading Comprehension, Storytelling and Spelling Bee (Outreach)	45	31 October 24
Samuel Ntsiko Primary		6B	Reading Comprehension, Storytelling and Spelling Bee (Outreach)	45	31 October 24
Vezi Danga Welfare Organisation (Ethembeni Service Centre)		Old Age People	Storytelling and 16 Days of Activism Talk	35	25 November 2024
Antic Senior Citizen Service Centre		Old Age People	Storytelling and 16 Days of Activism Talk	61	26 November 2024
Raglan Road Multipurpose Centre		Old Age People	Storytelling and 16 Days of Activism Talk	15	26 November 2024
Grahamstown Correctional Centre		Old Age People	Storytelling - Book Club Closing	74	28 November 2024
The Austin Healey Tour		Adults	Museum Tour	3	21 January 2025
Archie Mbolekwa Primary		4 & 5	World Read Aloud Day Online Lesson	32	4 February 2025
Kuyasa Special		Senior Phase	World Read Aloud Day	21	5 February 2025
Antic Service Centre			World Read Aloud Day	13	5 February 2025
Kuyasa Special		Foundation Phase	World Read Aloud Day	9	6 February 2025
Amasango Career		6 & 7	World Read Aloud Day	20	6 February 2025
Makana Primary		4 & 5	World Read Aloud Day Online Lesson	60	7 February 2025

15.	Education programmes presented				
	School	Grade(s)	Programme	Number of learners*	Date
	Fort Bown Primary	1 - 3	World Read Aloud Day Outreach	25	11 February 2025
	Fort Brown Primary	4 - 7	World Read Aloud Day Outreach	26	11 February 2025
	Carlisle Bridge Primary	1 - 3	World Read Aloud Day Outreach	25	12 February 2025
	Carlisle Bridge Primary	4 - 7	World Read Aloud Day	30	12 February 2025
	Masakhane Primary	4 - 7	World Read Aloud Day	96	13 February 2025
	Masakhane Primary	1 - 3	World Read Aloud Day	56	13 February 2025
	Holy Cross Primary	2	Life Skills (Birthday Celebrations)	13	18 February 2025
	Holy Cross Primary	3	Book Making	18	19 February 2025
	St Mary's Primary	4	Book Making	15	19 February 2025
	Capstone Primary	2	Life Skills (Birthday Celebrations)	22	20 February 2025
	Capstone Primary	3	Book Making	27	20 February 2025
	Diocesan School for Girls	9	Diversity & Belonging	15	26 February 2025

16.	Amazwi events				
	Event	Target audience	Venue	Number of attendees*	Date
	Amazwi Schools' Stand-up Comedy	Schools	Amazwi	60	12 April
	Dusklands @ 50 Conference	Academics, Writers	University of Western Cape	55	18-19 April
	Reditts Poetry	Poets	Amazwi / Zoom	10	26 April
	Book Launch / Aerial Publishing's two anthologies	Public	Amazwi	49	08 May
	Public Lecture / Tsitsi Dangarembga	Public	Amazwi	234	16 May
	Book launch / Pedro Tabensky's book, *Camus and Fanon on the Algerian Question*.	Public / Academics	Amazwi / YouTube	40	22 May
	Open Mic / Schreiner House	Writers, Public	Schreiner House	5	30 May

16.	Amazwi events				
	Event	Target audience	Venue	Number of attendees*	Date
Children's Literature Conference		Public, Academics, Writers	Amazwi / Hybrid	167	5 -6 June
Schreiner Karoo Writers Festival		Authors, Public	Schreiner House	88	14 -15 June
Book Launch / Unisa Press, Jongikhaya Mvenene's *King Sabata Dalindyebo*		Public	Amazwi	13	24 June
Book Launch / Unisa Press, Colin Johnson's *Dark Matters*		Public	Amazwi	21	25 June
Book launch / UKZN Press launch SEK Mqhayi's *Izibongo Zoogxa*, edited by Jeff Opland and Nontuthuzelo Mazwi		Public	Amazwi	35	26 June
Book Launch / Soga Mlandu's, *A Brave Woman*		Public	Amazwi	13	27 June
Book Launch / David Mann's *Once Removed*		Public	Amazwi	19	28 June
Mandela Day		Learners and Public	Boy-Boy Mgingwa Pre-School	60	18 July
Open Mic		Authors and Public	Schreiner House	10	25 July
Reddits Poetry Open Mic		Authors and Public	Amazwi	7	26 July
Book Launch / Sihle Ntuli, Kabelo Mofokeng, Ron Sima		Authors and Public	Amazwi	12	22 August
Open Mic		Authors and Public	Schreiner House	10	30 August
Amazwi Annual Heritage Carnival		Traders, Artists, Public	Amazwi	86	24 September
Reddits Poetry Open Mic		Authors and Public	Amazwi	12	27 September
Book Launch / Harry Owen		Public	Amazwi	39	16 October
Reddits Poetry Open Mic		Authors and Public	Amazwi	12	25 October
Book Launch / Nolwakhe Sewelo		Children / Librarians / Public	Amazwi	30	27 November
Reddits Poetry Open Mic		Authors and Public	Amazwi	9	29 November
Book Launch / Aerial Publishing		Authors, Contributors and Public	Amazwi	37	10 December
Reddits Poetry		Poets and Readers	Online	8	26 January
ACALAN'S African Languages Week		Heritage & museums Practitioners	Online	1 106	26 February
Reddits Poetry		Poets and Readers	Online	225	28 February
Literature Heritage and Ecology Conference (LHE)		Academics, Museum & Heritage, students	Amazwi	85	18 March
Book Launch		Poets and Readers, LHE attendees	Amazwi	23	18 March

16.	Amazwi events				
	Event	Target audience	Venue	Number of attendees*	Date
Reddits Poetry		Poets and Readers	Amazwi and Online	26	28 March

17.	Collaborative events and programmes					
	Co-branded event or government-led event	Co-branded partner/convenor or government department	Target audience	Venue	Number of attendees*	Date
World Book and Copyright Day		Mfesane High School	Learners, Teachers	Motherwell, Gqeberha	73	23 April
International Museum Day 2024		DSRAC Sarah Baartman District	Schools, Museums. Public	Ndlambe Municipality	171	15 May
Africa Month Collaboration		AU & RU Business School	Creatives / Arts Administrators	Amazwi / Online	15	23 May
Litfest 2024		DSRAC	Writers, Public	Amazwi / Online	504	26 – 28 June
Fifth Annual KZN Museum Storytelling Festival		KwaZulu-Natal Museum	Learners and Public	Pringle & Mammal Hall	179	30 Aug
Exhibition Outreach		UWC's CMDR & Iziko Museums	Public	UWC's CMDR & Iziko Museums	146	21–23 September
ACALAN'S African Languages Week		ACALAN'S (African Union)	Heritage & Museums Practitioners	Online	1 106	26 February

ANNXURE D: MATERIALITY AND SIGNIFICANCE FRAMEWORK

In terms of the Public Finance Management Act and National Treasury Regulation 29.1.1 (f), the Council of Amazwi South African Museum of Literature must develop and agree to a framework of acceptable levels of materiality and significance.

Section of PFMA	Description of materiality and significance	Levels of materiality and significance
55 (2)	The Annual Report and Financial Statements must include particulars of:	
	(a) any material losses through criminal conduct and any irregular expenditure and fruitless and wasteful expenditure that occurred during the financial year;	All instances will be included in the Accounting Authority's Annual Report – amount greater than 1% of the total value of assets per audited financial statements.
	(b) any criminal or disciplinary steps taken as a consequence of such losses or irregular expenditure or fruitless and wasteful expenditure;	All instances will be included in the Accounting Authority's Annual Report.
	(c) any losses recovered or written off; and	All instances will be included in the Accounting Authority's Annual Report – amount greater than 1% of the total value of assets per audited Financial Statements.
	(d) any financial assistance received from the state and commitments made by the state on the Accounting Authority's behalf.	All instances will be included in the Accounting Authority's Annual Report.
54 (2)	Before a public entity concludes any of the following transactions, the Accounting Authority for the entity must promptly and in writing inform the relevant treasury of the transaction and submit relevant particulars of the transaction to its Executive Authority for approval of the transaction:	
	(a) establishment or participation in the establishment of a company;	Each and every instance.
	(b) participation in a significant partnership, trust, unincorporated joint venture or similar arrangement;	Each and every instance.
	(c) acquisition or disposal of a significant shareholding in a company;	Each and every instance.
	(d) acquisition or disposal of a significant asset;	Above R500 000.
	(e) commencement or cessation of a significant business activity;	Each and every instance.
	(f) a significant change in the nature or extent of its interest in a significant partnership, trust, unincorporated joint venture or similar arrangement.	Each and every instance.

Notes

Dr. Thomas Jeffery (Principal Curator) delivering a paper at the Schreiner Karoo Writers Festival.

Museum visitors enjoy a guided tour by Mr Ayanda Simangweni (Gallery Attendant)

AMAZWI

SOUTH AFRICAN
MUSEUM OF LITERATURE

an agency of the
Department of Sport, Arts and Culture

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